

HOW TO SUBMIT A LEAK ISSUE FOR A REFUND.

1. Follow the instructions pamphlet
2. Call City hall at 360-785-3811
3. Or call Rodney Cecil at 360-520-5589

Once you have reported a possible leak I will Make a visit to your location and inspect. Depending On the results of that inspection I will fill out a leak form. I will discuss this form with you at that Point and you will have to do the following:

1. Fix the leak within 20 days of the notice.
2. Call to have the repair inspected.
3. I will then submit the form to City hall

When City hall gets the form they will review your Bill for the previous year to see when the leak may of Started, and create an adjustment from that information.

I also try to review all the reads to see if anyone has an Abnormal reading that may indicate a possible leak.

You may also review our rules: 13.13.100 pg 12

Feel Free to call me At 360-520-5589 if you have Any questions or concerns.

Rodney Cecil

Water/Sewer Superintendent

Did you know: A single dripping faucet can waste far more water in a single day than one person needs for drinking in an entire week. Conserve water and save money by finding and fixing leaks.

How to use your water meter to check for leaks

1. Locate your water meter. It is usually found in a meter box in a small concrete vault near the street. (Contact your local water utility if you need assistance locating your water meter.)
2. Turn off all water using appliances in the home. This includes all indoor and outdoor faucets.
3. Check and record the current meter reading.
4. Wait 15 minutes (minimum) although overnight is better. **Remember, do not use any water while you are waiting!**
5. Read the water meter again. If the reading has changed, then you have a leak that requires immediate attention.

How to fix a leak

Many leaks (dripping faucets or showerheads) are caused by worn washers which are easy to fix. Your local hardware, plumbing supply or home improvement store will have the correct parts and complete do-it-yourself instructions.

If replacing the washer does not work or the problem is more complicated, contact a certified plumber for assistance.

TIP: Locate the master water supply valve and label it. The master supply valve can then be easily turned off in case of a leak or broken pipe.

More Information

Office of Drinking Water
360-236-3100 • 1-800-521-0323
<http://www.doh.wa.gov/ehp/dw/>



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