



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Marty Poirrier, Council Position #1 * Eric Contreras, Council Position #2 * Lonnie Dowell, Council Position #3

Jeremy Allman, Council Position #4 *Lindsey Alvord, Council Position #5

April 11, 2022

CITY COUNCIL MEETING

PUBLIC HEARING –

- 1. I-5 Gateway Development – Public Hearing on an Environmental Determination of Non-Significant (DNS), under the State Environmental Policy Act (SEPA)**

Mayor Svenson called the public hearing to order at 6:00 pm. and read the title of the hearing.

No comments.

Mayor Svenson closed the public hearing at 6:03 pm.

- 2. Meyers Meadows - Public Hearing on an Environmental Determination of Non-Significant (DNS), under the State Environmental Policy Act (SEPA)**

Mayor Svenson called the public hearing to order at 6:03 pm. and read the title of the hearing.

Chad Ruben, 110 Kakela Rd – Mr. Ruben asked for a copy of the packet. He is concerned with the environmental impacts on his and his neighbor’s property. He is mainly concerned about stormwater runoff and drainage causing contamination in his well and field. path. He said he has a video showing the flooding that recently occurred and reported there was about 1 foot of water around the well head on his neighbor Jeremy’s property. He mentioned that his neighbor’s well was not in the development plans. Mayor Svenson said the reason the well was not on the development plans was that it was supposed to be an abandoned well and he hooked up to the City of Winlock services. Mayor Svenson said the developers would pay the hookup fees. Mayor Svenson has been in discussion with Midway to fix the drainage problem. Mr. Ruben asked to have the ditch lined to prevent seepage into the ground. The storm drain is to be installed on the opposite side of the road from Mr. Ruben’s property. Mayor Svenson said he would look into the issue.

Council member Dowell asked about the 10-foot setback. Council member Alvord asked if there were any plans for erosion control and if hay bales was effective. Robert explained how the hay bales worked and that there were unusual amounts of rain that caused water problems this year. Robert said there were no streams but there are seasonal runoffs. Robert explained the difference between streams and seasonal runoffs.

Mayor Svenson closed the public hearing at 6:17.

3. Skyhawk Summit Mixed Use, Parcel #015633008000 - Public Hearing on an Environmental Determination of Non-Significant (DNS), under the State Environmental Policy Act (SEPA)

Mayor Svenson called the public hearing to order at 6:17 pm. and read the title of the hearing.

Mayor Svenson said a letter was received from the residents on Twin View Ln.

Tim Fife, 125 Twin View Ln – Mr. Fife’s major concern is the density of the lots compared to his lot. He said the lots are small compared to his with little or no yards and he is concerned about trespassing on his and his neighbor’s property if there isn’t a fence or barrier. He doesn’t feel it should be on the current property owners on Twin View Ln to install a fence. Robert explained he spoke with the developers and tried to get them to build bigger lots. Mayor Svenson said he and Robert would speak with the developers regarding building a fence between the residents on Twin View Ln and the new development.

Mayor Svenson closed the public hearing closed at 6:23 pm.

1. 6:23 P.M. – CALL TO ORDER OF REGULAR MEETING

Mayor Brandon Svenson called the meeting to order at 6:23 pm

2. DETERMINATION OF QUORUM

Mayor Svenson determined a quorum was present.

3. FLAG SALUTE

Mayor Brandon Svenson led the Flag Salute

4. APPROVAL OF AGENDA

Council member Jeramy Allman Motions to accept the agenda as written. Council member Marty Poirrier 2nd. Passed unanimously.

- *Council member Allman – Motion*
- *Council member Poirrier – 2nd*
- *Mayor Svenson – N/A*
- *Council member Dowell – Approve*
- *Council member Allman – Approve*
- *Council member Contreras – Approve*
- *Council member Poirrier – Approve*
- *Council member Alvord – Approve*

5. OLD BUSINESS

Mayor Svenson said the water line replacement is still underway. He said they are working on Washington St. He said the residents reported the construction crew was courteous.

Mayor Svenson said Kenny was working on the clean-up on Jones Rd.

6. MAYOR COMMENTS

Mayor Svenson reported he and Robert went to the City of Mossyrock and they are interested in contracting building services with the City of Winlock like the City of Toledo wants to do. We are still working on the contract.

7. COUNCIL COMMENTS

Council member Poirrier thanked the people who came spoke during the public hearings. The City Council wants to hear from the public and reiterated this is the proper forum to discuss any concerns and questions on the record. Mayor Svenson also said he appreciated the public coming and asking questions.

8. COMMITTEE REPORTS

- a. Grant Reports by Amy Buzzard – Last week she applied for three (3) Cantwell/Murray/Herrera-Butler CVS funds for the culvert project. She will also be applying for a Rays Grant submitted on Friday.

9. STAFF REPORT

- a. Police Department – Stephen Valentine, Chief

Chief Valentine gave his February 2022 report.

In March 2022, there were threere (3) abandoned vehicles, 1 accident, 8 agency assists, 1 alarm, 2 animals, 1 assault, 3 attempt to contact, 6 civil issues, 3 disorderly/dispute, 1 harassment, 11 information, 1 noise complaint, 1 suspicious, 16 traffic, 1 trespass, and 1 warrant.

- b. Park Commission written report. Council member Alvord read the highlights of the report. She reported Sally Vogel gave the board guidance on how to prepare for the Picker’s Fest. Council member Dowell and Council member Alvord discussed the use of the concession stand at Winolequa Park.
- c. Penny Jo reported the Handi-Store, Shell Station and Cedar Village have liquor licenses that will expire in 90 days. She asked for any comments or concerns. There were none.

10. PUBLIC COMMENTS – *Non-Agenda Items (Limited to 5 Minutes) Please step up to the microphone and state your full name for the record. Please limit your comments to 5 minutes.*

Kathy Chastain, 133 Kakela Rd – Mrs. Chastain is concerned about privacy and would like the developers to pay for a fence on the Winlock Heights project. If possible, a concrete block wall that goes the length of her property for privacy. She asked the City of Winlock to talk with developers. She would be very appreciative.

She asked how many homes the City has agreed to let the developers build. Mayor Svenson said it hinges on how much water we can supply. Mrs. Chastain compared the City of Centralia water rates and feared she would have rates like Centralia and she feared she would not be able to afford the bill if she had to hook up to City of Winlock water/sewer. Council member Dowell told her the City of Winlock does not charge the same rates as Centralia. The City of Winlock charges approximately \$300 every two months for water and sewer services. Robert Webster explained what could happen in the future with the water and development. Mayor Svenson explained the City of Winlock is on well water and our water is good with minimum treatment. She asked about water aquifers getting drained. Robert explained the process from the Dept of Ecology to get more water and how aquifers work.

Mrs. Chastain also asked about maintenance and repairs on Kakela Rd and who would be responsible for it. The County and developers will be fixing the roads. She also asked if the trucks for Jake’s Fireworks could be restricted from coming down Kakela Rd. Mayor Svenson said he would talk with the County about putting signs restricting trucks. He said once it becomes a City of Winlock road, they would enforce trucks not using Kakela Rd.

11. CONSENT AGENDA

- A. Approval of Vouchers for 4-11-22 for \$461,902.34
- B. Minutes of March 28, 2022

Council member Jeremy Allman motions to accept the consent agenda as presented. Council

member Eric Contreras 2nd. Passed unanimously.

Passed unanimously.

- *Council member Allman – Motion*
- *Council member Contreras – 2nd*
- *Mayor Svenson – N/A*
- *Council member Dowell – Approve*
- *Council member Allman – Approve*
- *Council member Contreras - Approve*
- *Council member Poirrier – Approve*
- *Council member Alvord – Approve*

12. Executive Session – Employment Topics

Mayor Svenson recessed the meeting at 6:48 pm to go into Executive Session, and stated the Executive session would last 20 minutes. At 7:07 pm Penny Jo announced the council would need an additional 10 minutes. The meeting resumed at 7:19 pm. Mayor Svenson said no decisions were made.

13. AGENDA

a. APPROVAL OF SEPARATION AGREEMENT

Council member Lonnie Dowell motions to accept the Separation Agreement. Council member Eric Contreras 2nd. Passed unanimously.

Passed unanimously.

- *Council member Dowell – Motion*
- *Council member Contreras – 2nd*
- *Mayor Svenson – N/A*
- *Council member Dowell – Approve*
- *Council member Allman – Approve*
- *Council member Contreras - Approve*
- *Council member Poirrier – Approve*
- *Council member Alvord – Approve*

b. EMPLOYEE POSITIONS AND WAGES

Mayor Svenson said this in regard to the Court Administrator position and moving the 4th police officer into the 3rd position.

Court Administrator – Mayor Svenson said this is a new position with a salary increase. Council member Dowell asked if this included the Police Dept. Clerk. Penny Jo clarified the position and pay for the police department clerk. Council member Dowell clarified there would need to be a job description that will come back to the council for approval. Council member Poirrier asked if the current job needs to be dissolved. The Court Clerk is eliminated to become Court Administrator. This will require an ordinance change.

Council member Marty Poirrier motions to prepare an ordinance changing the Court Clerk to the Court Administrator to comply with the Administrator Office of the Court and increase the wage from \$21.32/hr. to \$24.88/hr. Council member Jeremy Allman 2nd. Passed unanimously.

Passed unanimously.

- *Council member Poirrier– Motion*
- *Council member Allman – 2nd*

- **Mayor Svenson – N/A**
- **Council member Dowell – Approve**
- **Council member Allman – Approve**
- **Council member Contreras - Approve**
- **Council member Poirrier – Approve**
Council member Alvord – Approve

Mayor Svenson opened the discussion for the proposed configuration of wages from the 4th officer position and dispersing the wages among the 3 other officer positions. Council member Dowell would like to see more information prior to moving forward on the wage increase. He would like to know what the wages are in the surrounding cities and what they are paying for wages and benefits. Council member Poirrier doesn't think it will make a difference and feels we need make our pay competitive sooner rather later. Penny Jo said when she worked for the City of Napavine, they gave \$800 toward insurance and the employee would pay the difference and the City of Winlock offers \$200 max for an employee to pay for insurance. Mayor Svenson said this is a high liability job and explained the situation and climate police officers face today in Washington State. He said we need to be competitive to keep our officers. Council member Dowell is not comfortable moving forward with the information presented and asked for more information. Mayor Svenson clarified information Council member Dowell is requesting.

Table employee positions and wages until further information is provided.

Council member Lonnie Dowell motions to table employee positions and wages until further information is provided. Council member Marty Poirrier 2nd. Passed unanimously.

- **Council member Dowell – Motion**
- **Council member Poirrier – 2nd**
- **Council member Poirrier – Approve**
- **Council member Allman - Approve**
- **Council member Contreras – Approve**
- **Council member Poirrier – Approve**

Council member Alvord - Approve

14. CORRESPONDENCE

- a. **AWC City Voice**
- b. **AWC Legislative Bulletin**
- c. **City of Winlock Parks Master Plan**
- d. **MRSC Open Public Meeting Act (OPMA)**
- e. **MRSC Salaries for Elected Officials**

14. ADJOURNMENT

Council member Lonnie Dowell motions to adjourn. Council member Eric Contreras 2nd. Passed unanimously.

- **Council member Contreras – Motion**
- **Council member Dowell – 2nd**
- **Council member Contreras – Approve**
- **Council member Allman - Approve**
- **Council member Contreras – Approve**
- **Council member Poirrier – Approve**
- **Council member Alvord - Approve**


City Council Meeting
11 April 2022

The meeting adjourned at 7:37 pm.



Brandon Svenson, Mayor

Attest:



Penny Jo Haney, City Clerk