

CITY OF WINLOCK

CITY COUNCIL
REGULAR COUNCIL MEETING – 6:00 PM
January 11, 2021

Due to the Emergency of COVID-19 the Council Meeting Will be Conducted via Teleconference. Please call 360-785-2311 to join the Meeting.

1. CALL TO ORDER

Mayor Svenson called the special meeting to order at 6:00 pm

2. DETERMINATION OF QUORUM

Marty Poirrier, Council Position #1 Eric Contreras, Council Position #2 Lonnie Dowell, Council Position #3 Jeramy Allman, Council Position #4 Anne Randt, Council Position #5

Others Present: Penny Jo Haney, Deputy Clerk; Marissa Jay, City Attorney

3. FLAG SALUTE

Mayor Svenson led the flag salute.

4. Executive Session – Potential Litigation Executive Session Confidentiality

Executive session started at 6:01 pm and went for ten minutes. Regular meeting resumed at 6:11 pm. No decisions were made. They just discussed potential litigation.

5. APPROVAL OF AGENDA

Councilor Allman moved to approve the agenda as written, seconded by Councilor Randt, motion passed unanimously.

- Council member Allman – Motion
- Council member Randt – 2nd
- Mayor Brandon Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras - Approve
- Council member Allman – Approve
- Council member Poirrier- Approve

6. Old Business

Lonnie Dowell asked how the trailer is holding up. Park caretaker was present and said that it's doing pretty well. A few small leaks but it's cozy, and that Kenny did a great job on the repairs.

7. Mayor Comments

Mayor Svenson talked about the continued support of local businesses. He advised to continue supporting the local businesses.

8. Council Comments

Council member Jeremy Allman gave a shout out to Kenny for doing a great job around the city, and the culvert by the Shell station as well as fixing up the walkway up to the gas station.

Mayor Svenson asked if anyone wanted to set some dates to meet for the finance committee.

Anne Randt shares information on Grants.

9. Staff Reports

a. Alex Troutman - Park Board Update

Alex Troutman updates the council on what the park board has been doing and plans for the future. The park board is a completely new group who has been meeting for the past 6 months. He talks about how they are picking up where the last group left off. The current plan is to get the shelter in Winolequa revamped and make sure it is good to go. He has been in touch with a grant writer so that the park board knows what they need to do to start preparing for grants. The park board also plans to have the park ready to start renting out so that some revenue can begin being generated for the parks.

b. Robert Webster – Community Development

Robert Webster talks about the pole barn of steel for the church is almost done. He says that as soon as they get that done, they are doing some framing, and then some concrete work. He also updates the council on the 62 homes that are a go to be going in on Bay Road that will be accessed through Gruber road. He thinks it will be a for sure deal if it can be passed through planning commission and city council. He says it's already plotted for 62 homes. He says that it will have to have parks. He says there will be another 36 homes on Cedar, and a 42-acre development on Kakela road. There are another 24 homes going in as well with another development (hard to hear the name in the audio.) He talks about some other places where homes are going in and all together, there are about 200 homes that will be going in over the next few years.

c. **Rodney Cecil – Water/Sewer**

Rodney says they are currently at about 175 connections with another 140 that should be coming with the department of health. After the industrial park is finished, there will be more. Anne Randt asks if, with all these new connections, can the water/sewer fee for the residents start coming down a little bit. Lonnie Dowell states that he feels reduced rates would be great, but he thinks the city would like about another 50 to 75 new homes in to feel comfortable with starting on the lowering of the rates.

Rodney talks about the partial bypass to the sewer system because of the rain. He says they had to do about 140 thousand gallons into the creek, and that the proper notifications were sent.

d. **Stephen Valentine – Police Department**

Valentine gives the December 2020 report. There were 1 abandoned vehicle, one accident, one agency assists, 3 alarms, two animals calls, 1 attempt to contact, 3 civil issues, 5 disorderly disputes, 2 fireworks calls, 4 911 hang-ups, 4 information reports, 1 littering call, 1 lost property, 1 natural death, 1 noise complaint, 1 protective custody, 2 runaways, 7 suspicious circumstances, 1 theft, 25 traffic, and 2 trespassing. He ask if there are any questions. Lonnie Dowell asks where the accident was at. Valentine did not know off the top of his head, but it is believed that he may have been on King Rd.

10. Public Comments

There were no comments.

11. Consent Agenda

a. **Approval of Vouchers \$118,372.00**

Council member Lonnie Dowell makes a motion, Council member Jeramy Allman 2nd. Passed unanimously.

- **Council member – Lonnie Dowell – Motion**
- **Council member Jeramy Allman – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Anne Randt – Approve**
- **Council member Lonnie Dowell – Approve**
- **Council member Eric Contreras – Approve**
- **Council member Party Poirrier – Approve**

12. Agenda

a. SR505 Sewer Extension East Contract Amendment #2 – Mike Marshall, Gibbs & Olson

Mike Marshall explains that this is a contract amendment from a contract for 2011. Lonnie Dowell says he remembers the state giving the city 1.5 million, some of that went to the sewer line, and that the county wanted them to redo the sewer line. Marshall explains that was a no-cost amendment because it was in the budget. Mayor Svenson asks if there were any other questions.

Mayor Svenson says that he had a statement. He says that the water line project did not go as well as he would have liked it to. The city does not have a lot of money to throw around on lost time, and that he would appreciate it if this project can stay on task, on time, and on budget.

Council member Marty Poirrier motions, and Council member Eric Contreras 2nd. Passed unanimously.

- **Council member Poirrier – Motion**
- **Council member Contreras – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

b. Water Meter Fund Request – Rodney Cecil, Water/Sewer

Rodney Cecil asks for 17,000 out of his capitol appropriation to cover the rest of the costs for the radio reads. He says there are already some coming in, and they might as well finish them all. He says the ones that are already in, read really quick. Councilor Allman asks if he noticed anything strange with the new ones. Cecil says that one broke and is already replaced. Cecil believes that the sooner this can be done, the sooner the water leakage can be dealt with.

Council member Jeramy Allman motions, Council member Anne Randt 2nd. Passed unanimously.

- **Council member Allman – Motion**
- **Council member Randt- 2nd**

- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

c. Dept. of Ecology – Shoreline Management Program Agreement – Robert Webster

Robert Webster says that there is good money coming in from houses right now because of the duplexes. On the first there will be an open house with the planning commission. Whoever wants to come in for that can with public comments.

Webster talks about some things that need to be updated by June of 2021 as requested by the department of ecology and after that is done, it will not need to be done again for another 8 years. Webster explains the differing variances in buffers depending on if a building is on a fish barring stream, or not. Councilor Dowell asks why this was on the table again since it was done in 2017. Webster explains that there are some things on the agreement that were not done or need updates.

Council member Lonnie Dowell motions, Council member Eric Contreras 2nd. Passed unanimously.

Council member Dowell – Motion
Council member Contreras – 2nd
Mayor Brandon Svenson – N/A
Council member Randt – Approve
Council member Dowell – Approve
Council member – Contreras – Approve
Council member Allman – Approve
Council member Poirrier – Approve

d. City of Toledo 2021 Agreement – Mayor

This is in regard to Michelle and her professional treasury services with Winlock though 2021. Mayor Svenson discusses the budget for her services with the council. The council asks if it is in the budget, and after confirming that it was, a motion was made.

Council member Jeremy Allman motions, Council member Anne Randt 2nd. Passed unanimously.

- **Council member Allman – Motion**

- **Council member Randt – 2nd**
- **Mayor Brandon Svenson N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

e. Street Sweeper – Mayor

Mayor Brandon Svenson talks about the street sweeper that he happened to find online. The person selling it was asking \$5,000. Kenny bargained with the seller to get it done to \$ 2,000. There are two parts that it needs replaced. Svenson states that for the price, even with the work it needs, it is worth it especially because Kenny can do the work himself. Svenson mentions that there is interest from Toledo to use it in the future. Council member Allman asks if a CDL is needed to drive it. The answer is not yet known. Council member Poirrier asks what the grand total will be after repairs are made. Deputy Clerk mentions that licensing will need to be considered as well. Svenson states that with repairs, it will be around \$500.00 extra. Council member Allman motions to approve the \$2,500 for the street sweeper.

Council member Jeramy Allman motions, Council member Marty Poirrier 2nd. Passed unanimously.

- **Council member Allman – motion**
- **Council member Poirrier – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

f. Impact Fees Discussion – Mayor Svenson

Mayor Svenson opens discussion on impact fees. Svenson says that after doing some research, it appears that it needs to be used on something that is new. It cannot be used for anything existing, or for maintenance. It cannot be used to upgrade current facilities, but it can be used to build new rooms in the schools, as an example. Council member Marty Poirrier explains that it may be able to be used with something that has to do with a new development as long as it's not on something that was broken before the development. As an example, there is an existing road, but because of a new

development, a new turn lane would be needed, and he believes the fee could be used for that. Once accepting it, the city has 10 years to use it. Council discusses logistics of potential situations in which the fees could be used. Sidewalks, parks, and roads are some of the main things that the council discussed that could benefit. Robert Webster mentions solar panels. Mayor Svenson wants to rein in on something solid to use this on so that it does not get spread thin. Council agrees that sidewalks and parks at the top of the list to get done at this time.

Brandon Svenson entertains a motion to table the subject until the next meeting.

Council member Eric Contreras motions, Council member Anne Randt, 2nd. Passed unanimously.

- **Council member Contreras – Motion**
- **Council member Randt – 2nd**
- **Council member Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

13. Adjournment

Meeting was adjourned at 7:22 pm.

Council member Jeramy Allman motions, Council member Marty Poirrier 2nd. Passed unanimously.

- **Council member Allman – Motion**
- **Council member Poirrier – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

Brandon Svenson, Mayor

Attest:

Penny Jo Haney/Deputy Clerk

Note: For audio details of the meetings please visit www.avcaptureall.com