



**WINLOCK CITY COUNCIL**

323 NE First Street / PO Box 777, Winlock, WA 98596

Phone: 360-785-3811 – Fax: 360-785-4378

Hearing Impaired Access (TTY) 711 or 1-800-833-6388

Email: [cityclerk@cityofwinlock.com](mailto:cityclerk@cityofwinlock.com) Website: [www.cityofwinlock.com](http://www.cityofwinlock.com)

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**Brandon Svenson, Mayor**

Marty Poirrier, Council Position #1 \* Eric Contreras, Council Position #2 \* Lonnie Dowell, Council Position #3 \*  
Jeremy Allman-Pro-Tem, Council Position #4 \* Lindsey Alvord, Council Position #5

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**January 9, 2023  
CITY COUNCIL MEETING**

**1. CALL TO ORDER**

Mayor Brandon Svenson called the meeting to order at 6:00 pm.

**2. DETERMINATION OF QUORUM**

Mayor Svenson, Present, Marty Poirrier, present, Council Position #1; Eric Contreras, Present, Council Position #2; Lonnie Dowell, Present, Council Position #3, Jeremy Allman, Present, Council Position #4  
Marty Poirrier, Present, Council Position #5, Lindsey Alvord, Present.

**3. FLAG SALUTE**

Mayor Brandon Svenson led the flag salute.

**4. APPROVAL OF AGENDA**

***Council member Jeremy Allman motions to approve the agenda as presented. Councilor Marty Poirrier 2<sup>nd</sup>. Passed unanimously.***

- ***Council member Allman – Motion***
- ***Council member Poirrier – 2<sup>nd</sup>***
- ***Mayor Svenson – N/A***
- ***Council member Contreras– Approve***
- ***Council member Dowell – Approve***
- ***Council member Alvord – Approve***

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**5. OLD BUSINESS**

Council mentions, Kenny our Public works had removed some of the signs around town from the Hostel fire. Mayor Svenson stated Jones Rd. is all clear we just need to have Kenny dispose of the dirt.

**MAYOR COMMENTS**

Mayor Svenson thanks council member Allman for sitting in the mayor's meeting for him. Mayor Svenson moves onto announce volunteer of the year and we have a tie this year. Holly Orbino who started and ran My Closet Is Your Closet as well as volunteers at our local food bank here in Winlock at the Rowdy Rooster. Heidi Uhri has donated through the Lions Club and maintained our hanging flower baskets as well as the flowerpots in our downtown area bringing a fresh beautiful look to Winlock. Mayor Svenson and Council members express appreciation to our volunteers for giving back to our community. Mayor Svenson introduces our new treasurer, Jill Davis.

**6. COUNCIL COMMENTS**

Council member Allman comments he went to the mayor meeting. Council member Allman Reports that the meeting was about the big push for Broad Brand.

**7. COMMITTEE REPORTS – (Second meeting of each month)**

**8. Reports –**

**Chief - Stephen Valentine**

Chief Valentine reports call activity reports. There were 3, 911 hang up, 6, accident, 1, alarms, 6, animal, 3, ATC (attempt to contact), 1 burglary, 5, civil, 2, disorderly, 3, dispute, 1, fraud offences, 3, information general, 1, juvenile, 5, suspicious circumstances, 3, theft (larceny, MV, property) 3, traffic – other, 6, traffic violation – criminal, 2, traffic violation – infraction, 1 unsecured door, 1, violation PO/HO, 1 warrant, total of 57 calls for December 2022.

**Amy Buzzard – Grant Consultant**

Amy Buzzard is on the phone with an update. A grant became available through the Department of Transportation as of January 3, for 1.5 billion dollars, the focus is to get submitted and keep posted, should know by mid-March. Amy states there is no cap and will be asking for the full amount.

**a. Community Development/Planning – Robert Webster**

Robert Webster was unable to attend the council meeting. Mayor Svenson answered questions. Council member Dowell had in regards to the Shells expansion and Dollar Generals as well as the notifications sent off for Ordinance penalties. Mayor Svenson reports. The Shell need to expand to 10,000. Sq ft. in order to sale liquor and have a card key diesel pump out back. In regard to

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Dollar General they sold to a similar company. Attorney MARRISA JAY responded to question in regard to the eight notifications sent out for the Ordinance penalty. MARRISA states that we can save money by not taking them to court in hopes they will just clean up their property.

**b. Water and Sewer – Rodney Cecile**

Rodney reports we will be doing testing for PFAS forever chemicals to get ahead of the schedule. Testing is free, but if there are any issues, we can get funding. Rodney also reported he initiated things at the plant to illuminate releases to the creek. So, we did a clean of our membrane at a different rate. Rodney also mentions a few weeks ago we had a huge amount of rain and the plant purred like a kitten.

**c. City Clerk – Penny Jo Haney**

Penny Jo has nothing to add to the report that was presented.

**PUBLIC COMMENT**

**Kathy Chastain** – Ms. Chastain addressed council with a few questions in regard to the next Three buildings going in Mickelsen Parkway and if can be disclosed to the public. Mayor Svenson States that there is a disclosure that has to be signed through the county before we have any further information. Ms. Chastain moves on to question if or how they will pay back resident in regard to Annexation zoning. Mayor Svenson comments that he is still in negotiation. MS. Chastain moves on To express concern for the dairies and farm animal Ordinance and if the Ordinance will change due to the Annexation zoning. Mayor Svenson and Council comment that the Animal Ordinance will stay the same.

**Heidi Uhri** – Ms. Uhri addressed council that she is here representing the Lions Club and would like a solution for the flower baskets in town. Ms. Uhri states she got an estimate from Benny’s that is half the price of Wike’s. Mayor Svenson said that the city has been picking up the bill the past two (2) years and has become quite pricy. Mayor Svenson mentions he would like to see the FFA club at the high school Volunteer to help. Council member Contreras comments that the high school is currently building a green house and possibly by next year FFA can volunteer. There were no phone calls.

**10. CONSENT AGENDA**

- a. Approval of Vouchers for December 31, 2022-Open Period, for \$61,557.63
- b. Approval of vouchers for January 9, 2023, for \$161,729.17
- c. Approval of Minutes from December 26, 2022

**Council member Jeremy Allman moves to approve the consent agenda as presented. Council member Morty Poirrier 2<sup>nd</sup>. Motion passed unanimously.**

- **Council member Allman - Motion**
- **Council member Poirrier - 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Contreras – Approve**
- **Council member Dowell - Approve**

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- **Council member Alvord – Approve**

### **13. AGENDA**

#### **a. 2023 Transportation Impact Fee Rate Study**

Discussion took place among mayor Svenson, Council, and Marris Jay on the length of time it has taken to get through the process and to come up with a number. Mayor Svenson stated we need to move forward and present an ordinance and add to the Agenda at the next meeting.

#### **b. Acts of Kindness Flagpoles, Tabled from December 12, 2022**

***Mayor Svenson and Council discussed how much the community and themselves really enjoy seeing the flagpoles. Discussion covered some ideas to take over care of the flagpoles and what some of the cost may include. More information is required at this time Council member Marty Poirrier motions to table flagpoles to January 23, 2023. Council member Jeremy Allman 2<sup>nd</sup>, Motion passed unanimously.***

- **Council member Poirrier – Motion**
- **Council member Allman 2<sup>nd</sup>**
- **Mayor – Swenson -N/A**
- **Council member Contreras – Approve**
- **Council member Dowell – Approve**
- **Council member Alvord – Approve**

#### **c. Collective Bargaining Agreement (CBA) 2023-2025**

***Council member Jeremy Allman motion to table Collective Bargaining Agreement for final draft Until January 23, 2023. Council member Eric Contreras 2<sup>nd</sup>. Motion passed unanimously.***

- **Council member Allman – Motion**
- **Council member Contreras – 2<sup>nd</sup>**
- **Mayor – Svenson -N/A**
- **Council member Poirrier – Approve**
- **Council member Dowell – Approve**
- **Council member Alvord – Approve**

#### **d. Finalize Winlock Historical Museum Agreement**

***Council members discuss Terms and conditions of the Historical Museum. Negotiation Change of no cause termination and lease agreement. Council member Lonnie Dowell Motions to approve amended lease agreement. Council member Jeremy Allman 2<sup>nd</sup>. Motion passed unanimously.***

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- **Council member Dowell – Motion**
- **Council member Allman – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Poirrier – Approve**
- **Council member Contreras – Approve**

**e. Offer for SE First St. Property**

Mayor Svenson mentions He would like to make an offer on the property to build a Parking lot for a much-needed upgraded useful look to our town. Mayor Svenson states Council will go over financials in a closed session.

**f. Ratify Hogg’s Metal Building & Septic Window replacement Bid.**

**Council member Dowell states original bid was for windows and instalment of windows. Original bid changed due to prevailing wage. Council member Dowell goes on to comment. Anya the tenant is pleased with work. Mayor Svenson comments he is as well happy with the efficient work done by Hogg’s Buildings & Septic’s.**

**Council member Marty Poirrier moves to motion approval of bid for 11,685.90 to Hogg’s Building & Septic’s. Council member Jeremy Allman 2<sup>nd</sup>. Motion passed unanimously.**

- **Council member Poirrier – Motion**
- **Council member Allman – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Contreras - Approve**
- **Council member Dowell – Approve**
- **Council member Alvord - Approve**

**g. Resolution No. 2023-01-Surplus Public Works Vehicle**

Mayor Svenson comments the Ford F 350 pick-up has mechanical , interior, and exterior problems. Condition is not road worthy and is a huge liability.

**Council member Marty Poirrier moves to motion Resolution No. 2023-01 Surplus Public Works Vehicle. Council member Lonnie Dowell 2<sup>nd</sup>. Motion passed unanimously.**

- **Council member Poirrier – Motion**
- **Council member Dowell – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Alvord – Approve**

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**14. Closed Session**

**Mayor Svenson calls a closed session at 7:39 to take ten (10) minutes to discuss 3<sup>rd</sup> Street property. Council returns from recess at 7:41. Council member Jeremy Allman Makes a motion to amend the agenda from ad closed session to an executive session. Council member Marty Poirrier 2<sup>nd</sup>. Motion passed unanimously.**

- **Council member Allman – Approve**
- **Council member Poirrier – Approve**
- **Mayor Svenson – N/A**
- **Council member Contreras – Approve**
- **Council member Dowell – Approve**
- **Council member Alvord - Approve**

**15. Council member Eric Contreras moved to adjourn the meeting, seconded by Council member Lyndsey Alvord, motion passed unanimously. The meeting adjourned at 7:43 p.m.**

- **Council member Contreras - Motion**
- **Council member Alvord - 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Poirrier – Approve**
- **Council member Dowell – Approve**
- **Council member Allman – Absent**

**The Mayor adjourned the meeting at 7:43 pm.**

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Brandon Svenson, Mayor

Attest:

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Penny Jo Haney, City Clerk