



# WINLOCK CITY COUNCIL

323 NE First Street / PO Box 777, Winlock, WA 98596

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**Brandon Svenson, Mayor**

Marty Poirrier, Council Position #1 \* Eric Contreras, Council Position #2 \* Lonnie Dowell, Council Position #3 \*

Jeramy Allman, Council Position #4 \* Anne Randt, Council Position #5

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## COUNCIL MEETING

Monday, October 12, 2020

**Due to the Emergency of COVID-19 the Council Meeting Will be  
Conducted via Teleconference. Please call 360-785-2311 to  
Join the Meeting**

1. 6:00 P.M. – CALL TO ORDER
2. DETERMINATION OF QUORUM
3. FLAG SALUTE
4. PARK CARETAKER INTERVIEWS
5. EXECUTIVE SESSION – PARK CARETAKER
6. APPROVAL OF AGENDA
7. OLD BUSINESS
8. MAYOR COMMENTS
9. COUNCIL COMMENTS
10. STAFF REPORTS –
  - a) Rodney Cecil, Water/Sewer Superintendent
  - b) Robert Webster, Community Development Administrator
  - c) Stephen Valentine, Police Chief
  - d) Penny Jo Haney, Deputy Clerk – Email Update
11. PUBLIC COMMENTS – ***IF YOU WISH TO SPEAK, PLEASE PRESS 1 ON YOUR PHONE TO UNMUTE YOURSELF. WHEN DONE PRESS 1 AGAIN. Please limit your comments to 5 minutes.***

**12. CONSENT AGENDA**

- a. Approval of Vouchers October 12, 2020 in the amount of \$639,210.49
- b. Approval of Minutes for Council Meetings, Special Council Meetings September 18, 2020, September 21, 2020, September 28, 2020 and Special Council Meeting September 30, 2020

**13. AGENDA (Discussion and/or Action)**

- a) First Street #4 Change Order – Jon Hinton, Gray & Osborne, Tabled from 9-28-2020
- b) Proposed Fee Schedule Revision – Table from 9-28-2020 Meeting
- c) Fund Request/Project Update – Rodney Cecil
- d) Baitchell Well & Meter – Rodney Cecil
- e) Lewis County Jail 2021 Bed Contract – Approve & Authorize Mayor to Sign
- f) Lewis County Sewer Franchise Agreement
- g) Ord. 1087, Planning Commission – Tabled from 8-10-2020 Meeting
- h) Ord. 1092, Repealing the Office of Clerk Treasurer – Tabled from 9-28-2020 Meeting
- i) Ord, 1093, Establishing Office of City Clerk – Tabled from 9-28-2020 Meeting
- j) Ord. 1094, Establishing Office of City Treasurer – Tabled from 9-28-2020 Meeting
- k) Ord. 1095, Winlock Municipal Code (WMC) – First Reading
- l) Police Standard Operating Procedure (SOP) – Chief Valentine
- m) SR505 Waterline Retention, Transfer Funds \$53,873.50

**14. CORRESPONDENCE –**

- a) Financial Statements September – Cash Activity In, Cash Activity Out, Employee Activity
- b) Lewis County Memorandum of Understanding (MOU) – Hydrant Assembly Purchase
- c) Lewis County Emergency Operations Center (EOC) - Report

**15. ADJOURNMENT**

*Winlock is an equal opportunity provider. If you have special needs, please contact City Hall in advance of the meeting so that special arrangements can be made.*