

CITY OF WINLOCK
CITY COUNCIL MEETING – 6:00 p.m.
October 26, 2020

PUBLIC HEARING – Ordinance No. 1095 - Winlock Municipal Code (WMC)
Mayor opened the public hearing for Ordinance No. 1095 at 6:02 PM. There were no public comments, and the Mayor closed the hearing

1. CALL TO ORDER

Mayor Svenson called the meeting to order at 6:02 pm

2. DETERMINATION OF QUORUM

Council Members Present: Jeremy Allman, Eric Contreras, Anne Randt, Lonnie Dowell, and Marty Poirrier

Employees Present: Penny Jo Haney, Deputy Clerk – Marissa Jay, City Attorney

3. FLAG SALUTE

Mayor Svenson led the flag salute.

4. EXECUTIVE SESSION – Current Litigation, RCW42.30.110(1)(i)

At 6:03 pm the Mayor announced that he was recessing the regular meeting to go into executive session to discuss a current litigation. They would need 15 minutes.

At 6:17 pm the Council returned, and the Mayor announced that there was discussion on the current litigation and that no decisions were made.

At 6:18 pm Mayor Svenson called the regular meeting back to order.

5. APPROVAL OF AGENDA

Councilor Dowell moved to modify the agenda to move Ord. 1097 and 1098 up above resolution 2020-05. Council Jeremy Allman 2nd motion passed unanimously

- Council Member – Lonnie Dowell: Motion
- Council Member - Jeremy Allman: 2nd
- Mayor – Brandon Svenson: N/A
- Council Member – Anne Randt: Approve
- Council Member Lonnie Dowell: Approve
- Council Member- Eric Contreras: Approve

6. OLD BUSINESS – Mayor Svenson asked if there was any old business. No old business.

- 7. MAYOR COMMENTS** – He stated that First Street got paved, and that it looked really nice. There is still concrete work to be done down there but otherwise looks really good. The church (on First Street) is building a shed. Mickelsen Parkway is set to be paved on the 27th or 28th.

8. COUNCIL COMMENTS

Council mentions that the downtown businesses plan to hand out candy for Halloween over the upcoming Halloween weekend, and before that in the Plaza there will be cars doing Trunk or Trick event. Mayor Svenson asks if there are any more comments from the council and if anyone has spoken with the people who live on First Street about the mailboxes. The answer was “no” Mayor Svenson talked to one person who stated that they could throw in 20 bucks.

9. STAFF REPORTS

- a) Penny Jo Haney, Deputy Clerk informing that the new email addresses have been finalized and that everyone will need to get with her about the new passwords. She stated that she thought there are still a few Chromebooks that need to be set up. She asked if there were any questions on the report and there were none.

10. PUBLIC COMMENTS – IF YOU WISH TO SPEAK, PLEASE PRESS 1 ON YOUR PHONE TO UNMUTE YOURSELF

- Paul McMillan called in and asked if there was a discount for individuals’ utilities as he heard there was one. Mayor Svenson explained that it was not a discount for individuals, but a discount for the contractors as an incentive to build a certain number of houses.

11. CONSENT AGENDA

- a) **Approval of Vouchers October 26, 2020 in the amount of \$ 52,374.95**

Councilor Jeramy Allman made a motion, Councilor Marty Poirrier 2nd, motion passed unanimously.

- Council Member – Jeramy Allman: Motion
- Council Member – Marty Poirrier: 2nd
- Mayor – Brandon Svenson: N/A
- Council Member Anne Randt: Approve
- Council Member – Lonnie Dowell: Approve
- Council Member – Eric Contreras: Approve
- Council Member Jeramy Allman: Approve
- Council Member Marty Poirrier: Approve

12. AGENDA (Discussion and/action

- a) **Tennessee Bridge Closeout – Mike Marshall, Gibbs and Olson**

Lonnie Dowell mentioned that he went down under the bridge and that it was easy to get down there. Penny Jo asked contractors and if they would be brought in after hearing back from L&I. Lonnie asks if what they are going to do is to authorize the closeout. They will send the money to FEMA and then FEMA will pay them (the contractors) That was

correct. Lonnie asked if Kenny (the street supervisor) has looked at it. Mayor Svenson stated that he has not spoken with him about it. (Most of this was inaudible)

Councilor Lonnie Dowell moved to approve the close out of the Tennessee Bridge and Change Orders #1, #2 and #3 as presented, Councilor Eric Contreras 2nd, motion passed unanimously.

- Council Member – Lonnie Dowell: Motion
- Council Member – Eric Contreras: 2nd
- Mayor Brandon Svenson: N/A
- Council Member – Anne Randt: Approve
- Council Member - Jeramy Allman: Approve
- Council Member – Marty Poirrier Approve

b) 2021 Budget Revenue Set Public Hearing for November 9, 2020

- Council Member - Lonnie Dowell - Motion
- Council Member – Jeremy Allman: 2nd
- Mayor Brandon Svenson: N/A
- Council Member – Anne Randt: Approve
- Council Member – Lonnie Dowell: Approve
- Council Member – Eric Contreras: Approve

Councilor Lonnie Dowell motioned, Councilor Jeremy Allman 2nd, passed unanimously.

- c) Lewis County Jail Bed Contract** – Mayor Brandon Svenson reminded everyone that they discussed this at the last meeting. His understanding is that it is the same for every city. There was discussion not to sign. Mayor Svenson mentioned that they have some time on this one and suggested saving it for the next meeting.

Councilor Eric Contreras made a motion, Councilor Jeramy Allman 2nd, passed unanimously.

- Council Member – Eric Contreras: Motion
- Council member _ Jeramy Allman: 2nd
- Mayor- Brandon Svenson: N/A
- Council Member – Anne Randt: Approve
- Council Member - Lonnie Dowell: Approve
- Council Member – Eric Contreras: Approve
- Council Member – Marty Poirrier: Approve

d) Park Caretaker Agreement

Lonnie wanted to make sure that the contract stated that there could be “no pets” It does. Mayor Svenson stated that the amount of rent a month would be \$650 for the occupant’s trailer. Hours of work on the park in exchanged for rent were discussed. Utilities were talked about and it was said that the occupant would be responsible for their own utilities.

Overall, the contract states that park caretaker will live on site rent free in exchange for doing required duties at the park, attending park board meetings, stay in contact with city weekly, etc. and will be responsible for utilities.

Council Member Lonnie Dowell motioned, Marty Poirrier 2nd, passed unanimously.

- Council Member – Lonnie Dowell: Motion
- Council Member – Marty Poirrier: 2nd
- Mayor – Brandon Svenson: N/A
- Council Member – Anne Randt: Approve
- Council Member – Eric Contreras: Approve
- Council Member – Jeramy Allman: Approve
- Council Member – Marty Poirrier: Approve

e) Ord. 1095, Winlock Municipal Code (WMC) – Second Reading

City of Winlock WA Ord 1095: An ordinance of City of Winlock, Washington, municipal code in providing for severability and establishing an effective date.

Lonnie Dowell confirming that the correct date is the date that it was passed.

Councilor Lonnie Dowell made a motion, Councilor Anne Randt: 2nd, passed unanimously.

- Council Member Lonnie Dowell: Motion
- Council Member Anne Randt: 2nd
- Mayor – Brandon Svenson: N/A
- Council Member Anne Randt: Approve
- Council Member Eric Contreras” Approve
- Council Member – Marty Poirrier: Approve

f) Ord ORDINANCE NO 1096, Planning Commission, Amends Ord. 1087

City of Winlock Ord NO 1096 WA An ordinance of the City of Winlock Washington reaffirming and amending ordinance No. 1087 providing for adjustments to membership requirements for the city planning commission and providing for severability and an effective date.

Councilor Anne Randt made a motion, councilor Jeramy Allman 2nd, passed unanimously.

Council Member – Anne Randt: Motion

Council Member – Jeramy Allman: 2nd

Mayor – Brandon Svenson: N/A

Council Member - Anne Randt: Approve

Council Member – Lonnie Dowell: Approve

Council Member Eric Contreras: Approve

Council Member – Jeramy Allman: Approve

Council Member – Marty Poirrier: Approve

g) Resolution 2020-5 Gross Weight

City of Winlock WA Resolution 2020-5 A resolution of the City of Winlock establishing a restriction on travel by vehicles with the gross weight of excesses of 10,000 lbs. on SE First Street, from the intersection Campbells and SE First Street, to the intersection of First Street and Alder Street. In accordance with section 1097

Councilor Jeramy Allman made a motion, Councilor Marty Poirrier 2nd, passed unanimously.

- Council Member - Jeramy Allman: Motion
- Council Member – Marty Poirrier: 2nd
- Mayor – Brandon Svenson: N/A
- Council Member- Anne Randt: Approve
- Council Member – Eric Contreras: Approve
- Council Member Jeramy Allman: Approve
- Council Member – Marty Poirier: Approve

h) Ord. 1097 Gross, Weight

City of Winlock Washington, Ord. No. 1097 In ordinance of the City of Winlock, to add a new section to the chapter 10.25 to the Winlock municipal code declaring findings, setting restrictions, penalty periods, and preparing for liability of damage to streets and bridges. Amending section 10.25. 020 providing penalties for the violation of the chapter of 10.25, reaffirming section 10.25.010n amending ordinance 286 as necessary, and providing for severalty and establishing an effective date.

Lonnie asked what the recommended weight limit was. The question of school busses was brought up and Mayor Svenson stated that this was just to try to get trucks that have another option, to go another way. Mayor Svenson asks if there are any other questions. Lonnie Dowell asks about the effective date. It cannot be enforced until it is posted. Mayor Svenson asks if there any other questions. There were no questions.

Councilor Marty Poirrier made a motion, Council Member Eric Contreras 2nd, motion passed unanimously.

- Council Member - Marty Poirrier: Motion
- Council Member – Eric Contreras: 2nd
- Mayor – Brandon Svenson: N/A
- Council Member- Anne Randt: Approve
- Council Member- Lonnie Dowell: Approve
- Council Member Eric Contreras: Approve
- Council Member Jeramy Allman: Approve
- Council Member Marty Poirrier: Approve

i) Ord. 1098, Amends Ord. 1097, and Ord. 606

City of Winlock WA Ord. No. 1098 In ordinance of the city of Winlock, Washington amending sections of the Winlock municipal code chapter 10.30 bringing it into agreement with ordinance number 1097, amending ordinance number 606 as necessary, and providing for severability and providing an effective date.

Councilor Marty Poirrier made a motion, Councilor Jeramy Allman 2nd, passed unanimously.

- Council Member - Marty Poirrier: Motion
- Council Member - Jeramy Allman: 2nd
- Mayor - Brandon Svenson: N/A
- Council Member – Anne Randt: Approve
- Council Member – Lonnie Dowell: Approve
- Council Member – Eric Contreras: Approve
- Council Member – Jeramy Allman: Approve
- Council Member – Marty Poirrier: Approve

j) Timberland Library Window Replacement

Lonnie Dowell asks about the dimensions of the window and points out the shape and size of the window they are putting in does not fit the shape of the current window. The discrepancies were discussed. Mayor Svenson states that the contractors will be responsible for figuring that out.

Council Member Jeramy Allman motioned, Marty Poirrier 2nd, passed by majority.

- Council Member - Jeramy Allman: Motion
- Council Member – Marty Poirrier: 2nd
- Mayor - Brandon Svenson: N/A
- Council Member – Anne Randt: Approve
- Council Member – Lonnie Dowell: Disapprove
- Council Member – Eric Contreras: Approve
- Council Member – Jeramy Allman: Approve
- Council Member – Marty Poirrier: Approve

CORRESPONDENCE

- a) Gray and Osborne, Inspection Project, Informational Only Already Approved**
- b) Timberland Bank Signature Page**

13. ADJOURNMENT – ***Council member Eric Contreras moved to adjourn the meeting, seconded by Councilor Dowell, motion passed to adjourn the meeting at 7:53 PM***

Brandon Svenson, Mayor

Attest:

Penny Jo Haney/Deputy Clerk

Note: For audio details of the meetings please visit www.avcaptureall.com