



CITY OF WINLOCK
CITY COUNCIL

November 22, 2021, 6:00 pm.

1. **Quorum**

Mayor Svenson, Present, Marty Poirrier, Council Position #1; Eric Contreras Council Position #2; Lonnie Dowell, Council Position #3, Jeramy Allman, Council Position #4, Council Position #5, Lindsey Alvord

Penny Jo Haney Deputy Clerk, Marissa Jay, City Attorney

2. **Call to Order**

Mayor called the meeting to order at 6:00 pm

3. **FLAG SALUTE**

Mayor Brandon Svenson led the flag salute.

4. **Approval of Agenda**

Lonnie Dowell asks to amend the agenda to add TIB UCEs for Jon Hinton to (a) and add the court trusts to the bottom.

Council member Lonnie Dowell motions to approve the agenda as amended. Council member Jeramy Allman 2nd. Passed unanimously.

- ***Council member Dowell - Motion***
- ***Council member Allman – 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Contreras Approve***
- ***Council member Allman - Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

5. **Mayor Comments**

Mayor Brandon Svenson sent a shout out to the high school football team. It was a very good season. He enjoyed watching them and everyone is proud of them.

6. Council Comments

Lonnie Dowell asked about Toledo Tel bringing in fiberoptics into Winlock. The last he heard was that the accepting of the grant stage was where things were at currently. Svenson said that was correct and that he has not heard any more on it. He is planning to speak with the director this week.

7. Committee Reports

a. Finance

Council member Allman says that sales and use taxes are up a lot compared to previous. Still working on updating property taxes.

b. Grants

Brandon says that he spoke with Amy Buzzard and that she will be helping the city with grant writing.

c. Parks

Parks chairwoman Kirsten was in the audience and let the council know that she did not get any committee information to Lindsey for this meeting.

8. Staff Reports

a. Water/Sewer – Rodney Cecil

Rodney went over number 4, project updates with the council. They are trying to consolidate all the wells into 2 well, and all the water rights will be pulled out of all locations at any time.

Mickelson will be giving the city 2 wells and Rodney is working on getting a 3rd. He will be coming to the council later for funds for this as time goes on. There were no questions.

b. Liquor Control Board – Penny Jo

Penny Jo did not have the papers in front of her stating what 2 businesses are up for their license. One was Guadalajara and she believes the other is Franks Hideaway. There were no concerns from the council.

9. Public Comment

Randy Pennington addressed the council. The fire station was able to bring on 1 new person per shift in a paid position.

Randy also informs the council that after 37 years, he will be retiring in 10 days. He will still be a commissioned officer, but his patrol duties will be done. Randy spoke on his sense of gratitude that he has for the city of Winlock for his career as a police officer. In 1985 he was a paramedic and a fire officer in Tacoma. At that time, he was a 911 supervisor. A police officer came to his office one day and said, "You're pretty good with fire and EMS but you don't know diddly squat about being a cop" That same officer sponsored him so that he could go to a reserve academy so that he could learn about being an officer – being a cop. After he graduated, he was recruited into Napavine before moving to Toledo. The officer that came into his office that day and told him that he needed to get into the academy was Chief McPherson from Winlock WA. Randy went on to say that he has worked with many fine officers from Winlock including the 3 officers working today in Winlock. Randy also

told the council about how in Toledo he found himself in dangerous confrontations and twice, it was a Winlock cop who came up at those times and had his back.

10. Consent Agenda

a. Approval of Vouchers for 11-22-2021 for \$35,921.99

b. Minutes of November 8, 2021

On the minutes of November 8, 2021, Lindsey Alvord points out that she was not late.

Council member Jeramy Allman motions to approve the consent agenda as amended.

- ***Council member Allman - Motion***
- ***Council member Poirrier - 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman – Approve***
- ***Council member Contreras – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

11. Agenda

a. TIB UCES (Added from agenda)

Jon Hinton was on the phone and spoke with council. There are two cost estimates for two different schedules for the entire project on the close out of First St. There is an additional \$138,000 “and change” for TIB to pay. Hinton says that there will be a total reimbursement of a little over one million dollars. There is no guarantee that they are going to pay %100 of that until it is in front of the TIB commissioners. Winlock’s participation in that amount would be \$7,202.10. Hinton’s request is to allow the mayor to sign and date these so that Hinton can send into TIB and hopefully pay the city of Winlock \$38,000. There were not questions.

***Council member Lonnie Dowell motions to authorize the mayor to sign and date the two TIB UCES.
Council member Jeramy Allman 2nd. Passed unanimously.***

- ***Council member Dowell – Motion***
- ***Council member Allman – 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman – Approve***
- ***Council member Contreras – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

b. Jones Road Update – Sheets Logging

Boone from Sheets Logging was on the phone with the council and advises them on the timber that is on the 40 acres that the city owns on Jones Road. This is the section of land that Mayor Svenson would like to sell and use the money as a grant match for the parks in Winlock.

Boone believes that there is too much stuff that needs to be done to it. It is overgrown and he does not see any marketable timber on it. Its rugged ground that would require roads being built into it which at that point would start getting to be expensive. There is also a lot of younger stuff growing in it like maple and alders that would need to be PCT'd (pre-commercial thinned) to get the stand to be where it needs to be to grow properly. The timber remaining is only about 10-20 years old and for the next 30 years there would need to be even more money put into it per acre to make sure it grows properly to harvest. Overall, his opinion is that this would be an expensive project for what they want to do with it.

Brandon did get a second opinion from another tree company prior to the meeting who said pretty much the same thing. He tells the council that they don't have to make any decisions right now. It is an expensive project, and it would be banking on that anyone else as mayor and council over the next 30 years would take care of it and, the possibility that logging in Washington State in 30 years may not be a thing with the way times are going. Brandon talks about selling the property as is and offering it to several of the local big timber companies to see who would have the highest bid. City Attorney Marissa Jay says that they could put it on the open market. It could be surplused, and then a real estate agent could be brought in. It would also need an appraisal. A commercial appraisal will cost a lot more than residential.

Council member Marty Poirrier motions to have the Jones Road property appraised. Council member Jeramy Allman 2nd. Passed unanimously.

- ***Council member Poirrier – Motion***
- ***Council member Allman – 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman - Approve***
- ***Council member Contreras – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

c. Fund Request for Excavator – Rodney Cecil

Rodney goes over the fund request with the council. He would like to pull money out of capital improvement for shoring and steel plates. Rodney would also like to get the excavator for deep digs over 20 feet that currently they are unable to dig down to with just the backhoe. The Kubota appears to be the best one for the best price. Brandon has talked with several people who own and use this kind of equipment and Kubota does come highly recommended. It is also capable of weed eating large areas, trimming trees up to 20 feet high, and pushing different large materials around with it. Most of

the work with it, however, will be for water and sewer. Currently sewer fixes are contracted out because Winlock does not have the machinery for it.

Rodney is also looking for \$5,000 dollars to put down for getting the water rights at Mikkelsen. There are also upgrades on various things that Rodney is requesting like radio meters.

In total he is looking for an approval of \$156,000 from capital improvement and \$126,000 from ARPA funds.

Council member Jeramy Allman motions to pull \$156,000 out of capital improvement and \$126,000 from ARPA funds. Council member Marty Poirrier 2nd. Passed unanimously.

- ***Council member Allman – Motion***
- ***Council member Poirrier – Motion***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman – Approve***
- ***Council member Contreras - Approve***
- ***Council member Poirrier – Approve***
- ***Council member Allman – Approve***

d. Park Fund Request – Kirsten Stalnaker

Kirsten addresses council on the park funds request for items that the park board can use for future events. This is money to be taken from the park events funds of which there is currently \$3000. There is a vacuum, Christmas lights for Volunteer Park, a vacuum, tables, and water urns. Council member Lindsey Alvord and Eric Contreras ask about the tables already at the park. The tables being requested would be for events that the park board will host away from the park like volunteer events in the other parks that don't have tables or indoor events in other buildings. Council member Allman notes that nothing yet has been spent from the \$3000.

Council member Marty Poirrier motions to give the park board \$1000.00 to spend on the event items outlined for events in the park. Council member Jeramy Allman 2nd. Passed unanimously.

- ***Council member Poirrier – Motion***
- ***Council member Allman – 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman – Approve***
- ***Council member Contreras – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

e. Ordinance/Resolution 2021-11-2022 Property Tax Levy

This is annual. There was no increase in property tax. This is an ask to authorize the bank to sign.

Council member Lonnie Dowell makes a motion to approve Ordinance/Resolution 2021-11-2022 Property tax levy. Council member Jeramy Allman 2nd. Passed unanimously.

- ***Council member Dowell - Motion***
- ***Council member Allman – 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman - Approve***
- ***Council member Contreras – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

f. Lewis County Interlocal Agreement- VPN Emergency and IT Services.

This was tabled from last week.

Council member Lonnie Dowell makes a motion to sign Lewis County Interlocal Agreement. Council member Jeramy Allman 2nd. Passed unanimously.

- ***Council member Dowell – Motion***
- ***Council member Allman – 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman – Approve***
- ***Council member Contreras – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord - Approve***

g. UGA Annexation

Council member Lonnie Dowell motions to table the UGA Annexation. Council member Marty Poirrier 2nd. Passed unanimously.

- ***Council member Dowell – Motion***
- ***Council member Poirrier – 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

h. UGA School Addition

A request for a UGA modification. The school has purchased the field just south of the high school. The superintendent has requested to get it into the UGA and from there into the city limits eventually.

Council member Lonnie Dowell motions to add the school addition to the UGA. Council member Marty Poirrier 2nd. Passed unanimously.

- ***Council member Dowell – Motion***
- ***Council member Poirrier 2nd***
- ***Mayor Svenson – N/A***
- ***Council member Dowell – Approve***
- ***Council member Allman – Approve***
- ***Council member Poirrier – Approve***
- ***Council member Alvord – Approve***

i. Court Trust (Added to agenda)

Penny Jo said that there was an individual who posted bail with the city in the amount of \$2,500. There is no line item for this. There needs to be a specific account for it first. The request is for a separate account for this amount to sit in. Council agrees it would be good to have such an account if this ever happens again. Council member Lonnie Dowell said that they could authorize this if they had the names of 3 signees. The 3 Signees will be Brandon Svenson., Penny Jo Haney, and Anya Egan.

Council member Lonnie Dowell makes a motion to open a new account for court trusts and authorize a new line item with 3 signees on the account and to set up revenue and expenditure line items. Council member Lindsey Alvord 2nd. Passed unanimously.

10 Reports/Correspondence

12 Correspondence

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12. Adjournment

Council member Marty Poirrier motions to adjourn. Council member Lonnie Dowell 2nd. Passed unanimously.

Mayor Svenson adjourned the meeting at 6:59 pm.

Brandon Svenson, Mayor

Attest:

Penny Jo Haney, Clerk-Treasurer