

**CITY OF WINLOCK**  
CITY COUNCIL  
Special Council Meeting – 1:00 pm  
March 17, 2020

**1. CALL TO ORDER**

Mayor Pro Tem Svenson called the meeting to order at 1:00 p.m.

**2. DETERMINATION OF QUORUM**

**Council Members Present:** Anne Randt, Eric Contreras, Lonnie Dowell and Brandon Svenson, Jeremy Allman

**Employees Present:** Penny Jo Haney, Acting City Clerk, Erin Hillier, City Attorney (via phone)

**3. FLAG SALUTE**

Mayor Pro Tem Svenson led the flag salute.

**4. APPROVAL OF AGENDA**

Mayor Pro Tem Svenson stated that the special meeting was being held to address one (1) agenda item.

***Councilor Randt motioned to approve the agenda as written, seconded by Councilor Contreras; motion passed unanimously.***

**5. RESOLUTION 2020-02 – STATE OF EMERGENCY COVID-19**

***A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON  
DECLARING AND EMERGENCY RELATING TO COVID-19***

Mayor Pro Tem Svenson read the Resolution in its entirety. Summarized, the Resolution follows directives/proclamations from President Trump, Governor Inslee, The World Health Organization and Lewis County for the pandemic, allowing the Mayor/Mayor Pro Tem to do what's necessary to protect and staff and citizens from spreading of the virus "social distancing", designating those position in the City as "essential employees", close City offices to the public, temporarily discontinue assessing fees for delinquent utility accounts and shutoffs that would have followed. The Resolution is posted on the website and entry doors of City Hall for individuals to read in length.

Ms. Hillier noted that in Sections 4 and 5 it referred to "City Manager" instead of "Mayor" and suggested revising it before approving. Pro Tem Mayor Svenson also noted that the last Whereas needed to reflect RCW 42.030.070. ***Councilor Dowell motioned to approve Resolution 2020-02***

***with the revision to change the last Whereas to RW 42.030.070, Sections 4 and 5 to Mayor, and change Penny Jo Haney to Acting City Clerk, seconded by Councilor Allman, motion passed unanimously.***

**6. ADJOURNMENT**

***Councilor Contreras motioned to adjourn the meeting, seconded by Councilor Randt, motion passed unanimously, and the meeting adjourned at 1:17 pm***

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Brandon Svenson, Mayor

Attest:

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Penny Jo Haney, Deputy Clerk

***Note: For audio details of the meeting please visit [www.avcaptureall.com](http://www.avcaptureall.com)***