

CITY OF WINLOCK
CITY COUNCIL
REGULAR COUNCIL MEETING – 6:00 PM
March 8, 2021

Due to the Emergency of COVID-19 the Council Meeting Will be Conducted via Teleconference. Please call 360-785-2311 to join the Meeting

1. CALL TO ORDER

Mayor Svenson called the meeting to order at 6:00 pm

2. DETERMINATION OF QUORUM

Marty Poirrier, Council Position #1; Eric Contreras present, Council Position #2; Lonnie Dowell, Council Position #3; Jeramy Allman, Council Position #4; Anne Randt, Council Position #5

Others Present: Penny Jo Haney, Clerk Treasurer; Jim Buzzard, City Attorney; Robert Webster, Community Development; Rodney Cecil, Water/Sewer

3. FLAG SALUTE

Mayor Svenson led the flag salute.

4. EXECUTIVE SESSION

At 6:02 pm Mayor Svenson recessed the regular meeting stating the Council would go into Executive Session to discuss a potential litigation and said it would take fifteen (15) minutes.

At 6:17 pm Council returned, Mayor Svenson stated that no decisions were made during Executive Session and resumed the regular meeting.

5. Approval of Agenda

Council member Jeramy Allman moved to approve the agenda as written. Council member Poirrier seconded; motion passed unanimously.

- Council member Allman – Motion
- Council member Poirrier – 2nd
- Mayor Svenson – N/A/
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

6. **Old Business** – There was no old business.

7. **Mayor Comments**

Mayor Svenson said that last Friday a gravel truck traveling through town with their tailgate down dropped gravel on city streets at the intersection of First and Walnut down Kerron. He said that we found out that our street sweeper really works.

The Mayor next presented the Volunteer of the Year Award to Marilyn Williams, Volunteer Director of the Winlock-Vader Food Bank thanking her for her commitment to the community and for the work her and her crew do. Those in attendance applauded Marilyn for her work and commitment.

8. **Council Comments**

There were no Council comments; however, Councilor Randt asked about the usage of SE First St. by County dump trucks that kept using the street. Although there is signage there, they are not heeding it. Mayor Svenson said that he would deal with the situation.

9. **Committee Reports**

Reports will be given at the second meeting of the month.

10. **Staff Reports**

Robert Webster, Community Development/Planning – Robert updated the Council on potential developments that are in the works and said that Red Rock had bought the Grand Prairie properties and were going to start on Phases 4 and 5 and do 3 last. He also received a call from Windsor to let us know they will begin work on the turn lane.

11. **Public Comments**

There were no public comments.

12. **Consent Agenda**

a. **Approval of Vouchers \$39,011.27**

Mayor Svenson asked if there were any questions on the vouchers. There were no questions.

b. **Minutes of February 22, 2021**

Council had nothing to add.

Council member Lonnie Dowell motions to approve vouchers and minutes in the consent agenda as presented. Council member Marty Poirrier 2nd. Approved unanimously.

- **Council member Dowell – Motion**
- **Council member Poirrier – 2nd**

- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

13. Agenda

a. Amendment #3 Contract for Professional Engineering Services to Complete Water Rights Evaluation

Rodney Cecil advises Council to look at amendment number 3. He is looking to get authorization for the Mayor to sign. This will give Gray and Osborne approval to do two (2) studies that are related to the water plan. They are important for construction that is going on. Cecil asks if there are any questions on this. Cecil says that there is another 32-acre feet that was not included in the water plan. This will add another 141 connections. The other study is a pressure study. There is a well that has not been working correctly for a while. Council did not have any questions.

Council member Marty Poirrier makes a motion to approve and authorize the Mayor to sign amendment #3 contract for professional engineering services to complete water rights evaluation. Council member Anne Randt 2nd. Passed unanimously.

- **Council member Poirrier – Motion**
- **Council member Randt – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

b. Proposed Rate/Fee Schedule – Tabled from 2-22-21

The water rights have been granted. In August of 2019, the engineer found out that the water rights had been granted. In March of 2020, the final water plan was submitted to the Department of Health. This was about five (5) years past when the original contract should have been done. The engineer was aware of this, and Council Member Poirrier stated that he did not believe that there was a time that the engineer came to the council and let them know about this issue which he had about six (6) and a half months time in which he did know about or should have known. Cecil confirms that this statement is

correct because he remembers having several conversations with engineer Hinton about this. Cecil assumed it was done for the time span of an entire year.

Robert Webster goes over the item list with the council. They are looking at number 42 which is on fire lines. Council discussed the fact that whoever is hooked up to them, will be responsible for paying for them as they will be hooked up to meters.

On page 2 Webster went over boundary line adjustments. It is currently a little less than what the County is. Webster also talks about the bigger developments (100+ homes) will pay the City to come out and look at stuff. On double-wide and triple-wide houses, the City is only charging about half of what the County is currently charging. Webster believes this needs to change to reflect the pricing that the rest of the County is using. On water connections Webster also reiterates that he believes the water connections need to be \$4,500 a home. The general consensus is that builders are going to pay it. They want to build here so they will pay it. Webster asks about keeping the old rates for nonprofit organizations. Council Member Dowell stated that he would like to see all connections raised across the board. Council Member Poirrier agrees and states that he does not see the need for nonprofits to have a lower fee.

Council member Dowell makes a motion to approve the rate schedule as amended, striking the nonprofit prices. Council member Eric Contreras 2nd. Passed unanimously.

- **Council member Dowell – Motion**
- **Council member Contreras – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

c. Proposed Building Permit Fees – Tabled from 2-22-21

Webster goes over the building permits with Council. Dowell asks about some pricing differences that occur on different pages. Webster looks over the pages 4 and 5 with Dowell. It seems that Webster's pages were different. Different printers were used. Council looked over the price list that the County uses. Currently \$18,000 is what is currently being paid in the City of Winlock compared to \$125,000 in County in permit fees. Webster's proposal is \$105,000. Webster would also like to start talking about commercial building permit fees soon. Council Member Dowell says they are happy to look at anything he brings in front of them.

Council member Lonnie Dowell makes a motion to approve proposed building permit fees. Council member Eric Contreras 2nd. Passed unanimously.

- **Council member Dowell – Motion**
- **Council member Contreras – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

d. Shannon Lewis Lane Overgrowth – Robert

The loggers are currently logging the trees behind Shannon Lewis Lane. There is an old road back there called Alexander. You can get there from King Road. About twenty (20) acres were logged. There are about six (6) live trees on the city right of way. Webster says they can be left, or the City can have the developer pave that road. The developer says that if he can keep the six (6) trees for his own, he will clear other undergrowth for the City. Council Member Dowell asks if anyone has been up to look at it.

Council member Jeramy Allman makes a motion to have the trees taken down and the underbrush cleared. Council member Marty Poirrier 2nd. Motion passed by majority vote; Council Member Dowell abstained.

- **Council member Allman – Motion**
- **Council member Poirrier – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Abstain**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

e. Resolution 2021–03 - Surplus Vehicle

Mayor Svenson reads aloud Resolution 2021-03 stating that personal property of the City of Winlock Washington as being no further use to the City. This is about the white Honda. Svenson states that it is not used very often. This is a vehicle that was donated to the City. Council member Dowell asks if Robert Webster can use it doing work for the city. Robert

prefers to use his own vehicle. Dowell confirms that they would advertise it and accept bids. There was no further discussion.

Council Member Marty Poirrier makes a motion to approve Resolution 2021-03 Surplus Vehicle. Council Member Jeramy Allman 2nd. Passed unanimously.

- **Council member Poirrier – Motion**
- **Council member Allman – 2nd**
- **Mayor Svenson - N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

f. Screw Press Machine

Rodney Cecil has a plan that he goes over Council with. He says that before summer, there will be a digester that will need to be hauled off for \$19,000 vs hauling off 3 digesters for the same price. There is a man in Seattle who is giving away the screw press machine for free, and it has all its parts. That is the pro. The con is that not all parts may work, and it may be junk that needs to be scrapped. There is someone; however, a man who can do a full refurbish on it for \$8,000 which is \$23,000 cheaper. Its job is to press human waste into a flat cake. Mayor Svenson says that costs are starting to rise as more homes come in. Hauling off human waste is expensive, and this can be a much cheaper way to go about it. The City can save thousands of dollars by doing it this way.

Council Member Lonnie Dowell motions to accept the screw press machine donation. Council Member Jeramy Allman 2nd. Passed unanimously.

- **Council member Dowell – Motion**
- **Council member Allman – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

14. Adjournment

Council Member Marty Poirrier makes a motion to adjourn. Council Member Anne Randt 2nd. Passed unanimously.

- **Council member Poirrier – Motion**
- **Council member Randt – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

Brandon Svenson, Mayor

Attest:

Penny Jo Haney, Clerk-Treasurer

Note: For audio details of the meetings please visit www.avcaptureall.com