

CITY OF WINLOCK  
CITY COUNCIL  
REGULAR COUNCIL MEETING – 6:00 PM  
April 12, 2021

**Due to the Emergency of COVID-19 the Council Meeting Will be Conducted via Teleconference. Please call 360-785-2311 to join the Meeting**

**1. CALL TO ORDER**

Mayor Svenson called the meeting to order at 6:00 pm

**2. DETERMINATION OF QUORUM**

Marty Poirrier, Council Position #1; Eric Contreras present, Council Position #2; Lonnie Dowell, Council Position #3; Jeramy Allman, Council Position #4; Anne Randt, Council Position #5

Others Present: Penny Jo Haney, Clerk Treasurer; Marissa Jay, City Attorney; Robert Webster, Community Development; Rodney Cecil, Water/Sewer

**3. FLAG SALUTE**

Mayor Svenson led the flag salute.

**4. Approval of Agenda**

*Council member Jeramy Allman moved to approve the agenda. Council member Anne Randt seconded; motion passed unanimously.*

- Council member Allman – Motion
- Council member Randt – 2<sup>nd</sup>
- Mayor Svenson – N/A/
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

**5. Old Business**

Mayor Svenson is waiting to do a visibility study.

On Wednesday, the sale of the surplus vehicle will be complete.

**6. Mayor Comments**

Mayor Svenson stated that everything has been going well. Kenny has started cleaning the streets for Egg Day. Calcagno has been filling in for Officer Jackson. Mayor Svenson talks that he would like to shut down the street from Walnut to First for the entire evening. This would include vendors. Council member Randt asks if it is a state law that you can only shut down a street for a certain amount of time. Mayor Svenson said that he would investigate it. There would be room for the fire department to get through if they needed. Svenson would like to keep the events for the day and the evening centered in the core of downtown rather than spread out towards the grade school area. He feels that it makes a lot of sense to have everything in one big area.

**7. Council Comments**

There were no comments.

**8. Staff Reports**

Chief Valentine was not present, so Mayor Svenson read the call report for the month of March. 1 Abandoned vehicle, 8 agencies assist, 2 assaults, 5 attempts to contact, 1 attempted suicide, 2 burglaries, 6 civil issues, 2 disorderly disputes, 1 found property, 1 harassment, 1 911 hang up, 1 illegal burn, 1 juvenile problem, 1 noise complaint, 8 suspicious activity, 1 theft, 29 traffic stops, 1 trespassing,

**9. Public Comments**

Mary Garrison who is the past president of south Lewis county chamber. She came to address the council about the fact that she was misquoted. This has come to attention via Facebook. The misquote is part of the approved February 8 meeting minutes. It was stated that “her hope is that if the chamber is active again.” She iterated that that she did not say that. The second misquote was “better representation for the City of Winlock” Garrison states that they did not represent Winlock in particular. The last misquote had to do with the sewer treatment plant. She never said anything about the sewer treatment plant. Garrison would like to see the errors corrected.

Council member Anne Randt who read the quote at that meeting spoke to this. Randt stated that was how it was written, and that she was reading off that. Garrison had brought a printout of the quote in question and asked that it be looked over because she did not say those things. Anne stated that her name was not used when the quotes were read to which Garrison explained that even so, people knew who was being quoted as it is known that she had been with chamber of commerce for 15 years. It is unclear if the quote that Randt had read was the same, or a different instance that Garrison had brought as example. Garrison states again that she would like to see an addendum if not in tonight’s meeting, but the next. Garrison thanks the council for their time.

**10. Consent Agenda**

**a. Approval of Vouchers \$277,348.09**

**b. Minutes of March 22, 2021**

*Council member Lonnie Dowell moves to approve consent agenda. Council member Marty Poirrier 2<sup>nd</sup>. Passed unanimously.*

- Council member Dowell – Motions
- Council member Poirrier – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

**11. Agenda**

**a. Timberland Regional Library, Ryan Williams – District Director and Andrea Heisel – Access Control Project**

Heisel speaks with the council and offers to answer any questions that the council had from the last meeting. Council member Poirrier asks if there is any way to present this issue in two parts – the access control, and the installation of the cameras. Heisel explains that the two can be discussed at different times. For instance, the cameras can be installed and if the city wants to explore the option of adding access control later in the future after that fact, it is absolutely a possibility. Council member Dowell asks about the update to the library with the wiring and the internet infrastructure. Andrea says that these parts would be done regardless, and that it would just save on the labor cost to do it all at once. Dowell asks if anyone else had any questions. There were no further questions.

As far as the expanded access, Dowell stated that there were still questions on that processes. Heisel explains that there is a minimum age, and that the name and information of each person using a card is seen and documented. Privileges would immediately be revoked if there were any issues. It was asked if the key card was needed to be used to get back out again, and it does not seem so. Heisel was unsure and Ryan Williams was not present to answer.

Mayor Svenson mentions that City Hall could keep an eye on the library from 8 am to 4 pm on the weekdays because City Hall is located directly across from the library. Svenson asked if perhaps the hours of the library card access can be set to those hours. Heisel confirms that this could happen. The possibility also of the scheduled hours for personal working inside of the building could be changed to begin after the operating hours of City Hall end, so that then there could continue to be someone watching the building during the open access hours. Heisel explains that is open for discussion with Aisha.

A vote for extended hours will be taken after it is confirmed whether the shift hours change can or cannot be done. Svenson states that he does not want to take the time away from officers to have to supervise the building otherwise.

***Council member Lonnie Dowell makes a motion to approve the access control project. Council member Eric Contreras 2<sup>nd</sup>. Passed unanimously.***

- **Council member Dowell – Motion**
- **Council member Contreras – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member – Dowell – Approve**
- **Council member – Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

b. **Award on-call engineering services - Jackson Civil, and Gray and Osborne**

Svenson stated that conversations were had with Gray and Osborne about moving forward and putting past mishaps into the past. Jon Hinton is retiring at the end of the year; however, and it is not yet known who will be taking over for Jon. Jon was not present at the meeting or on phone to speak on this.

Svenson states that in the past, Jon had a lot on his plate and not a lot of help, and that his concern that it may happen again. Council member Poirrier talks about the lack of communication that happened, during the last project, and the amount of money that it cost because of this. Poirrier is a little apprehensive about that being an issue happening again.

Council member Dowell wanted to thank Jon, Gray and Osborne for the work that was done. The ball may have been dropped but there was also a lot of good work that was done.

***Council member Marty Poirrier makes a motion to award on-call engineering services to Jackson Civil. Council member Jeramy Allman 2<sup>nd</sup>. Passed unanimously.***

- **Council member Poirrier – Motion**
- **Council member Allman – 2<sup>nd</sup>**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**

- **Council member Poirrier – Approve**

- c. **Administrative Office of the Courts (AOC) Technology Purchase Agreement**

- This is for a laptop or a desktop. The contract says that the city can purchase and then be reimbursed.

*Council member Lonnie Dowell makes a motion to have the Mayor sign the contract with AOC. Council member Jeramy Allman 2<sup>nd</sup>. Passed unanimously.*

- **Council member Dowell – Motion**
- **Council member Allman – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

- d. **CBDG Potential Grants**

- There is one grant that is closed out and done involving the pipe that was replaced on First St. Dowell states that he spoke with Rodney Cecil and that Cecil stated that he does not believe a second grant will cover the remaining pipe replacements that need to happen. Dowell believes that it is better to fix what currently exists before expanding. The deadline is June 2<sup>nd</sup> to get the grant. Council discusses and agrees that the current water line issues need to be finished up and under control.

- e. **TIB Potential Grants**

- This project pairs with doing sidewalks/streets, and utilities under the streets at the same time. Myrtle. Lilac, Mill, and the school area can be taken care of with these potential grants. It is likely that the incoming developers will end up doing some of this.

- f. **Patrol Vehicle Purchase**

- Current vehicle that officer Calcagno is using, has some issues, and should probably be replaced sooner rather than later. Mayor Svenson talks about two (2) potential replacements that are being looked at in the Seattle area. Council discusses the SUV and the Taurus and agree that the Taurus in the long run, would be the better price. The idea of keeping the old vehicle as back up and at times parking it in various places as a speed deterrent would be good.

*Council member Lonnie Dowell motions to approve the vehicle purchase of the 2017 Ford Taurus for \$11,000.00. Council member Contreras 2<sup>nd</sup>. Passed unanimously.*

- Council member Dowell – Motion
- Council member Contreras – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

**g. Resolution No. 2021-05 – Local Government Investment Pool (LGIP)**

Mayor Brandon Svenson reads the Resolution which is a resolution that authorizes investment of City of Winlock monies in the local investment pool (LGIP)

Council discusses.

*Council member Marty Poirrier makes a motion to approve resolution No. 2021-05 to invest monies of the city of Winlock in the Local investment pool. Council member Anne Randt 2<sup>nd</sup>. Passed unanimously.*

- Council member Poirrier – Motion
- Council member Randt – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Contreras – Approve
- Council member Dowell – Approve
- Council member Allman – Approve
- Council member Poirrier - Approve

**h. Resolution No. 2021-06 and Lewis County Police Department Interlocal Agreement.**

Mayor Svenson reads resolution which authorizes the mayor to into an interlocal agreement with Lewis county for information technology, VP, and services. Council member Dowell points out the issue with the date.

Mayor Svenson asks if there are any questions. There were not questions.

*Council member Lonnie Dowell makes a motion to approve Resolution 2021-06. Council member Marty Poirrier 2<sup>nd</sup>. Passed unanimously.*

- Council member Dowell – Motion
- Council member Poirrier – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Contreras – Approve

- **Council member Dowell – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

**i. Resolution number 2021-07 Surplus Public Works Utility Trailer**

Mayor Svenson reads resolution which is about the personal property of the city of Winlock that is of no further use to the city. This is in regard to the yellow trailer previously discussed in an earlier meeting.

**Council member Lonnie Dowell makes a motion to approve resolution 2021-07.  
Council member Jeramy Allman 2<sup>nd</sup>. Passed unanimously.**

- **Council member Dowell – Motion**
- **Council member Allman – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Contreras – Approve**
- **Council member Dowell – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

**j. Ordinance No. 1104 Repealing Parking ordinance 1064**

**ORDINANCE NO. 1104**

**AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REPEALING AND REPLACING SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 10.35; REPEALING ORDINANCE NO. 1064 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

This ordinance is regarding a listed road that does not exist. There was no RCW listed.

Mayor Svenson talks about the zone signs on the streets with times posted on parking times (15 mins/1hour etc.) Svenson states that he wants to start seeing this enforced because downtown has been busy, and those spots are routinely taking by those working in nearby building 8 hours a day which is unfair to other businesses who their customers who could otherwise be using those spots.

Ideas of new and additional parking opportunities were discussed but remain ideas at this point.

**Council member Lonnie Dowell makes a motion to approve Ordinance N. 1104 Parking Ordinance. Council member Eric Contreras 2<sup>nd</sup>. Passed unanimously.**

- **Council member Dowell – Motion**
- **Council member Contreras – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Contreras – Approve**
- **Council member Dowell – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

**k. Ordinance number 1105 WMC Create New Section 9.10 Criminalizing Possession of Controlled Substance**

**ORDINANCE NO. 1105**

**AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, CREATING A NEW SECTION OF WINLOCK MUNICIPAL CODE CHAPTER 9.10 CRIMINALIZING KNOWING POSSESSION OF A CONTROLLED SUBSTANCE WITHOUT A PRESCRIPTION; DECLARING AN EMERGENCY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

The fact that possession of drugs knowingly without paraphernalia is now legal, was discussed along with the fact that it is enabling bad behavior. Before the new laws were enacted, the state would pay for prosecution whereas now, the city would have to, and this would be hard on the budget.

City attorney Marissa Jay advises council that she spoke with Jim Buzzard on it. Citing is the same as arresting. If it goes, and the judges' rules and the person goes to jail for 350 days, the city could be on the hook for that. It could be lowered to a misdemeanor and it would be only 90 days. Council member Dowell notes that even 1 person at 90 days would go above budget. The city would be going after the paraphilia charge and confiscating the drugs.

Council member Marty Poirrier believes decriminalizing drugs alone without addressing the problem, will make the problem worse for individuals. This will give the city a fighting chance to say "no, you cannot do this."



Council member Lonnie Dowell motions to approve Ordinance No. 1105 with attorney Jay's recommendations. Council member Jeramy Allman 2<sup>nd</sup>. Passed unanimously.

- Council member Dowell – Motions
- Council member Allman – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier - Approve

**12. Correspondence**

- a. Lewis County Emergency Operations Center Summery
- b. Park Board Minutes 2-1-21
- c. AWC City Voice

**Adjournment**

Council member Lonnie Dowell motions to adjourn. Council member Anne Randt Approves. Passed unanimously.

- Council member Dowell – Motion
- Council member Randt – Approve
- Mayor Svenson – N/A
- Council member Randt
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier - Approve

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Brandon Svenson, Mayor

Attest:

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Penny Jo Haney, Clerk-Treasurer

*Note: For audio details of the meetings please visit [www.avcaptureall.com](http://www.avcaptureall.com)*