

CITY OF WINLOCK  
CITY COUNCIL  
REGULAR COUNCIL MEETING – 6:00 PM  
April 26, 2021

**Due to the Emergency of COVID-19 the Council Meeting Will be Conducted via Teleconference. Please call 360-785-2311 to join the Meeting**

**1. CALL TO ORDER**

Mayor Svenson called the meeting to order at 6:00 pm

**2. DETERMINATION OF QUORUM**

Marty Poirrier, Council Position #1; Eric Contreras, Council Position #2; Lonnie Dowell, Council Position #3; Jeremy Allman, Council Position #4; Anne Randt, Council Position #5

Others Present: Penny Jo Haney, Clerk Treasurer; Marissa Jay, City Attorney; Robert Webster, Community Development

**FLAG SALUTE**

Mayor Svenson led the flag salute.

**3. Approval of Agenda**

***Council member Jeremy Allman moved to approve the agenda as written. Council member Anne Randt seconded; motion passed unanimously.***

- Council member Allman – Motion
- Council member Randt – 2<sup>nd</sup>
- Mayor Svenson – N/A/
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

**4. Old Business**

There was no old business discussed.

**5. Mayor Comments**

- a) The Mayor thanked Tim White and Acts of Kindness for the flag contribution, they look fantastic and have had great comments.

- b) He let Council know that we are gearing up for Egg Day and that Kenny is out there cleaning streets and hard at work to get ready. He said that any Councilor wishing to help assist with pressure washing, etc. is greatly appreciated.

## **6. Council Comments**

- a) Councilor Allman stated that the new police vehicle is parked out front and noted that officer Chris is ecstatic and grateful for the new vehicle.
- b) Councilor Poirrier stated that he has had several people comment to him on the flags and the new cop car, and all comments have been overwhelmingly positive. We are moving in the right direction.

## **7. Committee Reports**

- a) Finance – Councilors Poirrier and Allman met with Penny Jo on April 22<sup>nd</sup> to review financial statements through March 2021. Councilor Allman stated that the budget tracking along well with a couple of departments under in revenue; however, confident with permits beginning to complete, and new bill cycle coming they will be on track. Expenditures are under control. Councilor Poirrier had nothing further to add.
- b) Grants – Councilor Dowell stated there are two (2) grants we are looking at and is looking forward to seeing if new Engineer will have input and ideas. The Mayor noted that grant information came across his desk that he will pass on to the committee.
- c) Parks – Councilor Randt presented the Park minutes from 4-5-21, noting highlights from the meeting, in particular getting bids for removal of more hazardous trees in Winolequa Park, park rental/reservation fees, park pictures and advertising and Egg Day plans.

## **8. Staff Reports**

- a) Penny Jo – She stated that before she presents her report, there are two (2) businesses: The Handy Store and Cedar Village that their liquor licenses are due to expire within the next ninety (90) days and asked if Council had opposition to their renewal that the Liquor Control Board should know. There was no opposition from the Council.

She presented her staff report for billing and there were no questions. Councilor Allman stated that he liked that the billing accounts receivable outstanding accounts weren't increasing and actually coming down.

- b) Robert – Kurt Reddig just passed his sewer pressure tests up at Cedar Court and will be putting in waterlines soon and plans are to start building June 1<sup>st</sup>.

Red Rock is moving dirt and will be putting in waterlines shortly, they plan to start building mid to late June. We should reach our fifty (50) new homes before the end of the year.

He updated Council on other developments on the calendar and will provide more at a later date.

As a caution, there was a crew working out off of SR505 flagging traffic illegally for what they were doing, that got our sewer contractor into some hot water, although not their fault or responsibility. So, if you ever see something like this, please report it.

**9. Public Comments**

There were no public comments

**10. Consent Agenda**

- a) **Approval of Vouchers \$60,146.04**
- b) **Minutes of April 12, 2021**

***Council member Jeramy Allman moved to approve the consent agenda as written. Council member Marty Poirrier 2<sup>nd</sup>. Motion passed unanimously.***

- **Council member Allman – Motions**
- **Council member Poirrier – 2<sup>nd</sup>**
- **Mayor Svenson – N/A**
- **Council member Randt – Approve**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

**11. Agenda**

- a) **Stop Sign NW Washington & NW Benton – Ryan Parmantier – Mr. Parmantier submitted a request asking that a stop sign be placed at Washington and Benton, that the current situation was an accident waiting to happen. Council discussed options and suggestion was made to make it a four (4) way stop; however, Councilor Poirrier pointed out that anyone coming down the Washington hill in inclement weather would have a difficult time stopping.**

Further discussion led to Councilor Dowell stating that part of the issue was the poor set up the school district had made to pick up their children from school and the traffic backup it created, and stated he wanted the school's traffic off the streets. Further discussion bantered back and forth with the Mayor asking the Council what they wanted him to do, and he'd do it.

***Councilor Dowell moved to have the Mayor discuss with the Superintendent of Schools to change their pickup process to eliminate the traffic, motion died for a lack of a second.***

After the motion failed, Councilor Poirrier said that he would contact the School Board to let them know of our concerns.

Further discussion ensued regarding the stop sign. ***Councilor Poirrier moved to make Washington and Benton a 3-way stop and to place an additional stop sign on the northeast***

*corner of Washington and Benton, seconded by Councilor Allman, motion passed with majority vote, Councilor Dowell opposed.*

- Council member Poirrier– Motion
- Council member Allman – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member – Dowell – Opposed
- Council member – Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

- b) **Car Show-Street Closure, Angela Tover** – Ms. Tover addressed the Council stating that she’d hosted the car show the past few years and requested to do so again this year and to also close down the streets on Front, Pine and Cedar streets.

Mayor Svenson stated that we previously spoke about street closures; however, he would like to see us close Front and First streets between Walnut and Fir, noting that if you have closure for less than twelve (12) hours you can just approve it; but, if longer than twelve (12) hours then you have to give notice three (3) days prior. His preference would be to give notice and allow vendors to set up and stay opened. ***Councilor Dowell moved to approve the closure of Front and First streets between Walnut and Fir, seconded by Councilor Allman, motion passed unanimously.***

- Council member Dowell – Motion
- Council member Allman – 2<sup>nd</sup>
- Mayor Brandon Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

- c) **Jackson Civil Engineering Agreement**

The Council reviewed and discussed the Agreement. Councilor Dowell noted that the effective date was incorrect. After discussion it was decided that the contract would be effective at the time of signing. The only other item pointed out by Ms. Jay was that it read Clark County instead of Lewis County. ***Councilor Allman moved to approve the Jackson Civil Engineering Agreement effective at the time of signing and change of County, seconded by Councilor Randt, motion passed unanimously.***

- Council member Allman – Motion

- Council member Randt – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

**d) Copier Lease Proposal-Bob Nocis, Kelley Connect**

Mr. Nocis from Kelley Connect via teleconference explained the specifications, performance, and upgrades of a new Toshiba copier vs. the current owned copier and went over the terms of the lease agreement and answered questions from Council. ***Councilor Poirrier moved to approve the Kelley Connect Lease Agreement for the Toshiba copier, seconded by Councilor Randt, motion passed unanimously.***

- Council member Poirrier – Motion
- Council member Randt – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

**e) Employee Position & Wage Modification**

***Councilor Poirrier moved to Table this item along with the Teamsters Memorandum of Understanding (MOU) at the next meeting and have a job description prepared to present to Council for approval, seconded by Councilor Allman, motion passed unanimously.***

- Council member Poirrier – Motion
- Council member Allman – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

**f) Accept Bid for Surplus Vehicle – Penny Jo stated that she’d received one (1) sealed bid for the Honda that came from Brandon Svenson in the amount of \$1,710.00. ***Councilor Dowell moved to accept the bid of \$1,710.00, seconded by Councilor Poirrier, motion passed unanimously.*****

- Council member Dowell – Motion
- Council member Poirrier – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier - Approve

**g) Accept Donation of Egg Day Float**

Mayor Svenson said that the Egg Day Committee was looking for a permanent home for the float that its storage keeps getting passed around, and now with the passing of Roy Richards it has created more of an issue. The Egg Day Committee is willing to donate the float to the City. The Mayor said that if we accepted the float, we could store it in the garage behind where we keep our police vehicles. He said that we would use a City vehicle to haul it to the other Lewis County City parades and that he would volunteer to do so. He stated that we've checked with our insurance carrier, and they see no issues. With that he entertained a motion to accept the float donation. *Council member Marty Poirrier moved to accept the donation of the Egg Day Float, seconded by Councilor member Anne Randt 2<sup>nd</sup>*

- Council member Poirrier – Motion
- Council member Randt – 2<sup>nd</sup>
- Mayor Svenson – N/A
- Council member Randt – Approve
- Council member Contreras – Approve
- Council member Dowell – Approve
- Council member Allman – Approve
- Council member Poirrier - Approve

**12. Correspondence**

- a) MRSC-Local Fireworks Regulations
- b) Financial Reports

**13. Adjournment**

Council member Marty Poirrier motioned to adjourn the meeting at 7:10 p.m. Council member Jeramy Allman seconded; Motion passed unanimously.

- Council member Poirrier– Motion
- Council member Allman – Approve
- Mayor Svenson – N/A
- Council member Randt

- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

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Brandon Svenson, Mayor

Attest:

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Penny Jo Haney, Clerk-Treasurer

*Note: For audio details of the meetings please visit [www.avcaptureall.com](http://www.avcaptureall.com)*