



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Marty Poirrier, Council Position #1 * Eric Contreras, Council Position #2 * Lonnie Dowell, Council Position #3 * Jeramy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

City Council Meeting

May 22 ,2023

1. CALL TO ORDER

Mayor Brandon Svenson called the meeting to order at 6:00 pm

2. DETERMINATION OF QUORUM

Mayor Svenson, Present, Marty Poirrier, present via phone, Council Position #1; Eric Contreras, Present , Council Position #2; Lonnie Dowell, Present, Council Position #3, Jeramy Allman, Present, Council Position #4 Lindsey Alvord, Present, Council Position #5.

Others Present – Administrative Assistant Mindi Baird, and City Attorney Marissa Jay.

3. Flag Salute

Mayor Svenson led the flag salute.

4. APPROVAL OF AGENDA

Council member Jeramy Allman motioned to approve the agenda. Second, by Council member Lonnie Dowell, Motion Passed unanimously.

- ***Council Member Allman – Motion***
- ***Council Member Dowell– Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***

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- ***Council Member Contreras – Approve***
- ***Council Member Alvord – Approve***

5. OLD BUSINESS

Council Member Allman asked if there were any updates on the windows for the community building. Council Member Dowell replied, six to eight weeks from when we gave authorization. Sometime in June or July.

6. MAYOR COMMENTS

Mayor Svenson commented that himself and Heidi went to pick up the hanging baskets and hung them up on Saturday. Mayor Svenson mentions what a great job Benni's have done. Costing half the price from the prior year. Heidi will be driving the golf cart around that Jeanie had gotten. Mayor Svenson goes on to mention Heidi and himself discussed moving Jeanie's Rooster to Egg Park as Heidi felt she had spent more time there. Mayor Svenson commented that Egg Day will be June 17th. Mayor Svenson expresses appreciation to Kenny and his team for working hard to get things cleaned up. Mayor Svenson thanks everyone who filled to run for office.

Mayor Svenson addressed the council and public about the lies consistently being told in our local media. Mayor Svenson states that the City of Winlock is not suing the citizens in the UGA.

Council Member Marty Poirrier joined the regular meeting at 6:12pm.

7. COUNCIL COMMENTS

Council Member Dowell thanked and saluted the six people who signed up for city council.

Council Member Contreras announces that our friend Paul is the owner of the Shell Station located at 505 next to the freeway entrance. Paul will be handing out free ice cream to students over the next few weeks.

Council Member Alvord shared her appreciation to our new Planning Commission Members.

Council Member Poirrier apologized for being late as he was at Providence Hospital.

Council Member Poirrier has something to say regarding annexation. The main argument has been the police force, and if our police can enter the new area. Council Member Poirrier read a letter provided from the Lewis County Sheriff's Office at our last council meeting and the letter stated that they wholeheartedly felt we could handle it without any issues. Late last year we helped The Toledo Police Department without any issues. We currently have three officers, and we are budgeted for a fourth officer. Council Member Poirrier goes on to thank our Chief and officers for doing such a great job in our city.

8. Committee Reports –

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- a. **Finance-** Council Member Allman informed the council that we don't have our property taxes in at this time. We have had around (32) thirty-two new home building permits. We are still tracking well. The only big cost we had was when the hostel burnt down.
- b. **Grants-** Mayor Svenson met with Amy Buzzard. Amy re-applied for the T-Mobile Grant for the park and is currently working on a low interest loan for Nevil Road.
- c. **Parks-** No reports submitted at this time.

9. Staff Reports-

a. Rodney Cecil – Water/Sewer Update

Rodney submitted an update summarizing the plants' capability of future growth.

10. Public Comment

Kathy Chastain- Ms. Chastain is concerned about the large number of mosquitoes.

Ms. Chastain suggests putting goldfish in our ponds to help eliminate the issue.

Mr. Anders- asked the council if he could bring his packet of information given by Jim Buzzard to be shredded.

11. CONSENT AGENDA

Council Member Jeramy Allman motioned to approve the Consent Agenda with amended corrections to the minutes. Seconded, by Council Member Marty Poirrier, the motion passed unanimously.

- *Council Member Allman - Motion*
- *Council Member Poirrier – Second*
- *Mayor Svenson – N/A*
- *Council Member Contreras – Approve*
- *Council Member Dowell – Approve*
- *Council Member Alvord - Approve*

11. AGENDA

- a. **Samantha Mitchell – Youth Advocacy of Lewis County Presentation –** Ms. Mitchell is a forensic interviewer and clinic coordinator at the Youth Advocacy Center. Ms. Mitchell presented information to the council and informed the council of the work The Youth Advocacy Center provides.
- b. **Public Works Laborer Job Description –** Council discussed the City of Winlock part time job description for public works. *Council Member Eric Contreras motioned*

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to table the public works job description until revised. Second, by council Member Lonnie Dowell, Motion passed unanimously.

- *Council Member Contreras - Motion*
- *Council Member Dowell - Second*
- *Mayor- Svenson – N/A*
- *Council Member Poirrier– Approve*
- *Council Member Allman– Approve*
- *Council Member Alvord– Approve*

c. **Jackson Civil Engineering Agreement Extension** – Council and city attorney Marissa discussed the language in the proposed Jackson Civil Engineering Agreement. *Council Member Marty Poirrier motioned to approve the agreement with removal of #4, floating J and allowing the mayor to sign. Second, by Council Member Jeremy Allman, motion passed unanimously.*

- *Council Member Poirrier- Motion*
- *Council Member Allman – Second*
- *Mayor Svenson- N/A*
- *Council Member Contreras – Approve*
- *Council Member Dowell – Approve*
- *Council Member Alvord - Approve*

d. **TIB Chip Seal Increase in 5% Match** - *Council Member Lonnie Dowell motioned to approve the TIB Chip Seal 5% Increase Match. Second, by Council Member Marty Poirrier, the motion passed unanimously.*

- *Council Member Dowell - Motion*
- *Council Member Poirrier – Second*
- *Mayor Svenson – N/A*
- *Council Member Contreras– Approve*
- *Council Member Allman – Approve*
- *Council Member Alvord - Approve*

e. **Ordinance No. 1132 – Utility Services & Regulations** - Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING AND AMENDING SECTIONS OF WINLOCK MUNICIPLE CODE CHAPTER 13.05; AMENDING ORDINANCE NO.925 AND 1057 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** *Council Member Marty Poirrier motioned to table Ordinance No. 1132 until A cleaner version is available . Seconded, by Council Member Lyndsey Alvord, motion passed unanimously.*

-Council Member Poirrier – Motion

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- *Council Member Alvord – Seconded*
- *Mayor Svenson – N/A*
- *Council Member Contreras – Approve*
- *Council Member Dowell – Approve*
- *Council Member Allman – Approve*

f. **Ordinance No. 1134 -Drug Ordinance Draft-** Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, CREATING A NEW SECTION OF THE WINLOCK MUNICIPLE CODE CHAPTER 9.05 RELATING TO CONTROLLED SUBSTANCES; AMENDING ORDINACE NO. 419 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** *Council Member Jeremy Allman motioned to table Ordinance No.1134 until more information is provided. Second, by Council Member Eric Contreras, the motion passed unanimously.*

- *Council Member Allman – Motion*
- *Council Member Contreras - Second*
- *Mayor Svenson – N/A*
- *Council Member Poirrier - Approve*
- *Council Member Dowell – Approve*
- *Council Member Alvord – Approve*

g. **Ordinance No. 1136 – Agency Custodial Fund –** Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, CREATING THE AGENCY CUSTODIAL FUND; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** *Council Member Marty Poirrier motioned to approve Ordinance No. 1136. Second, by Council Member Jeremy Allman, motion passed unanimously.*

- *Council Member Poirrier – Motion*
- *Council Member Allman – Second*
- *Mayor Svenson – N/A*
- *Council Member Contreras – Approve*
- *Council Member Dowell – Approve*
- *Council Member Alvord – Approve*

h. **Ordinance No. 1137 – Sewer System Regulations –** Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REPEALING SECTIONS OF WINLOCK MUNICIPLE CODE CHAPTER 13.10; CREATING A NEW CHAPTER 13.40 WMC CONCERNING SEWER REGULATIONS; AMENDING ORDINANCE NO. 1058 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** *Council Member Marty Poirrier motioned to table Ordinance No. 11.37 until final version is ready. Second, by Council Member Eric Contreras, the motion passed unanimously.*

- *Council Member Poirrier – Motion*
- *Council Member Contreras – Second*
- *Mayor Svenson - N/A*

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- *Council Member Allman - Approve*
- *Council Member Dowell – Approve*
- *Council Member Alvord – Approve*

- i. **Ordinance No.1138 – Utility Billing** – Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING AND AMENDING SECTIONS OF WINLOCK MUNICIPLE CODE CHAPTER 13;10 CREATING A NEW CHAPTER 13.40 CONCERNING UTILITY BILLING AND RATES; AMENDING ORDINANCE NO. 1058 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. *For lack of a second Council Member Marty Poirrier motioned to approve Ordinance No. 1138. Motioned died, Poirrier rescinded. Council Member Jeremy Allman motioned to table Ordinance No.1138. Second, by Council Member Eric Contreras, the motion passed unanimously.***

- *Council Member Allman - Motion*
- *Council Member Contreras – Second*
- *Mayor Svenson – N/A*
- *Council Member Poirrier – Approve*
- *Council Member Dowell – Approve*
- *Council Member Alvord - Approve*

- j. **Ordinance No. 1139 – Low Income/Senior/Disabled Discount** – Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING AND AMENDING SECTIONS OF WINLOCK MUNICIPLE CODE CHAPTER 13.10; CREATING A NEW CHAPTER 13.60 WMC CONCERNING LOW INCOME DISCOUNTS; AMENDING ORDINANCE NO. 1058 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. *Council Member Marty Poirrier motioned to table Ordinance No. 1139 until corrections are made. Second, by Council Member Jeremy Allman, motion passed unanimously.***

- *Council Member Poirrier – Motion*
- *Council Member Allman – Second*
- *Mayor Svenson – N/A*
- *Council Member Contreras – Approve*
- *Council Member Dowell – Approve*
- *Council Member Alvord – Approve*

- k. **Ordinance No. 1140 – Stormwater Regulations** – Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING, AMENDING, AND CREATING NEW SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 13.45 CONCERNING THE STORM WATER UTILITY; AMENDING ORDINANCE NO. 841 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. *Council Member Marty Poirrier motioned to table Ordinance No. 1140. Second, by Council Member Eric Contreras, the motion passed unanimously.***

- *Council Member Poirrier – Motion*

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- **Council Member Contreras – Second**
- **Mayor Svenson – N/A**
- **Council Member Allman – Approve**
- **Council Member Dowel – Approve**
- **Council Member Alvord – Approve**

- I. **Ordinance No.1141 – Water System Regulations – Mayor Svenson reads. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REPEALING SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 13.10; AMENDING AND CREATING NEW SECTIONS OF CHAPTER 13.35 CONCERNING WATER SYSTEM REGULATIONS; AMENDING ORDINANCE NO. 911 AND 952 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. Council Member Lonnie Dowell motioned to table Ordinance No. 1141. Second, by Council Member Eric Contreras, the motion passed unanimously.**

- **Council Member Dowell – Motion**
- **Council Member Contreras – Second**
- **Mayor Svenson – N/A**
- **Council Member Poirrier - Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord - Approve**

12. **Executive Session – (RCW 42.30.110, (f)-(g)- Litigation - Mayor Svenson recessed the regular meeting at 8:15 pm stating it would take (15) fifteen minutes to discuss litigation.**

The Council returned at 8:30, and Mayor Svenson reconvened the regular meeting at 8:30pm and stated no decisions were made during executive session.

Council Member Marty Poirrier motioned to adjourn the meeting. Seconded by Council Member Eric Contreras, the motion passed unanimously. The meeting was adjourned at 8:30 p.m.

- **Council Member Poirrier – Motion**
- **Council member Contreras - Second**
- **Mayor Svenson – N/A**
- **Council Member Allman – Approve**
- **Council Member Dowell – Approve**
- **Council Member Alvord – Approve**

City Council Minutes

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The Mayor adjourned the meeting at 8:30 p.m.

Brandon Svenson, Mayor

Attest:

Penny Jo Haney, City Clerk