

CITY OF WINLOCK
CITY COUNCIL
Council Meeting – 6:30 p.m.
May 26, 2020

1. CALL TO ORDER

Mayor Svenson called the meeting to order at 6:30 p.m.

2. DETERMINATION OF QUORUM

Council Members Present: Anne Randt, Eric Contreras, Lonnie Dowell and Jeramy Allman

Employees Present: Penny Jo Haney, Deputy Clerk

3. FLAG SALUTE

Mayor Svenson led the flag salute.

4. INTERVIEW COUNCIL POSITION #1 CANDIDATES

Two (2) candidates were interviewed for the vacant position, Mr. Marty Poirrier and Ms. Holly Orbino. Council members asked a variety of questions of each candidate and gave the candidates an opportunity to speak on their behalf.

5. EXECUTIVE SESSION – COUNCIL CANDIDATES

Mayor Svenson closed the regular meeting at 6:43 announcing that the Council would go into executive session to discuss Council candidates, and they would return in 20 minutes.

At 7:03 Mayor Svenson stated that a discussion of Council candidates took place, and no decisions were made during the executive session.

REGULAR COUNCIL MEETING

Mayor Svenson called the regular meeting back to order at 7:03 pm

6. ELECT COUNCIL POSITION #1 AND OATH OF OFFICE

Councilor Allman moved to elect candidate Marty Poirrier to Position #1, seconded by Councilor Dowell, motion passed unanimously.

Mayor Svenson administered the Oath of Office to Marty Poirrier, and all present congratulated and welcomed him to the Council. He took up his position.

7. APPROVAL OF AGENDA

Councilor Randt moved to approve the agenda as written, seconded by Councilor Allman, motion passed unanimously.

8. **OLD BUSINESS** – Mayor Svenson stated that the sellers of the Park trailer have signed all documents and they've been submitted to the Assessor's office for processing.

9. **MAYOR COMMENTS**

The Mayor stated that the County received a variance for Phase II. With that said, city hall is now open again and building permits are being accepted for processing. Businesses in Winlock that were closed are now able to reopen and the Mayor asks folks to support them.

The City is looking for volunteers and in particular we would like to see the hanging baskets brought back to the downtown. He asked if there was anyone in the community who had ideas or could donate the baskets to let him know.

He's had several questions about the activity going on across from the Shell station on SR505. The activity is by Nova who has a fill and grade permit with the intent to build a 4-plex and are moving soil around at this time.

The Saturday market is starting back up on June 6th, but instead of across from the IGA it will be located in the vacant space next to Sahara Pizza.

10. **COUNCIL COMMENTS**

Councilor Randt stated that she'd previously requested a budget workshop for June; however, realizing that there is much to do and that it would be best to have the first 6-months available, she would propose setting the budget workshop and a town hall meeting on the same night. After further discussion the decision was made to hold them separately.

Councilor Contreras moved to hold a budget workshop on Monday, August 10th at 5:00 PM, seconded by Councilor Allman, motion passed unanimously.

Councilor Contreras moved to hold a town hall meeting on Saturday, July 25th at 10:00 a.m. at the Community Building, seconded by Councilor Poirrier, motion passed unanimously.

11. **STAFF REPORTS**

No staff reports were presented; however, Councilor Dowell did ask when they would receive a Police Department report. Mayor Svenson stated that Stormy has been overwhelmed with work and would present a report in the near future.

12. **PUBLIC COMMENTS**

Mr. Paul McMillen called into the conference line and thanked the Council for the direction they're taking and made mention of other suggestions the city could take to enhance the fellowship for the community even further. The Council thanked him for his input.

13. CONSENT AGENDA

- a) Approval of Vouchers May 26, 2020, in the amount of \$40,167.71
- b) Approval of Minutes for Council Meetings of Jan. 27, 2020; Feb. 10, 2020, and Mar 17, 2020

Councilor Dowell moved to approve the Consent Agenda for the Vouchers \$40,167.71 and the Minutes for Jan. 27th, Feb. 10th and Mar. 17th as revised by Penny Jo and his discussion for typos earlier in the day, seconded by Councilor Randt, motion passed unanimously.

14. AGENDA

- a) **SERVER BACKUP SYSTEM** – Mayor Svenson spoke of the importance of having a server backup, and pitfalls of not having one in the event of a system crash. The Council had before them a staff report from Penny Jo laying out the details and cost. ***Councilor Allman moved to approve Comp-Prime Computer's proposal in the amount of \$1,142.56, seconded by Councilor Randt, motion passed unanimously.***
- b) **TENNESSEE BRIDGE AMENDMENT NO. 3** – After a brief discussion, the Council felt that they didn't have enough information available to move forward. It was suggested that Mike Marshall be invited from Gibbs & Olson to address their questions. ***Councilor Poirrier moved to table the Tennessee Bridge Amendment No. 3 to the next meeting, seconded by Councilor Contreras, motion passed unanimously.***
- c) **COMMUNITY DEVELOPMENT-ADVERTISE FOR REVIEWER & INSPECTOR** – Mayor Svenson talked about the workload and vacancy in the community development department and the work that Stormy is doing to try to keep up. However, he said that there is a need to get a reviewer and inspector on board as soon as possible. ***Councilor Allman moved to approve the expense of up to \$500 to advertise for the position, seconded by Councilor Poirrier, motion passed unanimously.*** The issue will be revisited at the meeting on June 22, 2020.
- d) **CORRESPONDENCE – TOLEDO CONTRACT** – Handout only, no discussion
- e) **ADJOURNMENT** – ***Councilor Dowell moved to adjourn the meeting at 7:41 p.m., Councilor Allman seconded, motion passed unanimously.***

Brandon Svenson, Mayor

Attest:

Penny Jo Haney/Deputy Clerk

Note: For audio details of the meetings please visit www.avcaptureall.com