



**WINLOCK CITY COUNCIL**

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**Brandon Svenson, Mayor**

Marty Poirrier, Council Position #1 \* Eric Contreras, Council Position #2 \* Lonnie Dowell, Council Position #3 \* Jeramy Allman, Council Position #4 \* Lindsey Alvord, Council Position #5

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**City council Meeting**

**May 22 ,2023**

**1. CALL TO ORDER**

Mayor Brandon Svenson called the meeting to order at 6:00 pm

**2. DETERMINATION OF QUORUM**

Mayor Svenson, Present, Marty Poirrier, present, Council Position #1; Eric Contreras, Present via Phone, Council Position #2; Lonnie Dowell, Present, Council Position #3, Jeramy Allman, Present, Council Position #4 Lyndsey Alvord, Present, Council Position #5.

Others Present – Administrative Assistant Mindi Baird, and City Attorney Marissa Jay.

**3. Flag Salute**

Mayor Svenson led the flag salute.

**4. APPROVAL OF AGENDA**

***Council member Jeramy Allman motioned to approve the agenda. Second, by council member Lonnie Dowell, Motion Passed unanimously.***

- ***Council member Allman – Motion***
- ***Council member Dowell– Second***
- ***Mayor Svenson – N/A***
- ***Council member Poirrier – Approve***

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- ***Council member Contreras – Approve***
- ***Council member Alvord – Approve***

**5. OLD BUSINESS**

Council member Poirrier asked if there were any updates on the zoom number. City Clerk Penny Jo replied she has not received anything at this time. Ed is working on it.

**6. MAYOR COMMENTS**

Mayor Svenson commented that Egg Days is coming up. Kenny has been painting, mowing, cleaning up, and filling potholes. Mayor Svenson spoke to our engineer with ( TIB ), and Kenny to figure out cost effective solutions for Campbell St. Devin is working with (TIB) to pull in some chip seal projects.

**7. COUNCIL COMMENTS**

Council member Poirrier mentions that he had people come to him with concerns that property taxes were higher this year. All of our assessments have gone up. goes on to mention our taxes in the City of Winlock are much lower than in the County. If anyone in the (UGA) would like tax relief then they should join us. Even with the percentages we have banked, our taxes will still be lower than the County. It would take over seven years if we took the maximum, and our rates will still be lower than in the County.

Council member Allman commented that Mayor Svenson took the Egg Day float to May Days in Vader. Council member Allman also stated that he was at the park this past weekend and it looked nice and was very busy.

**8. REPORTS –**

- a. Robert Webster, Community Development -  
Robert submitted a written report to the Mayor and council.
- b. Steven Valentine, Chief of police  
Chief Valentine submitted a written report to the Mayor and Council. Mayor Svenson read Chief Valentine’s report.
- c. City Clerk, Penny Jo Haney  
Penny Jo stated that she submitted a written report that is self-explanatory. If Council has any questions to be asked, please feel free to do so.

**9. Public Comment**

Kathy Chastain- Ms. Chastain is concerned that our website has been down, and that she has been unable to download the agenda since January. Ms. Chastain asked council members Alvord and Contreras if they would email her the agenda. Ms. Chastain goes on to say that Alvord and Contreras were very kind and emailed her the Agenda.

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Ms. Chastain, the Mayor, and the Council discuss the distrust and emotional divide that social media and tabloids are causing. Ms. Chastain goes on to express a few of her concerns for annexation.

#### 10. CONSENT AGENDA

***Council member Jeramy Allman motioned to approve the Consent Agenda. Seconded, by Council member Marty Poirrier, the motion passed unanimously.***

- ***Council member Allman - Motion***
- ***Council member Poirrier – Second***
- ***Mayor Svenson – N/A***
- ***Council member Contreras – Approve***
- ***Council member Dowell – Approve***
- ***Council member Alvord - Approve***

#### 11. AGENDA

**a. Angela Patching/Lions Club Request for Egg Days** – Angela presented a map and requests to close the streets downtown for the Egg Days car show. Angela mentioned that Egg Day Royalty won second place in the Longview parade. ***Council member Marty Poirrier motioned to approve the Lions Club request for road closure for Egg Days car show. Second, by council member Allman, Motion passed unanimously.***

- ***Council member Poirrier - motion***
- ***Council member Allman - Second***
- ***Mayor- Svenson – N/A***
- ***Council member Contreras– Approve***
- ***Council member Dowell– Approve***
- ***Council member Alvord– Approve***

**b. Ordinance No.1134- Drug Ordinance Draft Update-** Mayor Svenson reads.

**AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, CREATING A NEW SECTION OF THE WINLOCK MUNICIPAL CODE CHAPTER 9.05 RELATING TO CONTROLLED SUBSTANCES; AMENDING ORDINANCE NO. 419 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. *Council member Marty Poirrier motioned to table Ordinance No.1135 until council receives further information from Legislature. Second, by Council member Jeremy Allman, motion passed unanimously.***

- ***Council Member Poirrier- motion***
- ***Council Member Allman – Second***
- ***Mayor Svenson- N/A***
- ***Council Member Contreras – Approve***

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- *Council Member Dowell – Approve*
- *Council Member Alvord - Approve*

c. **Ordinance No. 1135 – Criminal Code Ordinance Penalty Update** – Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, AMENDING SECTION 9:05.140 OF THE WINLOCK MUNICIPAL CODE RELATING TO PENALTIES FOR VIOLATIONS OF THE CRIMINAL CODE; AMENDING ORDINANCE NO. 419 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** City attorney Marissa states that in the state of Washington penalties for crimes have to be the same as what the state has passed. Amending Ordinance No.1135 is just to update. Council member Jeremy Allman motioned to approve Ordinance No. 1135 and to allow the Mayor to sign. Second, by council member Lonnie Dowell, the motion passed unanimously.

- *Council member Allman - Motion*
- *Council member Dowell – Second*
- *Mayor Svenson – N/A*
- *Council member Poirrier– Approve*
- *Council member Contreras – Absent*
- *Council member Alvord - Approve*

d. **Resolution No. 2023-04 Fee Schedule Tabled from 4-24-2023** – Mayor Svenson reads. **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON ADOPTING A NEW CITY OF WINLOCK FEE SCHEDULE; ADOPTING FEES FOR STAFF TIME ASSOCIATED WITH REDACTING WINLOCK POLICE DEPARTMENT BODY WORN VIDEO FOOTAGE REQUESTED PURSUANT TO PUBLIC RECORDS REQUEST; REPEALING RESOLUTION NO. 2022-08 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** The Council said that some other time, the dog licensing fees would need to be addressed. The Council discussed that the language needs to be changed. Council members said to change the coverage rate in city limits and get rid of the sewer limits. *Council member Marty Poirrier motioned to approve Resolution No. 2023-04 fee schedule with changes discussed. Seconded, by Council member Lyndsey Alvord, motion passed unanimously.*

- Council member Poirrier – Motion*
- *Council member Alvord – Seconded*
- *Mayor Svenson – N/A*
- *Council member Contreras – Approve*
- *Council member – Dowell – Approve*
- Council member Allman – Approve*

e. **Procurement Policies Draft** – Council members discussed the new policy and were satisfied with it as written. *Council member Marty Poirrier motioned to*

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***approve and adopt the Procurement Policies Draft. Second, by council member Jeremy Allman, the motion passed unanimously.***

- ***Council member Poirrier – Motion***
- ***Council member Allman - Second***
- ***Mayor Svenson – N/A***
- ***Council member Contreras - Approve***
- ***Council member Dowell – Approve***
- ***Council member Alvord – Approve***

- f. **Department of Transportation (DOT) Driveway Policy - *Council member Poirrier motioned to table until they get further information. Second, by council member Allman, motion passed unanimously.***

- ***Council member Poirrier – Motion***
- ***Council member Allman – Second***
- ***Mayor Svenson – N/A***
- ***Council member Contreras – Approve***
- ***Council member Dowell – Approve***
- ***Council member Alvord – Approve***

- g. **Volunteer Park Renaming** – Mayor Svenson and the Council discussed not to rename the Volunteer Park but to transport Jeanie Emmeneger’s Rooster to the Volunteer Park. Mayor Svenson and the Council went on to discuss painting and changing out some shrubs in the Volunteer Park.

Council member Poirrier read a letter of support from Sheriff Snaza.

- 11. Executive Session -Litigation** – Mayor Svenson recessed the regular meeting at 7:15 pm stating it would take twenty minutes (20) to discuss litigation.

The Council returned at 7:35, and Mayor Svenson reconvened the regular meeting at 7:35pm and stated no decisions were made during executive session.

***Council member Maty Poirrier motioned to adjourn the meeting. seconded by Council member Jeremy Allman, the motion passed unanimously. The meeting was adjourned at 7:35 p.m.***

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- ***Council member Poirrier – Motion***
- ***Council member Allman - Second***
- ***Mayor Svenson – N/A***
- ***Council member Contreras – Approve***
- ***Council member Dowell – Approve***
- ***Council member Alvord – Approve***

City Council Minutes

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**The Mayor adjourned the meeting at 7:35 p.m.**

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Brandon Svenson, Mayor

Attest:

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Penny Jo Haney, City Clerk