

CITY OF WINLOCK
SPECIAL CITY COUNCIL

Council Meeting – 6:00 PM

June 22, 2020

1. CALL TO ORDER

Mayor Svenson called the meeting to order at 6:07 p.m.

2. DETERMINATION OF QUORUM

Council Members Present: Eric Contreras, Lonnie Dowell, Jeramy Allman and Marty Poirrier

Employees Present: Penny Jo Haney, Deputy Clerk; Stormy Bradley, Rodney Cecil

3. FLAG SALUTE

Mayor Svenson led the flag salute.

4. Executive Session – Employment Issues RCW

Mayor called the session to start at 6:07 pm. The session went for 48 minutes and ended at 6:55 pm when council resumed its regular meeting. Employee issues were announced. No decisions were made.

5. APPROVAL OF AGENDA

Council member Contreras states that he moves to approve the agenda. Council member Allman states that he moves to amend the agenda. Allman asked to move the 6-year transportation improvement plan to A, the Winlock and county UGA to B, Community development commission conformation to C, remove the Personal Performance discussion and instead at for D the community clean up.

Council member Jeramy Allman motion, Council member Marty Poirrier 2nd, passed unanimously.

- **Council member Allman – Motion**
- **Council member Poirrier – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell - Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

6. Old Business

Council member Dowell asks about the trailer. Mayor Svenson says that it is still ongoing.

7. Mayor Comments

Mayor Svenson talks about the rolling car show that happened over the past weekend. He says that it came together and went very well. He says it was good to see people come out and watch the show. Lots of smiling faces. Svenson stated that he was glad to have something since the regular Egg Day did not happen.

Mayor Svenson thanks Tim White for putting up the flags up around town. Svenson said that they look great.

Svenson then gave a shout out to Anne Randt. He says that they miss her this evening.

8. Council Comments

Council member Contreras brought up to the council that some of the street signs in town need to be addressed. He says there are a lot of missing speed limit signs in town. He asked the council to take a look around town and find where there may be places where signs can be implemented. Svenson says that they will look into it. There are a lot of kids that play in the street in places and that people are speeding.

Council member Allman thanked everyone for the rolling car show.

Council member Poirrier says that it has been really nice seeing the kids out and about walking around town again. It feels like the town is coming alive again.

Mayor Svenson stated that he would like to thank the Sheriff's department and local police department on patrol who have been keeping the areas clean. They have been doing a great job. Svenson then asks if there are any more comments.

9. Staff Reports

a. Rodney Cecil – Water and Sewer

Rodney opens with talking about the training program. It is a volunteer training program that started when Lonnie Dowell was Mayor. The program takes people who want a career and a skill and gets them into the Water Sewer department. He says they are in their 4th year, and there have been 4 graduates from the program. Rodney presented the 4th graduate, Heather. She, and the other graduates complete 960 hours. They come in and work 4 hours a day, for an entire year, for zero dollars. Rodney says that that is dedication. Council congratulates, and thanks Heather.

Rodney moves on to item number 1. A new actuator was installed.

Item 2, two more actuators were installed just today and are working.

Item 3 on water loss. Rodney has concluded that it is the meters that are not reading correctly. He says that a lot of readers need replaced but instead of replacing them, he wants to move to radio reads. These readings are much more accurate. Rodney says that it saves on hours. Currently it's about 40 hours a week to check the meters. The radio read can be done in about 2 hours.

Rodney proposes the use of startup money to invest around \$50,000.00. That will get 200 new meters, data loggers, and the equipment to read it. After that, he wants to invest about \$15,000.00 a year for 80 meters a year. That is a 5-year plan. He states if there is more growth – more houses that will help. He wants to start at King Rd and work the way down. Council member Contreras asks what the cost for the regular meters are. Rodney says that it is \$62 dollars for the master meters, and about \$105.00 for the radio meters. Rodney says there are more data points, and a 20-year warranty. He says right now a lot of water is passing the meters without getting read, but with the other meters, this would not be the case, and this will cut down on the water loss.

Council discusses with Rodney how long it would take for the new meters to go in. Rodney explains that they will go in pretty quickly. Council continues to discuss with Rodney the logistics of the new meters going in.

On item number 4, Rodney explains that there is currently no incentive to get people to conserve water. He was talking with Lonnie Dowell one day who had an idea. The idea is to not raise rates, but anything over 600 cubic feet to be \$3 per cubic feet or, 3 cents a gallon.

Council member Allman asks how many houses 600 cubic feet are above. Deputy Clerk Haney says that she will get this to him. Allman is concerned about how high that could end up being for some people with the amount of acreage some people in town have. Council member Dowell stated that he sees where Allman is coming from but even so, the usage is usage and that it is wear and tear on the system. Council member Contreras asks if they can get a print-out of water usage in city limits so that they can come up with a better solution. Council member Poirrier agrees. He thinks that people from the outside who may be considering moving to Winlock are going to see that we are raising our water rates. He does not believe it is a good enough reason to raise the rates. Council member Dowell explains that they are raising the overages, and not the rates. Poirrier agrees that this is correct. Mayor Svenson says this is dependent on usage. He believes it would be best to have some information in front of them first, and a bit of education to the public first.

On item number 6, Rodney talks about the magnesium system that they put in because they were going over the copper limits. They were releasing too much to the creek. Rodney says he believes the magnesium to be working so that they can be in compliance with the department of ecology.

Rodney talking about the well sites on 603. He says there has been some minor work on it to prevent it from turning off. He believes it has been fixed.

On the last item Rodney says that they will be out looking for vac trailers for the street and water department. He says the benefit would be, they could get into water leaks and fix them in 1 hour vs 6 hours.

10. Public Comments

Mayor Svenson asks if there is anyone in the audience who has anything to say. There was no one. He then asks if there is anyone on the phone. Paul was on the phone. He says that the council members have been doing a great job, especially during this pandemic. He then states that the news says there may be more shutdowns due to the Corona Virus. He wants to know if in that event there are enough funds to get the city through another shutdown. Mayor Svenson says that he believes that if there is another shut down, it will be during the fall, and that the city will be able to sustain through the rest of the year.

Paul then asks if anyone has thought about a barter system in the case of money being an issue in the future (due to the virus and shutdowns) Svenson states that this is a good idea and that we definitely have the kind of community for it. Svenson thanks Paul for the comments.

There were no further callers.

11. Consent Agenda

a. Approval of Vouchers June 22, 2020, in the amount of \$64,885.72

Svenson asks if there are any questions. There were none and so he entertains a motion to approve.

Council member Allman motions, Council member Contreras 2nd, passed unanimously.

- **Council member Allman – Motion**
- **Council member Contreras – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell- Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

b. Approval of Minutes for Council Meetings of (unavailable)

12. Agenda (Discussion and/or Action)

a. 6-Year Transportation Improvement Plan – Jon Hinton, Gray & Osborne

Jon Hinton is on the phone and begins to discuss with the council the 6-year plan. He apologizes for not getting a hold of them earlier so they had more time to think about this. He says on the last years plan there were 8 projects and has bid on 2 of those projects. He says the remaining projects left are 1st priority Arden Ave. 2nd Priority 2nd Street from Jabez to Cedar. 3rd is NW Clark and Dexter for sidewalk improvements. 4th is Shannon Lewis Lane improvements, 5th is Front St, and 6th would be Mill Street improvements. Hinton wants to keep the priorities the same. He says they can add things but wants to keep priorities the same. He needs that decision this week. Council asks questions and discusses with Hinton about possible things that could be added. Jon says get with him about what they want, and he will have it finalized for the next council meeting.

b. Winlock and County UGA Addendum Agreement

Eric Martin, the county manager is present to speak. He is here to answer questions or advocate for the agreement between the county and the city of Winlock. He has been in contact with Benaroya, and they are getting close to being ready to submit for draining permits. They need to know where to submit those. Martin says that he is here to encourage the council to consider this.

Martin starts at the end and works backwards. He says the permit for Mickelsen Parkway is done and ready to go.

On the first page Martin mentions that any projects related to the Benaroya site plan, and Mickelsen Parkway related development permits, that Lewis County will permit those.

Brandon Svenson says that the Winlock city attorney Jim Buzzard is looking that over at this time.

Council member Poirrier says he would like to motion that they authorize the mayor to sign, so long as there are no legal changes.

Council member Poirrier motions, council member Allman 2nd, passed unanimously.

- **Council member Poirrier – Motion**
- **Council member Allman – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**

- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

c. Community Development Position Confirmation

Mayor Svenson asks if anyone has further discussion on this. He says they are looking at Robert Webster currently.

Council member Dowell moves for community development position for Robert Webster

Council member Dowell motion, council member Allman 2nd, passed unanimously.

- **Council member Dowell – Motion**
- **Council member Allman – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

d. Community Cleanup

Mayor Svenson says that this is something that they have done in years past, and that this year Rodney has taken interest. Svenson asks if there is anything he would like to add. Rodney says that this year they are going to run it from July 6th to the 17th. It will only be for household trash and yard waste. Things like chairs and tables, metal, beds, but no regular garbage. No electronics. No tires, no hazard waste, no shredding. Rodney says that Stormy is going to work on the flyer. Svenson says he would like to entertain a motion to sign it and get it done, provided that it does not go over a certain amount of money. (\$700.00)

Council member Contreras motions, council member Poirrier 2nd, passed unanimously.

- **Council member Contreras – Motion**
- **Council member Poirrier – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

13. Correspondence

- a. **Dept. of Commerce Agreement for Coronavirus Relief Funds**

Mayor Svenson asks if there are any questions here, and if not would like to entertain the motion to adjourn.

Council member Contreras motions, Council member Poirrier 2nd, passed unanimously.

- **Council member Contreras – Motion**
- **Council member Poirrier – 2nd**
- **Mayor Brandon Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

14. Adjournment

Adjourned at 7:51 pm.

Brandon Svenson, Mayor

Attest:

Penny Jo Haney/Deputy Clerk

Note: For audio details of the meetings please visit www.avcaptureall.com