

CITY OF WINLOCK
CITY COUNCIL
REGULAR COUNCIL MEETING – 6:00 PM
July 26, 2021

1. DETERMINATION OF QUORUM

Marty Poirrier, Council Position #1; Eric Contreras, Council Position #2; Lonnie Dowell, Council Position #3, Jeramy Allman, Council Position #4, Anne Randt, Council Position #5, Absent.

Others Present Kirsten Stalnaker, Admin. Asst.; Robert Webster, Community Development, Marissa Jay, City Attorney

2. Call to Order

Mayor Svenson called the meeting to order at 6:00

3. FLAG SALUTE

Mayor Svenson led the flag salute.

4. Approval of Agenda

Council member Jeramy Allman motions to amend the agenda to add the acceptance of Law Enforcement (LE) and Criminal Justice (CJ) SB5092 One-Time Funds to E. Council member Marty Poirrier 2nd. Passed unanimously.

- Council member Allman – Motion
- Council member Poirrier – 2nd
- Mayor Svenson – N/A
- Council member Randt – Absent
- Council member Dowell – Approve
- Council member Contreras – Approve
- Council member Allman – Approve
- Council member Poirrier – Approve

5. Old Business

There was no old business.

6. Mayor Comments

The sewer line is going well. They have painted the stripes that go across 505 into Mickelsen Parkway. To the best of his knowledge, Mayor Svenson believes the only thing left to complete is the lift station.

7. Council Comments

Council member Marty Poirrier mentioned that some people talked to him about the Winolequa Park this past weekend. It seems like the park was double or triple booked with two (2) baseball games

and a family reunion all going on at the same time, and that parking was very difficult. Poirrier gave a heads up for that (as it may happen again.)

8. Committee Reports

a. Finance – June and July in August report.

Council member Jeramy Allman reported that they will be doing June and July's reports together with and in August.

b. Grants

Council member Eric Contreras reported that he was in touch with the fire department about some grants. They will be emailing him more information. He is still waiting to get more information back about the parks. He should have those by the next committee report.

c. Parks – Kirsten Stalnaker

Council member Anne Randt was absent, so Kirsten Stalnaker gave the report for parks. The Park Board met last on July 5th at 10:00 am at Winolequa Park. They are currently putting together a packet of all three (3) parks as they currently are, and with projected plans. This is for grant purposes. Their next meeting will be on August 2nd, at 10:00 am in Winolequa Park and the community has been informed and invited to join as the Park Board wishes to hear their input on what they would like to see as far as playground equipment at the park in the future.

Council member Allman asks if they have found the pump for the water fountain yet. They have not.

9. Staff Reports

Penny Jo Haney was absent but provided her report in the council's packet. Council member Dowell did have a question on number 3 about what the total number of homes sold is. Mayer Svenson said that he would clarify with Penny Jo.

a. Billing – Penny Jo Haney

Penny Jo Haney was absent but provided for the council in their packets a detailed explanation sheet that covered items that the council might question.

10. Public Comment

There was no public comment.

11. Consent Agenda

a. Approval of vouchers for \$646,483.72

b. Minutes of July 12, 2021

Lonnie Dowell found three (3) typos in the minutes.

Council member Eric Contreras makes a motion to approve the consent agenda with the correction of the errors. Council member Jeramy Allman 2nd. Passed unanimously.

- **Council member Contreras – Motion**
- **Council member Allman – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

12. Agenda

a. Confirm Resignation of Anne Randt, Council Position #5

Mayor Svenson said that she was going to come this evening but was busy. He was going to have her award, but it will not be available until September. Svenson stated that they will present her with it then, and that she deserves the recognition. She has done a lot and has stuck it out through some tough times in Winlock. She is owed a debt of gratitude. Council member Contreras also brought up her additional volunteer work around Winlock, and that she will be missed. The council all agreed.

Council member Jeramy Allman motions to confirm the resignation of Anne Randt for council position #5. Council member Party Poirrier 2nd. Passed unanimously.

- **Council member Allman – Motion**
- **Council member Poirrier – 2nd**
- **Mayor Svenson -N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

Council discussed filling the position. Mayor Svenson said that it must be filled within ninety (90) days, otherwise it lands on the commissioners to find someone to fill it. That would land on October 11, and election day is on the 2nd of November so there would be twenty (20) days in there that would be kind of a void. Essentially, that would be appointing someone for three (3) meetings, maybe four (4) if they do it quick. They must advertise for it and Svenson would like to do it quickly. Council member Dowell said that if they reach out to Lindsey (who was the only one who put her name on the ballot for council position #5) and ask if she wanted to come in fill in if it was legal to do so. City attorney Marissa Jay reminded that they do still have to advertise. Council decided that it would be best to just follow the processes. The advertisement would not

go out until the following week, but they could do that, and interview and appoint on the 23rd of August. This will only be until the election is certified at which time the winner of the election would take the seat.

Mayor Brandon Svenson entertains a motion to interview and appoint on the 23rd of August.

Council member Marty Poirrier makes a motion to advertise for the vacant city council position #5, and to hold interviews on the 23rd of August. Council member Jeramy Allman 2nd. Passed unanimously.

- **Council member Poirrier – Motion**
- **Council member Allman – Motion**
- **Mayor Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

b. Amy Smith, Hot Hoggest Nights

Amy Smith addresses the council on Boss Hogg's plan and asks permission for a street shut down and car show on August 7th, 2021. They will be renting the Jackson property across from the IGA for this but there are some people who do not like to park their cars on grass or gravel, so Amy is hoping to be able to temporarily close the streets for the car show. Other businesses are getting involved. This would be part of NE First and Front Street. This would be a similar thing to Egg Day. This would be on a Saturday. The show would begin at Noon and go until later into the evening with no hard closing time but will slowly close down, and in as people leave. Mayor Svenson said that he would personally like to see more people come into town for events like this and applauds Amy on the idea. Council member Poirrier asks what other businesses Amy has talked with about this. Amy says that she has talked with Sahara Pizza who said they would close but are not opposed to that. Inspirations Hair Salon will be doing a 50-style hair pinup event for women. The Barber and his Daughter will be doing something, The Club will be doing a small street dance, Franks Bar also plans on something as well. The Saturday Market will benefit from the influx of people. Mayor Svenson thought the only issue might be the post office trucks needing to get in and out. Amy stated that they use a back-alley location to load and leave. Council member Poirrier tells Amy that he is glad to see people in the community doing something like this and that he approves. He makes a motion.

Council member Marty Poirrier makes a motion to approve the plans for Hot Hoggest Nights, shutting down NE First and Front Street. Council member Jeramy Allman 2nd. Passed unanimously.

- **Council member – Poirrier – Motion**

- **Council member Allman – 2nd**
- **Mayor Svenson -N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

c. Resolution 2021-08, Police Standard Operating Procedure (SOP)

CITY OF WINLOCK, WASHINGTON RESOLUTION NO. 2021-08

A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, ALLOWING AND AUTHORIZING LEXIPOL TO UPDATE THE WINLOCK POLICE STANDARD OPERATION PROCEDURES FROM TIME TO TIME, PROVIDING FOR SEVERABILITY AND ESTABLISHING AND EFFECTIVE DATE.

Council member Lonnie Dowell points out a spelling error on page 2, “therefore” is misspelled. He will make a motion to approve with corrections.

Council member Lonnie Dowell motions to approve Resolution No. 2021-08 with corrections. Council member Marty Poirrier 2nd. Passed unanimously.

- **Council member – Dowell – Motion**
- **Council member Poirrier – 2nd**
- **Mayor Svenson -N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier - Approve**

d. Rodney Cecil – Updates and Funds Request

Rodney addresses council on his updates and request. He needs to buy a new meter out at Cardinal Glass. It no longer reads and needs to be replaced. The cost is \$3,284 including tax. Parts are also needed because the lay length is 19” and the meter lay length is 14”. Extra extending is needed. Council member Dowell mentions that the city has not accepted the off-site of anything for Cardinal Glass until they reimburse the city.

Council member Eric Contreras makes a motion to approve the funds in the amount of \$2,662 in total to come out of capital improvement. Council member Jeramy Allman 2nd. Passed unanimously.

- **Council member Contreras – Motion**
- **Council member Allman – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

Rodney’s update is about an issue with one of the wells producing air in the line. There are several ways to correct the issue. It is a fifty-five (55) foot deep well. Some of the options are, pay to have it drilled deeper, which would cost quite a bit of money. Another option is transferring some water rights from the eureka 1 well to the other well. It does have the capacity to pump the extra water. Rodney says that he will be coming back at some point with a plan of action.

Before moving on, Council member Dowell asks Mayor Svenson to elaborate on the rate study that he mentioned some time before. Mayor Svenson says that it is being looked at. It is not required just yet but in the next couple of years it will be. Currently though, it is being offered for free and Svenson wanted to take advantage of that because in the future, when getting grants, that will be looked at to make sure a correct amount is being charged for water and sewer rates. He hopes they will not say that the city needs to be charging more.

e. Accepting LE & CJ One-Time Funds SB5092 Funds for Law Enforcement & Criminal Justice

Mayor Svenson goes over the current situation where the hands of the officers are now tied when it comes to making drug related arrests. This is regarding the new laws about what officers now cannot do when finding drugs on people. The city of Winlock is being offered \$6,023.00 to “make up” for that. Svenson says that it can be put to good use and thinks it would be good to accept.

Council member Marty Poirrier makes a motion to accept the funds in the amount of \$6,023.00. Council member Jeramy Allman 2nd. Passed unanimously.

- **Council member Poirrier – Motion**
- **Council member Allman – 2nd**
- **Mayor Svenson – N/A**
- **Council member Rand – Absent**
- **Council member Dowell – Approve**
- **Council member Contreras – Approve**
- **Council member Allman – Approve**
- **Council member Poirrier – Approve**

13. Correspondence

a. MRSC in Focus

b. AWC Advocacy Education Services

14. Adjournment

Council member Marty Poirrier makes a motion to adjourn. Council member Jeramy Allman 2nd. Passed unanimously. The meeting adjourned at 6:25 p.m.

- **Council member Poirrier – Motion**
- **Council member Allman – 2nd**
- **Mayor Svenson – N/A**
- **Council member Randt – Absent**
- **Council member Dowell – Approve**
- **Council member Allman – Approve**
- **Council member Contreras – Approve**
- **Council member Poirrier – Approve**

Brandon Svenson, Mayor

Attest:

Penny Jo Haney, Clerk-Treasurer