

August 14, 2023



WINLOCK CITY COUNCIL

323 NE First Street / PO Box 777, Winlock, WA 98596

Phone: 360-785-3811 – Fax: 360-785-4378

Hearing Impaired Access (TTY) 711 or 1-800-833-6388

Email: cityclerk@cityofwinlock.com Website: www.cityofwinlock.com

Brandon Svenson, Mayor

Marty Poirrier, Council Position #1 * Eric Contreras, Council Position #2 * Lonnie Dowell, Council Position #3 *

Jeremy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

Council Meeting August 14, 2023 @6:00 PM

CALL TO ORDER

Mayor Brandon Svenson called the regular meeting to order at 6:00 pm.

1. DETERMINATION OF QUORUM

Mayor Svenson, Present, Marty Poirrier, Present, Council Position #1; Eric Contreras, Present, Council Position #2; Lonnie Dowell, Present, Council Position #3, Jeremy Allman, Present, Council Position #4 Lindsey Alvord, Present, Council Position #5.

Others Present – City Clerk, Penny Jo Haney, and City attorney Marissa Jay

2. FLAG SALUTE:

Mayor Svenson led the flag salute.

3. EXECUTIVE SESSION (RCW 42.30.110(E)M(F), (G) – POTENTIAL LITIGATION:

Mayor Svenson recessed the regular meeting at 6:01 pm and announced the council would go into executive session for (10) ten minutes to discuss potential litigation.

The Council returned at 6:11 pm and Mayor Svenson stated that they discussed potential litigation and that no decisions were made during the session.

4. APPROVAL OF AGENDA:

Council Member Jeramy Allman Motioned to Amend the Agenda adding (1.) Green House Gass Reduction Policy Resolution Number 2023-07. Second, by Council Member Marty Poirrier, the Motion Passed unanimously.

- ***Council Member Allman – Motion***
- ***Council Member Poirrier – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Contreras – Approve***
- ***Council Member Dowell – Approve***
- ***Council Member Alvord – Approve***

5. OLD BUSINESS:

Mayor Svenson has not heard back from the realtor on behalf of Jones Road. He will reach out to the realtor this coming week to see if he has any updates.

6. MAYOR COMMENTS:

Mayor Svenson commented that we made it through our Boundary Review Board. Staff, Council, and he are ready to move forward. The next step will be to set up a Public Hearing prior to the 11th of September and have an ordinance prepared for the September 11th Council Meeting. We will need to send documentation to the County, and the State departments.

7. COUNCIL COMMENTS:

Council Member Dowell mentioned that our windows should be installed anytime at the Community Building.

Council Member Alvord commented that she attended the Hot August Night's that was put on by Boss Hogg's and even though it was raining, still had a fun time. Not a huge car turnout, but they had booths and raffle tickets.

Council member Poirrier commented that his family went to an event in town and a lot of different people helped and made things run smoothly. The Fire department, Police department, and the City helped put it together. He also stated that he is glad to live in a place where people can come together.

8. REPORT – Included in Packets

- a. Police Department, Stephen Valentine, Chief

August 14, 2023

Chief Valentine read the monthly call report. There was a total of 80 calls for the month of July, 2023.

b. City Clerk, Penny Jo Haney

Penny Jo thanked Deavon Jacobson from our Police Department for writing a grant to the Washington State Archive. Out of (95) ninety-five applicants we were one of twenty (20) to receive the funding. We received \$19,905.00 dollars to work on our archives and records retention. Deavon did a great job writing the grant!

9. PUBLIC COMMENTS:

Freda Steveson – Ms. Steveson reported that she stubbed her toe in a crack and fell hitting her lips, and teeth at E Walnut St. from SE First on Egg Day July 17, 2023. MS. Steveson feels as though the City should be responsible for paying her claim even though the City’s insurance denied her claim.

10. CONSENT AGENDA:

Council Member Jeramy Allman Motioned to approve the Consent Agenda as presented. Seconded, by Council Member Lonnie Dowell, the Motion passed unanimously.

- ***Council Member Allman - Motion***
- ***Council Member Dowell – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier - Approve***
- ***Council Member Contreras – Approve***
- ***Council Member Alvord – Approve***

11. AGENDA:

- a. Generator Fund Request for Wells SR505 and Eureka 1 – Water and Sewer Superintendent Rodney Cecil submitted a bid request for new generators at our Eureka 1 well and SR 505 well sites. Per our procurement policy this must go as a bid. *Council Member Jeramy Allman Motioned to Approve Water and Sewer Superintendent Rodney Cecil to get bids for generators, and diesel storage containers. Seconded, by Council Member Eric Contreras, the Motion passed unanimously.***

- ***Council Member Allman - Motion***
- ***Council Member Contreras - Second***
- ***Mayor- Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Dowell – Approve***
- ***Council Member Alvord– Approve***

August 14, 2023

b. Police Officer Hire – Police Chief Stephen Valentine stated that we have completed all background checks for our new officer hire and would like to proceed with the hiring process. . ***Council Member Jeramy Allman Motioned to approve the Police Officer new hire. Second, by Council Member Marty Poirrier, the Motion passed unanimously.***

- ***Council Member Allman - Motion***
- ***Council Member Poirrier – Second***
- ***Mayor Svenson- N/A***
- ***Council Member Contreras – Approve***
- ***Council Member Dowell - Approve***
- ***Council Member Alvord - Approve***

c. Comprehensive Plan/Development Code Grant Availability, Tabled from 7-24-2023 – Community Development Director, Robert Webster, shared a brief update and submitted a report to Council making them aware that we need to bring our codes up to date. ***Council Member Jeramy Allman Motioned to Approve Comprehensive Plan/Development Code Grant Availability. Seconded, by Council Member Marty Poirrier, the Motion passed unanimously.***

- ***Council Member Allman - Motion***
- ***Council Member Poirrier– Second***
- ***Mayor Svenson – N/A***
- ***Council Member Contreras– Approve***
- ***Council Member Dowell – Approve***
- ***Council Member Alvord - Approve***

d. Set Public Hearing for Annexation – ***Council Member Marty Poirrier Motioned to set the Public Hearing for Annexation September 8, 2023 @ 6:00 pm at the Community Building. Seconded, by Council Member Eric Contreras, the Motion passed unanimously.***

- ***Council Member Poirrier – Motion***
- ***Council Member Contreras – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Dowell – Approve***
- ***Council Member Allman – Approve***
- ***Council Member Alvord – Approve***

August 14, 2023

e. **Resolution 2023-06, Surplus 1993 F350 Ford Pickup, Public Works** – Mayor Svenson reads. **A RESOLUTION OF THE CITY OF WINLOCK WASHINGTON, DECLARING PERSONAL PROPERTY OF THE CITY OF WINLOCK TO BE SURPLUS AND OF NO FURTHER USE TO THE CITY. Council Member Jeremy Allman Motioned to Approve Resolution 2023-06, Surplus 1993 F350 Ford Pickup. Seconded by Council Member Lonnie Dowell the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Dowell – Second**
- **Mayor Svenson – N/A**
- **Council Member Poirrier – Approve**
- **Council Member Contreras – Approve**
- **Council Member Alvord – Approve**

f. **Winlock Municipal Court Public Defender Agreement** – City Attorney Marissa Jay and Council discussed services provided and rate of compensation. **Council Member Marty Poirrier Motioned to Approve the Winlock Municipal Court Defender Agreement and allow Mayor Svenson to sign. Seconded, by Council Member Eric Contreras, Motion passed unanimously.**

- **Council Member Poirrier – Motion**
- **Council Member Contreras – Second**
- **Mayor Svenson – N/A**
- **Council Member Dowell – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord – Approve**

g. **Abatement Litigation** – **Council Member Jeram Allman Motioned to Allow City to move forward and allow Mayor Svenson to sign. Second, by Council Member Lonnie Dowell, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Dowell – Second**
- **Mayor Svenson – N/A**
- **Council Member Poirrier – Approve**
- **Council Member Contreras – Approve**
- **Council Member Alvord – Approve**

-

August 14, 2023

H. Interlocal Agreement Municipal Courts Winlock & Toledo – City Attorney Marissa discussed the cost agreement that was decided by the Judge and that renegotiation is required. ***Council Member Jeramy Allman Motioned To Approve the Interlocal Agreement and allow Mayor Svenson to sign. Seconded, by Council Member Lonnie Dowell, the Motion passed unanimously.***

- ***Council Member Allman – Motion***
- ***Council Member Dowell – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Contreras – Approve***
- ***Council Member Alvord – Approve***

I. Resolution 2023–07, Greenhouse Gas Reduction Policy Adopted - Mayor Svenson reads. **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, AUTHORIZING THE ADOPTION OF A GREENHOUSE GAS REDUCTION POLICY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** ***Council Member Jeramy Allman Motioned to Approve Resolution 2023-07 Greenhouse Gas Reduction Policy. Seconded, by Council Member Marty Poirrier, Motion passed unanimously.***

- ***Council Member Allman – Motion***
- ***Council Member Poirrier – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Contreras – Approve***
- ***Council Member Dowell – Approve***
- ***Council Member Alvord – Approve***

Council Member Jeramy Allman mentioned that he would like to get in touch with Amy Buzzard as we have Grants that are opening up for us.

12. Adjournment

Council Member Marty Poirrier Motioned to adjourn the meeting. Seconded, by Council Member Eric Contreras, the Motion passed unanimously. The meeting was adjourned at 6:43 p.m.

- ***Council Member Poirrier – Motion***
- ***Council Member Contreras - Second***
- ***Mayor Svenson – N/A***
- ***Council Member Dowell – Approve***

City Council Minutes

August 14, 2023

- ***Council Member Allman – Approve***
- ***Council Member Alvord – Approve***

The Mayor adjourned the meeting at 6:43 p.m.

Brandon Svenson, Mayor

Attest:

Penny Jo Haney, City Clerk