

# City of Winlock



## Community Development Department Residential Building Permit Application

PO Box 777 • 323 N.E. First Street  
Winlock, WA 98596-0777  
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[winplan@cityofwinlock.com](mailto:winplan@cityofwinlock.com)

*MUST BE FILLED OUT COMPLETELY - INCOMPLETE APPLICATIONS WILL BE NOT BE ACCEPTED*

### PROPERTY INFORMATION

Site Address: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Legal Description: \_\_\_\_\_

### PROPERTY OWNER INFORMATION

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

### APPLICANT INFORMATION (if different than property owner)

Contractor  Authorized Agent

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

### CONTACT (when permit is ready or if additional information required)

Owner  Contractor

Phone #: \_\_\_\_\_

### PROJECT INFORMATION

Self-Built Driver's License# \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

L&I License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Project Description: \_\_\_\_\_

attach additional sheets if needed

Valuation/Bid Price: \$ \_\_\_\_\_ # of Bedrooms: \_\_\_\_\_ # of Bathrooms: \_\_\_\_\_

Square Feet: Main: \_\_\_\_\_ Second: \_\_\_\_\_ Garage: \_\_\_\_\_ Decks/Porches: \_\_\_\_\_

Finished Basement: \_\_\_\_\_ Unfinished Basement: \_\_\_\_\_ Other: \_\_\_\_\_

I/we certify that all plans, specifications, and other submissions required in support of this application conform to the requirements of all federal/state, and local codes and applicable laws and ordinances; and I certify that I am either the current legal owner of this property or their authorized representative. With this document, I take full responsibility for the lawful action that this document allows.

I certify that I have read and understand the limitations and conditions of the Winlock Code and agree to comply with all conditions of approval. I understand that any permits issued by the City of Winlock, consistent with the attached site plan, are valid ONLY if construction is in accordance to this plan and all other conditions of the permit are followed. By my signature below, I affirm that all the information and documents provided with this application are true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FOR OFFICIAL USE ONLY**

Minimum Requirements	Date Req'd	Initial Rec	Additional Applications	Date Req'd	Initial Rec
Completed Application			Road Approach Permit (county roads only)		
PTE Form			Fire Permit (propane tank, firework display/stands)		
Assessor's Map			Floodplain Development Permit (Class A Flood Zone)		
Site Plan			Grading Permit (50+ cf fill/grade)		
Engineer Plans (2 complete sets)			Shoreline Permit (exemption or substantial development)		
Utility Service Application			Stormwater Permit (public works)		
Side Sewer Application			Special Use Permit		
Energy Code Compliance			Administrative Approval		
Cross Connection Compliance			Variance Permit		
SEPA Checklist			Other:		
Critical Areas/Resource Lands (CARL)					
Zoning:			UGA/Form 17:		
Construction Type:			Occupancy:		

SEWER	WATER	BUILDING FEES	AMOUNT
Required: Yes <input type="checkbox"/> No <input type="checkbox"/>	Required: Yes <input type="checkbox"/> No <input type="checkbox"/>	Building Permit	\$
Hookup Fee: \$	Hookup Fee: \$	Mechanical Permit	\$
Additional Units: Yes <input type="checkbox"/> No <input type="checkbox"/>	Additional Units: Yes <input type="checkbox"/> No <input type="checkbox"/>	Plan Review	\$
<input type="checkbox"/> 2-4 <input type="checkbox"/> 5+ <input type="checkbox"/> Fee: \$	<input type="checkbox"/> 2-4 <input type="checkbox"/> 5+ <input type="checkbox"/> Fee: \$	Plumbing Permit	\$
Facility Imp Fee: \$	Facility Imp Fee: \$	State Building Code	\$
Date Issued:	Date Issued:	<b>TOTAL BUILDING FEE:</b>	\$
Permit #:	Water System ID #:	<b>SPECIAL CONDITIONS:</b>	
<b>TOTAL HOOKUP FEE:</b>	<b>TOTAL HOOK UP FEE:</b>		

NUMBER	PLUMBING PERMIT	NUMBER	MECHANICAL PERMIT	OTHER PERMIT FEES	AMOUNT
	<b>FIXTURE TYPE</b>			SEPA & public hearing	
	water piping		wood stove	CARL review	
	laundry tray		heat pump _____ BTU	fire permit	
	water closet (toilet)		Force air systems _____ BTU	application fee	
	clothes washer		air conditioning units _____ BTU	grading permit	
	bathtub		mini ductless (suspended/floor mounted)	transportation fee	
	shower		commercial range hood	meter fee	
	water heater		commercial clothes dryer	water deposit	
	floor drain		air/air heat exchanger	flood permit	
	lavatory (washbasin)		outlets	application fee	
	sewer		gas piping	shoreline permit	
	dishwasher		gas fireplace/stove/heater	other permit fees	
	kitchen sink & disposal		zero clearance fireplace	<b>TOTAL OTHER FEES:</b>	
	bar sink		vacuum breakers		
	urinal		range vent		
	slop sink		fans – whole house & bath		
	Compliance w/UPC Code		Cadet wall heaters		
	<b>TOTAL PLUMBING FEE:</b>		Other:		
			<b>TOTAL MECHANICAL FEES:</b>		

<b>Date Received:</b>	
<b>Received By:</b>	
<b>Date Approved:</b>	
<b>Permit #:</b>	
<b>TOTAL Fees Due:</b>	
<b>Date Paid:</b>	
<b>Rct #:</b>	

**City Official Signature:** \_\_\_\_\_