



### Checklist for a Storage Container/Cargo Placement Application:

*The following must be included with your application.*

- Completed Application: *incomplete applications will not be accepted.*
- Permission to Enter (PTE) Form
- Lewis County Assessor's Map (current): [www.lewiscountywa.gov](http://www.lewiscountywa.gov)
- Site Plan (current) must include the following:
  - Indicate North Arrow
  - Property dimensions and boundary lines
  - Proposed structure dimensions and setbacks (front, side, and rear – marked in feet)
  - Type of structure
  - Existing structure(s) with paved and graveled surfaces (patios, etc.)
  - Driveway location
  - Street(s) or alley's (if applicable)
  - Major feature(s) of property (ravines, seasonal creeks, wetlands, etc.)
  - Existing well or sytem system location
- One (1) Set of Electronic Plans (complete) OR Two Sets of Hard Copy Plans (complete)
- New Construction Utility Service Application *(if applicable)*.
  - *hookup fees must be paid at the time permit is issued*
  - Note: **call for inspection before back-filling ditch for water and/or sewer lines is required**
- Signed & Dated L&I Inspection (if applicable)*
- Cross Connection Compliance (if applicable)*
- A site inspection must be completed prior to the start of construction.**
  - *To request an inspection, call **24 hours in advance** 360-785-3811 ext. 203.*
  - *It is the applicant's responsibility to call at the appropriate stages of the permitted project to request the required inspections.*
  - *Re-inspection fees will apply if applicant fails to call for inspections.*
- Plans and Inspection Record MUST BE posted and kept dry at the job site.**

**NOTE:** *we are going paperless.* If you have hard copies to submit, you may either drop off at city hall during regular business hours. Copies can also be made at city hall (fee applies).