



**Pre-Application Conference Request for Variance**

**Pre-Application Conference Appointment for Variance**

Applicant Name: \_\_\_\_\_

Application Number: \_\_\_\_\_

Fee: \$\_\_\_\_\_ for this project.

Dear Applicant,

A pre-application conference has been scheduled for you on:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: Winlock City Hall at 323 NE First Street and/or Zoom.

Additional Information:

- Conference last between 45 minutes to one (1) hour + depending upon the complexity of the proposal.
- Conferences are open to the public.
- If a Zoom Conference is requested the zoom link will be emailed.

If you have questions or require additional information, do not hesitate to call.

Thank you,

**Robert T. Webster**

Robert T. Webster  
Community Development Administrator  
(360) 785-3811 Ext: 213