



WINLOCK CITY COUNCIL
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Brandon Svenson, Mayor

Marty Poirrier, Council Position #1 * Eric Contreras, Council Position #2 * Lonnie Dowell, Council Position #3 * Jeramy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

**City Council Meeting
December 11, 2023**

CALL TO ORDER

Mayor Svenson called the regular meeting to order at 6:00 pm.

1. DETERMINATION OF QUORUM

Mayor Svenson, Present, Marty Poirrier, Present, Council Position #1; Eric Contreras, Present, Council Position #2; Lonnie Dowell, Present, Council Position #3, Jeramy Allman, Present, Council Position #4 Lindsey Alvord, Present, Council Position #5.

2. Flag Salute

Mayor Svenson led the flag salute.

3. APPROVAL OF AGENDA

Council Member Jeramy Allman Motioned to Amend the Agenda to add Executive Session to #13 Litigation, and move miscellaneous to #14. Second, by Council Member Lonnie Dowell, Motion Passed unanimously.

- *Council Member Allman – Motion*
- *Council Member Dowell – Second*
- *Mayor Svenson – N/A*
- *Council Member Poirrier – Approve*
- *Council Member Dowell– Approve*
- *Council Member Alvord – Approve*

4. OLD BUSINESS

Council Member Contreras asked if there were any updates of the sale of Jones Road property. Mayor Svenson replied that we sent out a bunch of letters to neighboring homeowners. They have declined to contact. Mayor Svenson spoke to Kenny and would like to bring ecology blocks out there so we can mitigate the trash. Council Member Allman asked about the water rate study. City Clerk Penny Jo replied that the group conducting the study has everything they need from us. They're waiting for things from Water Sewer Superintendent, Rodney Cecil. We will be closing around December 18, 2023.5.

5. MAYOR COMMENTS

Mayor Svenson thanked Council Member Allman for filling in for him at the last meeting. Mayor Svenson also expressed his appreciation to the Egg Day Royalty that participated in the lighted tractor parade in Centralia, as it was wet and cold, very miserable and these girls stuck it out.

6. COUNCIL COMMENT

Council Member Allman commented on what fun time he had at the City Christmas party. How nice it was to see everyone working together to make this happen. Council Member Contreras mentioned that it would be great if people from the community would come out and support our Winlock sports teams. Right now, we have basketball and wrestling going on.

7. Committee Reports (Second Meeting of Each Month)

8. Staff Reports

- a. Stephen Valentine, Police Chief- Chief Valentine read Winlock Police Department Monthly Call Activity Report. There were (171) one hundred and seventy-one calls for the month of November and YTD there are a total of (1,065) one thousand and sixty-five calls.
- b. Penny Jo, City Clerk- Penny Jo submitted a report to the Council with an update on consumer water deposits and our water rate study. Penny Jo also stated that we went live October first with iCloud and since then we've had (383) three hundred and eighty-three people use our online bill pay, prior to that we had about two hundred. We have (186) one hundred and eighty-six are paperless, and (45-50) forty-five to fifty are auto pay.

9. PUBLIC COMMENT

No one attending publicly, or via zoom wished to comment at this time.

10. CONSENT AGENDA –

Council Member Jeramy Allman Motioned to approve the Consent Agenda as presented. Second, by Council Member Lonnie Dowell, the Motion passed unanimously.

- ***Council Member Allman - Motion***
- ***Council Member Dowell – Second***

City Council Minutes

December 11, 2023

- **Mayor Svenson – N/A**
- **Council Member Poirrier – Approve**
- **Council Member Contreras – Approve**
- **Council Member Alvord – Approve**

11. AGENDA

- a. **Approve Letter of Resignation, Jodie Curtis – Planning Commission** – Mayor Svenson and the Council thanked Jodie for all of the work and commitment she put in. **Council Member Jeremy Allman Motioned to Approve the letter of resignation from Jodie Curtis Planning Commission. Second, by Council Member Lonnie Dowell, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Dowell – Second**
- **Mayor Svenson – N/A**
- **Council Member Poirrier – Approve**
- **Council Member Contreras – Approve**
- **Council Member Alvord – Approve**

- b. **Recreational Cannabis Store request, Nick Cordova & Roy Talbott** - Nick Cordova a business owner that has been here for a year in half now, would like to get the Council approval to open a recreational cannabis store. He is already engaged to sign the contract with owner in the City limits of Winlock at 122 SE First St. the old liquor store and already has a license to supply. Chad Dagaïs accompanied Nick Cordova to answer any questions the Council may have. The Council and Mayor Svenson discussed the type of license that will be in place. Mayor Svenson stated that we will need to have a public hearing and also contact Community Development to discuss the zoning. Council Member Poirrier stated that he is not convinced that it's a thousand feet from the volunteer park to the zoning and you have to follow the Ordinance and our next step should be to set a public hearing. **Council member Lonnie Dowell Motioned to set a Public hearing for the next Council meeting December 27, 2023. Second, by Council Member Marty Poirrier, the Motion passed unanimously.**

- **Council Member Dowell - Motion**
- **Council Member Poirrier – Second**
- **Mayor Svenson- N/A**
- **Council Member Contreras – Approve**
- **Council Member Dowell – Approve**
- **Council Member Alvord - Approve**

- c. **Pitney Bowes, Postage Meter Agreement Renewal** – Council member asked why we need to upgrade to the Pro Plus. City Clerk Penny Jo replied that we need an upgrade for our planning Development packaging, adding additional weight for postage. **Jeremy Allman**

Motioned to Approve Pitney Bowes, Postage Meter Agreement Renewal. Second, by Council Member Eric Contreras, the Motion passed unanimously.

- ***Council Member Allman - Motion***
- ***Council Member Contreras – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier– Approve***
- ***Council Member Dowell – Approve***
- ***Council Member Alvord - Approve***

- d. **Transportation Improvement Board (TIB) Award, Grant Match & Approval** – Council Member Lonnie Dowell stated we are getting (\$856,923) eight hundred fifty-six thousand nine hundred and twenty-three dollars’ worth of work for (\$42,847) forty-two thousand eight hundred and forty-seven dollars. That is (94%) ninety-four percent of the work. We will have a little bit to match. ***Council Member Eric Contreras Motion to Approve Transportation Improvement Board (TIB) Award, Grant Match, and approval. Second, by Council Member Jeramy Allman, the Motion passed unanimously.***

- ***Council Member Contreras – Motion***
- ***Council Member Allman – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Contreras – Approve***
- ***Council Member Allman – Approve***
- ***Council Member Alvord – Approve***

- e. **Lewis County Interlocal Agreement 2024 Jail Day Rates, Tabled from November 27,2023.** – City Attorney Marissa stated that this is one of the best ILA agreements from County she has seen but is a (16%) sixteen percent increase. Marissa suggested looking into more affordable Jail Day Rates long term. Mayor Svenson can contact the Chief of Chehalis Tribe. ***Council Member Jeramy Allman Motioned to Approve ILA Interlocal Agreement 2024 Jail Day Rates. Second, by Council Member Marty Poirrier, the Motion passed unanimously.***

- ***Council Member Allman – Motion***
- ***Council Member Poirrier – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Contreras – Approve***
- ***Council Member Dowell – Approve***
- ***Council Member Alvord – Approve***

- f. **Lewis County Interlocal Agreement (ILA), Warrant Processing Agreement, Re-Address** – City Attorney Marissa doesn't recommend signing. Marissa said that the agreement is not reciprocal and doesn't feel that our Court Clerk should deliver Warrants. ***Council Member Lonnie Dowell Motioned to Table (ILA) Warrant Processing Agreement until further advised by Council. Second, by Council Member Eric Contreras, the Motion passed unanimously.***

- ***Council Member Dowell – Motion***
- ***Council Member Contreras – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Allman – Approve***
- ***Council Member Alvord – Approve***

12. Executive Session

Mayor Svenson recessed the regular meeting at 6:29 p.m. to go into executive session to discuss litigation for (20) twenty minutes. Mayor Svenson and the Council returned to the regular meeting at 6:50 p.m. Mayor Svenson stated that we discussed litigation, and no decisions were made at this time.

13. Adjournment

Council Eric Contreras Motioned to adjourn the meeting. Second, by Council Member Marty Poirrier, the Motion passed unanimously. The meeting adjourned at 6:50 pm.


- ***Council Member Contreras – Motion***
- ***Council Member Poirrier - Second***
- ***Mayor Svenson – N/A***
- ***Council Member Dowell – Approve***
- ***Council Member Allman – Approve***
- ***Council Member Alvord – Approve***

Mayor Svenson adjourned the meeting at 6:50 p.m.



Brandon Svenson, Mayor

Attest:



Penny Jo Haney, City Clerk