



## Water & Sewer Department Residential Utility Service Connection Application

PO Box 777 • 323 N.E. First Street

Winlock, WA 98596-0777  
360.785.3811 ext. 202 • cell 360.520.5589

[winws@cityofwinlock.com](mailto:winws@cityofwinlock.com)

<p><b>Water Hookup Fee (current)</b> Residential: \$5,000 +materials</p> <p><b>Sewer Hookup Fee (current)</b> Residential: \$6,000 +materials</p> <p><b>Application Fees</b> Water: \$250.00 per location Sewer: \$250.00 per location</p>	<p><i>No person shall make any connection with the domestic water system of the City of Winlock or add to any existing connection.</i></p> <p><i>All residential units shall be separately metered unless master-metered per city ordinance.</i></p> <p style="text-align: center;"><b>REFERENCE:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><b>WMC Sections</b></td> <td style="width: 50%;"><b>Ordinance No's</b></td> </tr> <tr> <td>13.05</td> <td>1132</td> </tr> <tr> <td>13.10</td> <td>1137</td> </tr> <tr> <td>13.35</td> <td>1138</td> </tr> <tr> <td>13.40</td> <td>1141</td> </tr> </table>	<b>WMC Sections</b>	<b>Ordinance No's</b>	13.05	1132	13.10	1137	13.35	1138	13.40	1141	<p style="text-align: center;"><b>NOTICE:</b></p> <p><i>*Water billing will begin at the time of meter installation.</i></p> <p><i>*Sewer billing will begin at final occupancy or six (6) months, whichever comes first.</i></p>
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### APPLICATION PROCESS

#### The Application:

- The Water/Sewer Application Fee must be paid as part of the Master Site Plan Application.

#### Connections:

- No water/sewer connections will be held until the Master Site Plan Application has been approved.
- Once approved, connections will be valid for two (2) years. All infrastructure must be installed within that time frame, see chart.
  - If a Master Site Plan Application is not required, connections are valid for one (1) year.
- If you fail to install the required water, sewer, storm drain infrastructure upgrades within the two (2) years, connections become invalid and revert to the city unless an extension is requested.

#### Extension Request:

- Extension requests can be for 1 – 5 years. After 5 years the application process must be started over.
- Requests are approved by the city council during a regularly scheduled meeting. If approved, the full connection fees must be paid and 50% of the monthly water and sewer rate. If not paid, connections revert to the city.

SUBMIT THIS APPLICATION, CORRESPONDING PERMIT APPLICATION(S) AND HOOKUP FEE(S) BEFORE ANY WORK BEGINS ON THE PROPERTY.

#### OWNER/APPLICANT INFORMATION

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

#### PROPERTY INFORMATION

Site Address: \_\_\_\_\_ Parcel #: \_\_\_\_\_

- Number of living units within the premise to be supplied: \_\_\_\_\_
- Meter installation request date: \_\_\_\_\_

I agree to abide by the rules and regulations contained in ordinances and contracts contained in the application per the Winlock Municipal Code. I agree to pay for the water and sewer applied for at the rate and in the manner specified in such contract and shall reserve to the city the right to charge and collect rates and to enforce the penalties provided for per city code, in the manner herein provided, to charge the rates by ordinance at anytime per city code.

\_\_\_\_\_  
Signature of owner/applicant

#### FOR OFFICIAL USE ONLY

Date Received: _____ Received By: _____ Account #: _____ **check for <u>any</u> outstanding balances Meter Serial #: _____ Sequence #: _____ Route #: _____ Meter Install Date: _____ Meter Read: _____ Initial: _____ Hazard Survey & Instructions to Customer: <input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Fees</th> <th style="width: 15%;">Date Paid</th> <th style="width: 15%;">Amount</th> <th style="width: 15%;">Receipt #</th> </tr> </thead> <tbody> <tr> <td>Water Hookup:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sewer Hookup:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Deposit:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Security Deposit:</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4">Notes/Comments:</td> </tr> </tbody> </table>	Fees	Date Paid	Amount	Receipt #	Water Hookup:				Sewer Hookup:				Water Deposit:				Security Deposit:				Notes/Comments:			
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