



**WINLOCK CITY COUNCIL**

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**Brandon Svenson, Mayor**

Jess Bowers, Council Position #1 \* Chuck Camps, Council Position #2 \* Jodie Curtis, Council Position #3  
\* Jeramy Allman, Council Position #4 \* Lindsey Alvord, Council Position #5

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**City Council Meeting**

**April 8, 2024, at 6:00 PM**

**1) Public Hearing – Storage Development Moratorium**

**Mayor Svenson opened the Public Hearing at 5:30 p.m.** Mayor Svenson said we have a situation, we are not dropping existing Storage Developments. We are only adopting a Moratorium to put any new applicants for Storage Development projects on hold. No one wished to comment at this time. **Mayor Svenson closed the Public Meeting at 5:31 p.m.**

**2) Public Hearing – Interim Zoning Regulations**

**Mayor Svenson opened the Public Hearing at 5:31 p.m.** The Mayor said the Interim Zoning Regulations is for land use, for the Industrial Park and LED signs. No one wished to comment at this time. **Mayor Svenson closed the Public Meeting at 5:32 p.m.**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER**

Mayor Svenson called the regular meeting to order at 6:00 pm.

**1. DETERMINATION OF QUORUM**

Mayor Svenson, Present, Jess Bowers, Present, Council Position #1; Chuck Camps, Present, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeramy Allman, Present, Council Position #4; Lindsey Alvord, Present, Council Position #5.

**2. Flag Salute**

Mayor Svenson led the flag salute.

### **3. APPROVAL OF AGENDA**

***Council Member Jodie Curtis Motioned to Approve the Agenda. Second, by Council Member Jeramy Allman, the Motion Passed unanimously.***

- ***Council Member Curtis – Motion***
- ***Council Member Allman – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Approve***
- ***Council Member Alvord – Approve***

### **4. OLD BUSINESS**

Council Member asked for an update in regard to the Arden Street project. Community Development Planner, Robert Webster replied, that the Arden Street project should start this coming Summer. Robert said he will contact Devon to get an update.

Council Member Allman said hopefully they will finish with the Fiber Optic project. He mentioned to the Citizens to be patient, even as much as an inconvenience it may be. We have been waiting for better internet services for a long time.

### **5. MAYOR COMMENTS**

Mayor Svenson said that the school did not get the flower seeds planted on time. He said that he went to a greenhouse in Adna, picked up starts and delivered them to the school. The Mayor talked to the Ag Teacher, and she said that they will get an earlier start on planting seeds next year. He said that it cost around seven hundred dollars (\$700.00). A little over budget, but it was great, the kids helped him unload. Mayor Svenson said he feels that it is a great program. He also mentioned that he really appreciates Heidi for watering and all of the work she has done. Council Member Curtis mentioned a huge thank you to the Lions Club as well.

### **6. COUNCIL COMMENT**

Council Member Alvord mentioned that she again thanks the Winlock Police Officers for an excellent job, being noticeably helpful, and Citizens have mentioned they are relieved when the Winlock Police respond as they're so nice and are doing an excellent job.

Council Member Curtis mentioned buying a meat raffle ticket from IGA. The Winlock float needs help.

### **7. Committee Reports – (Second Meeting of Each Month)**

## 8. Reports

- a. **Steven Valentine, Police Chief** – Chief Valentine read the Monthly Call Activity Report to Mayor Svenson and the Council. He said that there were one hundred and fifty (150) calls for March and three hundred thirty-eight (338) calls year to date.

## 9. Public Comment –

- Joe Notch** – Mr. Notch said that ToledoTel is having a meeting providing an update and answering questions that Citizens might have. The meeting will be at ToledoTel April 25, 5-7 p.m.

## 10. CONSENT AGENDA –

Approval of Vouchers for April 8, 2024, for two hundred one thousand, eight hundred fifty-one dollars and thirty-five cents (\$201,851.35) and approval of minutes from March 25, 2024. **Council Member Jodi Curtis Motioned to Approve the Consent Agenda as presented. Second, Council Member Jeremy Allman, the Motion passed unanimously.**

- **Council Member Curtis - Motion**
- **Council Member Allman – Second**
  - **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord – Approve**

## 11. AGENDA

- a. **GoGov Code Enforcement Software** – Community Development Planner, Robert Webster, said that Penny Jo and himself watched a seminar for GoGov software. Robert said you are able to track everything throughout the City and is very time efficient. He said they would offer a presentation if the Council was interested. The City Clerk, Penny Jo, City Attorney, Marissa, Community Development Planner, Robert, and the Council discussed cost efficiency and how the program works. The Council agreed that they would like further information. **Council Member Jeremy Allman Motioned to Table GoGov Code Enforcement Software until more information is available. Second, by Council Member Jodi Curtis.**

- **Council Member Allman – Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord- Approve**

- b. **Non-Sufficient Fund (NSF)** – The Council and City Attorney, Marissa said the State Law changed after we last updated our fee schedule. Marissa, suggested following State Law and

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updating our Ordinance. **Council Member Jeramy Allman Motioned to Table Non-Sufficient Funds (NSF) until more information is available. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Alvord – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps - Approve**
- **Council Member Curtis – Approve**

**c. Public Records Policy** – Mayor Svenson said a small Municipality cannot afford to hire a full-time position to fulfill Public Records request. You have five (5) working days to fill a Public Records Request. The City Clerk, Penny Jo, has had so many Public Records requests in the past two (2) months that she has not been able to perform other job duties and the City is starting to slip behind. That is what the taxpayers are paying for. The Council, Mayor, and City Attorney discussed the language presented in the proposed policy. **Council Member Jeramy Allman Motion to Approve Public Record Policy as Amended. Second, by Council Member Chuck Camps, the motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Camps – Second**
- **Mayor Svenson- N/A**
- **Council Member Bowers – Approve**
- **Council Member Curtis – Approve**
- **Council Member Alvord - Approve**

**d. Resolution No. 2024-06, Public Records** – Mayor Svenson read. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINLOCK, WASHINGTON, ADOPTING RULES PERTAINING TO REQUEST FOR PUBLIC RECORDS SUBMITTED PURSUANT TO THE PUBLIC RECORDS ACT, RCW 42.56. AND CITY RESPONSES THERETO; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. Council Member Allman Motion to Approve Resolution No. 2024-06 Public Records. Second, by Council Member Jodie Curti, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord – Approve**

- e. **Ordinance No. 1158, ToledoTel Franchise – Tabled from March 25,2024 - Mayor Svenson read. AN ORDINANCE OF CITY OF WINLOCK, WASHINGTON GRANTING TO TOLEDOTEL A WASHINGTON LIMITED LIABILITY COMPANY, THE NONEXCLUSIVE RIGHT, PRIVILEGE, AUTHORITY AND FRANCHISE TO LOCATE, CONSTRUCT, INSTALL, OWN, MAINTAIN, REPAIR, REPLACE, EXTEND, OPERATE, AND USE FACILITIES IN, UPON, OVER, UNDER, ALONG, AND ACROSS THE FRANCHISE AREA FOR PURPOSES OF THE TRANSMISSION, DISTRIBUTION AND SALE OF TELECOMMUNICATIONS AND COMMUNICATIONS SERVICES; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

*Council Member Jeramy Allman Motioned to Approve Ordinance No.1156 Amending the Cemetery Fees. Second, by Council Member Jodie Curtis, the Motion passed unanimously.*

- *Council Member Allman – Motion*
- *Council Member Curtis – Second*
- *Mayor Svensen – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Alvord – Approve*

- f. **Ordinance No. 1160, Interim Zoning Regulations – Mayor Svenson read. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, RENEWING AND EXTENDING FOR AN ADDITIONAL SIX (6) MONTH PERIOD ORDINANCE NO. 1145 CONCERNING INTERIM LAND USE REGULATIONS AND OFFICIAL CONTROLS PURSUANT TO RCW 35A.63.220 AND RCW36.70A.390; INTERIM ZONING REGULATIONS FOR RIGHT-OF-WAY WIDTHS, INDUSTRIAL BUILDING HEIGHTS, AND LED SIGNS; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. Council Member Jeramy Allman Motioned to Approve Ordinance No. 1160. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.**

- *Council Member Allman – Motion*
- *Council Members Alvord – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Curtis – Approve*

## 12. Adjournment

*Council Member Jodi Curtis Motioned to adjourn the meeting. Second, Council Member Chuck Camps, the Motion passed unanimously. The meeting adjourned at 6:38 pm.*

- *Council Member Curtis – Motion*
- *Council Member Camps - Second*

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- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord – Approve**

**Mayor Svenson adjourned the meeting at 6:38 p.m.**



Brandon Svenson, Mayor

Attest:



Penny Jo Haney, City Clerk