



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Jess Bowers, Council Position #1 * Chuck Camps, Council Position #2 * Jodie Curtis, Council Position #3
* Jeramy Allman-Pro Tem, Council Position #4 * Lindsey Alvord, Council Position #5

**City Council Meeting
April 22, 2024, at 6:00 p.m.**

CALL TO ORDER

Mayor Svenson called the regular meeting to order at 6:00 pm.

1. DETERMINATION OF QUORUM

Mayor Svenson, Present, Jess Bowers, Present, Council Position #1; Chuck Camps, Absent, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeramy Allman, Present, Council Position #4; Lindsey Alvord, Present, Council Position #5.

Present

Assistant Clerk, Mindi Baird, and City Attorney Marissa Jay

2. Flag Salute

Mayor Svenson led the flag salute.

3. APPROVAL OF AGENDA

Council Member Jeramy Allman Motioned to Approve the Agenda as presented. Second, by Council Member Jodie Curtis, the Motion Passed unanimously.

- *Council Member Allman – Motion*
- *Council Member Curtis – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Absent*
- *Council Member Alvord – Approve*

4. OLD BUSINESS

Mayor Svenson said he finally found where to buy the flags so that we can replace the ones that are worn in the plaza. We will get that taken care of soon.

5. MAYOR COMMENTS

Mayor Svenson said that Kenny has been away taking a CDL class, he should be back soon. Meanwhile, Josh has been helping with mowing, weed eating and overall spring cleaning. We appreciate his help.

6. COUNCIL COMMENT

Council Member Jeremy Allman apologized to the Community for not posting the Agenda on Face Book. Council Member Lindsey Alvord expressed her frustration. Council Member Alvord said that Winlock Community needs to do better. She saw an Elderly man with a walker and a younger boy, waiting to cross at the cross walk at First and Walnut. As she was approaching the intersection she noticed cars not stopping and letting Pedestrians cross the roads. Mayor Svenson and the Council agreed. Council Member Jodie Curtis said that she would like to invite the Police Officers to sit in her driveway and check the train tracks by her house. There are kids crossing the tracks with earbuds in and not paying attention. She fears someone will get severely hurt or killed.

7. Committee Reports – (Second Meeting of Each Month)

a. Finance – Council Member Allman said we had a meeting, and we are still tracking well. We are down one hundred eighteen thousand eight hundred fifty-seven hundred and forty-nine cents (\$118,857.49). With a starting balance of twelve thousand dollars (\$12,000.00). He said it has gone up. We haven't had any Property Tax in, it's still the first quarter. We had to pay to finish the work at the Community Building, and we still have expenses from the hostel, and Jill, City Treasurer found that we were not getting the sales tax from business owners that are now in City Limits. Jill is getting that taken care of.

b. Grants – Mayor Svenson said that we have no updates at this time.

8. Reports

a. Robert Webster, Community Development Director/Planner – Robert said that we have a new Planning Commission Member, Meredith Horne and currently we are working on combining the Community Development and the Parks department, so we can have a Planning Commission Committee and have a quorum. Robert said that he would like to speak with the City Attorney, Marissa Jay, to see what steps could be taken to be able to combine departments.

b. Jeremy Allman, Council Member – Council Member Allman brought to the Council's attention that we have three (3) businesses (The Handy Store, Shell Station, and The Club) that have liquor licenses due to expire in ninety days (90) days and asked if the Council had any concerns or comments. There were no concerns.

c.

9. Public Comment –

Commissioner, Lindsey Pollock- Lindsey shared an update. She said that Economic Alliance is looking into having a data center move into Winlock and that can cause noise to the neighboring residents.

Tim Fife– Mr. Fife has concerns about Peach Rd. and SR 505. Mr. Fife said that he and his wife have almost been hit by a car a few times. He asked when the gate on Peach Rd. would be locked. Robert said that he will contact the Department of Transportation to have them take care of it. Mayor Svenson and the Council had a further discussion on the matter. Robert replied that he will put a barricade up. Mr. Fife goes on to ask if the speed bump on Cemetery Rd. will be fixed soon. Robert replied that it is going to get fixed when they do the sidewalks.

10. CONSENT AGENDA –

Approval of Vouchers for April 22, 2024, for fifty-eight thousand three hundred seventy-three dollars and nineteen cents (\$58,373.19) and approval of minutes from April 8 ,2024. **Council Member Jeramy Allman Motioned to Approve the Consent Agenda as presented. Second, Council Member Lindsey Alvord, the Motion passed unanimously.**

- **Council Member Allman- Motion**
- **Council Member Alvord – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Absent**
- **Council Member Curtis – Approve**

11. AGENDA

a. The Club - 2024 Egg Day Dance Permit – The City Clerk, Penny Jo presented a permit that the Club Tavern applied for. Council Member Jeramy Allman said that it still needs to be signed by the Chief of Police and Chief of the Fire department, and then notarized then we can approve the permit request. **Council Member Jeramy Allman Motioned to Table The Club Egg Day Dance Permit until all of the information is provided. Second, by Council Member Jodi Curtis, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Absent**
- **Council Member Alvord- Approve**

b. Winlock Youth Baseball Agreement – Mayor Svenson said that Viola, City Clerk, Penny Jo, and himself discussed some maintenance issues with the building at the Park that the Youth

Baseball league uses. Mayor Svenson, City Attorney Marissa, Community Development Planner, Robert Webster discussed maintenance, insurance, multiple purpose use, fees, and the City's liability. **Council Member Jeramy Allman Motioned to Table Winlock Youth Baseball Agreement until more information is available. Second, by Council Member Jodie Curtis, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps - Absent**
- **Council Member Alvord – Approve**

- c. **Resolution No.2024-09 Lewis County ILA – Winlock UGA Roadways** - Mayor Svenson reads **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH LEWIS COUNTY FOR THE AMOUNT OF REIMBURSEMENT THE CITY WILL PAY TO THE COUNTY FOR ROADWAY CAPITAL INVESTMENTS WITHIN THE UGA.** Council Member Allman thanked the County and everyone else who helped. Mayor Svenson said that we have to pay back four hundred seventy-eight thousand nine hundred and fourteen dollars (\$478,914.00) to the County because this is the money that they paid into the roads in the UGA. We will make six (6) annual payments starting at sixty thousand (\$60,000) and ending at ninety-six thousand (\$96,000). Mayor Svenson also said that we will not get revenue this year, but we will get one hundred percent (100%) next year. City Attorney, Marissa discussed the language that needs changed. **Council Member Jeramy Allman Motioned to table Resolution No. 2024-09 Lewis County ILA until the next meeting. Second, by Council Member Jodie Curtis, the motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson- N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Absent**
- **Council Member Alvord - Approve**

- d. **Resolution No. 2024-10 Grain Size Analysis** – Mayor Svenson reads **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, ENACTING RULES AND REGULATIONS FOR THE USE OF GRAIN SIZE ANALYSIS FOR STORMWATER REGULATIONS; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** Community Development Planner, Robert Webster said that we no longer want to do Grain Analysis for the 2019 Storm Water manual. That we will expect people to dig test holes. **Council Member Jeramy Allman Motion**

to Approve Resolution No. 2024-10 Grain Analysis and for the Mayor to sign. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.

- **Council Member Allman – Motion**
- **Council Member Alvord – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Absent**
- **Council Member Curtis – Approve**

e. Lewis County Interlocal Agreement (ILA) – Winlock UGA Roadway - Council Member Jeramy Allman Motioned to table Lewis County Interlocal Agreement ILA. Second, by Council Member Jodie Curtis, the Motion passed unanimously.

- **Council Member Allman – Motion**
- **Council Member Curtis – Second**
- **Mayor Svensen – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Absent**
- **Council Member Alvord – Approve**

f. Ordinance No. 1157, Parking Zones – Mayor Svenson reads. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING, AMENDING, AND REPEALING SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 10.35 CONCERNING PARKING; AMENDING ORDINANCE NO.1108 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. City Attorney Marissa Jay said that the language needs to be Amended and discussed changes of the language, potential parking zones, and fees to charge for penalties. Council Member Jeramy Allman Motioned to Approve as Amended. Second, by Council Member Jess Bowers, the Motion passed unanimously.

- **Council Member Allman – Motion**
- **Council Members Bowers – Second**
- **Mayor Svenson – N/A**
- **Council Member Camps – Absent**
- **Council Member Curtis – Approve**
- **Council Member Alvord – Approve**

g. Ordinance No.1161, Winlock Municipal Code (WMC) 12.35 – Horses on Sidewalks – Mayor Svenson reads. AN ORDINANCE IN THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING, AMENDING, AND REPEALING SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 12.35 PROVIDING RULES AND REGULATIONS FOR RIDING HORSES ON PUBLIC SIDEWALKS IN THE

CITY LIMITS OF WINLOCK; AMENDING ORDINANCE NO. 515 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. The City Attorney, Marissa Jay, said this Ordinance is to support that Horses can be in the roadways, but not to be on sidewalks or hitched in parking areas. ***Council Member Jeramy Allman Motioned to Approve Ordinance No. 1161. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.***

- ***Council Member Allman – Motion***
- ***Council Member Alvord – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Absent***
- ***Council Member Curtis - Approve***

12. Adjournment

Council Member Jodi Curtis Motioned to adjourn the meeting. Second, by Council Member Chuck Camps, the Motion passed unanimously. The meeting adjourned at 7:05 pm.


- ***Council Member Curtis – Motion***
- ***Council Member Bowers - Second***
- ***Mayor Svenson – N/A***
- ***Council Member Camps – Absent***
- ***Council Member Allman – Approve***
- ***Council Member Alvord – Approve***

Mayor Svenson adjourned the meeting at 7:05 p.m.



Brandon Svenson, Mayor

Attest:



Penny Jo Haney, City Clerk