



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Jess Bowers, Council Position #1 * Chuck Camps, Council Position #2 * Jodie Curtis, Council Position #3

* Jeramy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

City Council Meeting

January 08, 2024

CALL TO ORDER

Mayor Svenson called the regular meeting to order at 6:00 pm.

1. DETERMINATION OF QUORUM

Mayor Svenson, Present, Jess Bowers, Present, Council Position #1; Chuck Camps, Present, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeramy Allman, Present, Council Position #4; Lindsey Alvord, Present, Council Position #5.

2. Flag Salute

Mayor Svenson led the flag salute.

3. APPROVAL OF AGENDA

Council Member Jeramy Allman Motioned to Approve the Agenda as presented. Second, by Council Member Lindsey Alvord, Motion Passed unanimously.

- *Council Member Allman – Motion*
- *Council Member Alvord – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Curtis – Approve*
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4. OLD BUSINESS

There was no old business to report at this time.

5. MAYOR COMMENTS

Mayor Svenson congratulated the new Council Members and is happy to have them here.

6. COUNCIL COMMENT

Council Member Alvord welcomed the new Council Members and wished everyone a Happy New Year. Council Member Allman asked if the City is ready for the possible snowstorm to come. The Council discussed weather storms coming in.

7. Committee Reports (Second Meeting of Each Month)

8. Staff Reports

a. Stephen Valentine, Police Chief-

Chief Valentine read. The Winlock Police Department monthly call activity report to Mayor Svenson and the Council. There were (87) eighty-seven calls for December 2023. (YTD) Year to date there were (1,152) calls for 2023.

b. Rodney Cecil, Water/Sewer superintendent –

Rodney submitted a report that includes a list of new upgrades. He mentioned that his goal is to start updating the older equipment so that we will have new and better warranties. We do have an application in to the Department of Ecology for a screw press to address our I&I problem. We're working on avenues to bring more grants to lessen loans. Council Member Bowers asked how old the PRVS are and hadn't been replaced. Rodney replied, they're pushing about seventeen (17) years. They blow quite often. The problem is they are about (\$8,000.00) eight thousand, so we have been staggering them. Council Member Camps asked if we were able to get a Grant for the upcoming upgrades for 2024. Council Member Allman said that we usually only get a Grant for a certain project.

9. PUBLIC COMMENT

Marty Poirrier – Mr. Poirrier, would like to discuss the animal ordinance that himself and newly annexed members of the City have been working on for a little over a year. The City Attorney was going to bring a draft of the ordinance but was not able to make the last meeting. Marty wants to make sure it's not forgotten or dropped. The Citizens in the UGA had concerns about what their grandchildren could do with their animals. If you have any questions, please contact him or Debbie Dwelly. Marty thanked are new Council Members for being here.

10. CONSENT AGENDA –

Approval of Vouchers for the open period ending December 31, 2023, for \$18,498.91. Approval of Vouchers for January 8, 2024, for \$162,592.62 and Approval for minutes from December 27, 2023.

Council Member Camps asked what the hearing examiner expense was for. City Attorney Penny Jo, Council Member Allman explained that it is a Community Development expense. **Council Member Jeramy Allman Motioned to approve the Consent Agenda as presented. Second, by Council Member Jodie Curtis, the Motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord – Approve**

11. AGENDA

a. **Elect Mayor PRO-TEM** – Mayor Svenson said that this is something we do once a year. Council Member Jeramy Allman has been filling that position for the past four (4) years. Council Member Allman commented that he did not mind filling the PRO-TEM position. **Council Member Jodie Curtis Motioned to Approve Council Member Jeramy Allman to fill the PRO-TEM position. Second, by Council Member Jess Bowers, the Motion passed unanimously.**

- **Council Member Curtis – Motion**
- **Council Member Bowers – Second**
- **Mayor Svenson – N/A**
- **Council Member Camps – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord – Approve**

b. **Ordinance No. 1150, Cannabis Retail Store** – Mayor Svenson said that we do not have the Ordinance. Mayor Svenson expects that we will have the Ordinance by the next meeting. **Council Member Jeramy Allman Motioned to table Ordinance No. 1150 Cannabis Retail until Ordinance No. 1150 is ready. Second, by Council Member Jodie Curtis, the Motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson- N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**

- **Council Member Alvord - Approve**

c. **Rodney Cecil, Water/Sewer – Ultra-Violet (UV) System Upgrade Fund Request** – Rodney gave a fund update to Mayor Svenson and the Council. #1, UV system upgrade, #2, Hycore replacement at the headworks, #3 Screw press project. Rodney has allotted (\$410,000.) four hundred and ten thousand dollars out of capital improvement for upgrades for the water and sewer system. Rodney would like to move forward with item #1, UV project. Rodney informed Mayor Svenson and the Council what our UV system is for when solids come out of our treatment zone exposed to ultraviolet light before they enter the creek, inactivates, and then kills them. Our UV system is outdated, and the parts are no longer available. Rodney wants to upgrade to a new UV retro system. Rodney got a quote for(\$133,000.00) from Nuvonic that includes a five-year warranty. Rodney, Mayor Svenson, and the Council discussed cost, and maintenance issues. **Council Member Jeremy Allman Motion to Approve to take (\$133,000.) one hundred thirty-three thousand dollars out of Capital Improvement for UV Lighting System. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Alvord – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Curtis - Approve**

Water/Sewer Superintendent, Rodney Cecil said he will be coming to the next Council meeting fund request for the Hycore replacement. Rodney said that he was going to put it off, but it broke down today and cost (\$40,000.) forty thousand dollars to fix. Will cost around (\$450,000.) four hundred fifty thousand dollars for engineering and planning. Fifty percent (50%) should be a grant, and fifty percent (50%) will be a loan. Rodney proposed that we should pull the (\$200,000.) two hundred thousand out of Capital Improvement so we don't have a loan with interest.

The Council and Rodney discussed water/sewer rates. Council Member Bowers commented that we should be informing the community of our water/sewer maintenance cost. Rodney replied that he goes out of his way to inform our community.

d. **Transfer \$400,000 from Timberland Checking 410 Capital Fund and 404 Contingency to LGIP** – Mayor Svenson stated that is where we put our savings as it is a high interest account. **Council Member Jeremy Allman Motioned to transfer \$400,000 from Timberland Checking 410 Capital Fund and 404 Contingency. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.**

- *Council Member Allman – Motion*
- *Council Member Alvord – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Curtis – Approve*

13. Adjournment

Council Member Jodie Curtis Motioned to adjourn the meeting. Second, by Council Member Jeramy Allman, the Motion passed unanimously. The meeting adjourned at 6:31 pm.


- *Council Member Curtis – Motion*
- *Council Member Allman - Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Alvord – Approve*

Mayor Svenson adjourned the meeting at 6:31 p.m.



Brandon Svenson, Mayor

Attest:


Penny Jo Haney, City Clerk