

October 23, 2023



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Marty Poirrier, Council Position #1 * Eric Contreras, Council Position #2 * Lonnie Dowell, Council Position #3 * Jeramy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

City Council Meeting

October 23 , 2023

Public Hearings, October 23, 2023 @ 6:00 pm

- 1) Jones Road surplus parcel #015992001000, Winlock is proposing to surplus Jones Road property.**
- 2) Interim Zoning Regulations, Winlock as approved by Ordinance No. 1145, Interim Zoning Regulations for Right-of-Way Widths, Industrial Building Heights, and LED Signs.**

Mayor Svenson opened the Public Hearing Jones Road at 6:00 pm.

Mayor Svenson stated that forty (40) acres at the end of Jones Road, people continue to dump garbage. He asked if anyone wished to speak on this matter.

Council Member Allman stated the reason we are selling this property is because people keep continuously abusing it and we can't keep up with maintenance.

Council Member Dowell commented it is one thing to target practice, but this location has given us major issues, we are in trouble with Ecology, because of the dumping from previous administration drop down into the creek, we've cleaned that up, but still need to stabilize the bank and then we had people dumping oil that has caused money for cleanup for testing. That is why we are selling it as it's just sucking money out of us.

Council Member Allman mentioned that the trees are not worth logging. Mayor Svenson and the Council pointed out that they wanted to give the public a chance to speak on behalf of Jones Road. Council Member Contreras asked if anyone would like to speak. There was no public comment.

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Mayor Svenson closed the Public Hearing at 6:03 p.m.

Mayor Svenson opened the Public Hearing Interim Zoning Regulations at 6:03 p.m.

Mayor Svenson asked if anyone would like to speak in regard to Interim Zoning Regulations for Right-of-Way Widths, Industrial Building Heights, and LED signs. No one wished to speak at this time.

Mayor Svenson closed the Public Hearing at 6:04 p.m.

CALL TO ORDER

Mayor Brandon Svenson called the regular meeting to order at 6:04 pm.

1. DETERMINATION OF QUORUM

Mayor Svenson, Present, Marty Poirrier, Present, Council Position #1; Eric Contreras, Present, Council Position #2; Lonnie Dowell, Present, Council Position #3, Jeramy Allman, Present, Council Position #4 Lindsey Alvord, Absent, Council Position #5.

Others Present – Assistant Administration, Mindi Baird; City Attorney, Marissa Jay.

2. Flag Salute

Mayor Svenson led the flag salute.

3. APPROVAL OF AGENDA

Council Member Lonnie Dowell Motioned to add E, Six Year Transportation Improvement plan. Second, by Council Member Jeramy Allman, Motion Passed unanimously.

- *Council Member Dowell – Motion*
- *Council Member Allman – Second*
- *Mayor Svenson – N/A*
- *Council Member Poirrier– Approve*
- *Council Member Contreras– Approve*
- *Council Member Alvord – Absent*

4. OLD BUSINESS

Mayor Svenson mentioned that he got back the bronze plaque that will go on the rooster that we will be moving from SR 505 and Kerron St. to the Egg Park for Jeanie Emmenegger. Mayor Svenson will go with Kenny to get this taken care of. Council Member Dowell informed the Council that they should be starting the windows at the Community Building soon. Council Member Poirrier stated that he has been working on the animal ordinance, it is coming along, and he has met with Debbie Dwelly and there are more changes they would like made. Council Member Poirrier emailed those

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changes to City Attorney, Marissa. Council Member Allman asked if we have received our water/sewer studies. Response is no.

5. MAYOR COMMENTS

Mayor Svenson thanked the City of Napavine for being the hub for the Chip Seal project. There were nine (9) cities altogether, it went fairly smoothly. The only real hiccup was that nine (9) cities involved timeline was a little off, it was hard to notify the residents. They have since come in to paint the lines and striping. Mayor Svenson expressed his apologies to the residents. Mayor Svenson moved to express appreciation to Transportation Improvement Board (TIB) and everybody who put that together.

6. COUNCIL COMMENT

Council Member Contreras gave a huge thank you to Winlock Police Department. Council Member Contreras stated that the police appearance was amazing patrolling north Military, around the high school area. Council Member Poirrier commented that the school had a scare last week, parents were afraid, and the Winlock Police Department was there faster than it took him to get from Cardinal Glass to the school.

7. Committee Reports

a) Finance

Council Member Allman stated we are still tracking. We don't have property tax in from the county, but we are still tracking well. Council Member Poirrier stated that the Finance committee met with department heads to get their yearly wants list for the upcoming year.

b.) Grants

Mayor Svenson stated that we heard from Amy at the last meeting and don't have anything further to add.

9. PUBLIC COMMENTS –

Timothy Fife – Mr. Fife had concerns about the access to information in regard to Jones Road surplus property. He would appreciate having a parcel and more detail and suggest that we post online and suggest posting our Council packet to available online. Mr. Fife has praise for the sign on SR 505 in the new development, also kudos on patrolling. Mr. Fife has concerns about illegal parking in the new development. He has ideas that he shared with the Council to consider, there was no response from the Council.

110. CONSENT AGENDA –

Council Member Jeramy Allman Motioned to approve the Consent Agenda as presented. Second, by Council Member Marty Poirrier, the Motion passed unanimously.

- ***Council Member Allman - Motion***
- ***Council Member Poirrier – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Contreras – Approve***

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- **Council Member Dowell – Approve**
- **Council Member Alvord – Absent**

11. AGENDA

a. **Toledo Interlocal Agreement for Inspection and Plan Review** – The Council, City Attorney Marissa, and Council Member Eric Hayes from Toledo discussed providing service fees for the Interlocal Agreement between Winlock and Toledo. City Attorney, Marissa stated that there is a typo on page (9) section (0) should be section (4). Toledo approved the changes made. Effective date set for October 30, 2023. **Council Member Poirrier Motioned to Approve Toledo Interlocal Agreement as amended for Inspection and Plan Review Services effective date October 30, 2023, and to allow the Mayor to sign. Second, by Council Member Eric Contreras as amended, Motion passed unanimously.**

- **Council Member Poirrier - Motion**
- **Council Member Second - Second**
- **Mayor- Svenson – N/A**
- **Council Member Dowell – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord– Absent**

b. **Resolution No. 2023-11 Jones Road Sale, Tabled from October 9, 2023**– Mayor Svenson read. A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, DECLARING CERTAIN CITY-OWNED REAL PROPERTY, COMMONLY KNOWN AS 0 JONES ROAD, TAX PARCEL NO. 015992001000, TO BE SURPLUS, AND AUTHORIZING THE SALE AND DISPOSITION OF THAT REAL PROPERTY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. Mayor Svenson asked the Council if they wished to discuss this matter any further. The Council replied that they did not wish to. **Council Member Jeremy Allman Motion to Approve Resolution No. 1123-11 Jones Road Sale. Second, by Council Member Marty Poirrier, the Motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Poirrier – Second**
- **Mayor Svenson- N/A**
- **Council Member Contreras – Approve**
- **Council Member Dowell – Approve**
- **Council Member Alvord - Absent**

c. **Lewis County ILA – Warrant Processing – Tabled from September 25, 2023** – City Attorney Marissa Jay said that it is updated from before; however, there are some concerns, City’s duties c. serves domestic violence and harassment orders on individuals residing within the corporate limits of the City of Winlock, d. City shall notify Lewis County Jail on the same day the Judge orders such warrant or order quashed, recalled or invalid. The Council asked the City Attorney, Marissa if there are specific changes. The Council

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agreed there are too many changes needed and asked if Marissa could draft something on which they could agree. **Council Member Marty Poirrier Motioned to Table Lewis County ILA-Warrant Processing until a new draft submitted. Second, by Council Member Jeremy Allman, the Motion passed unanimously.**

- **Council Member Poirrier - Motion**
- **Council Member Allman – Second**
- **Mayor Svenson – N/A**
- **Council Member Contreras– Approve**
- **Council Member Dowell – Approve**
- **Council Member Alvord - Absent**

- d. **Speed Limit Revisions** – Mayor Svenson stated residents are concerned for the speed limit on certain roads due to increase in traffic and posted speed limits. Mayor Svenson brought up State Route 505, RCW 46.61.400, and RCW 46.61.415, but anything along SR 505 will have to be approved by the Secretary of Transportation. Mayor Svenson, the Council, City Attorney, Marissa, and Timothy Fife County Engineer discussed what the City limit legal posted speed limit. Mayor Svenson’s Main concern was to set speed signs to the suggested legal posted speed. Every street, road, is (25 miles per hour) unless we do a speed study. We are waiting for more signs to post until the speed limit will have to be what we have, City Attorney Marissa suggested talking to Chief Valentine. **Council Member Eric Contreras Motioned to Table Speed Limit Revision until further notice. Second, by Council Member Lonnie Dowell, the Motion passed unanimously.**

- **Council Member Contreras – Motion**
- **Council Member Dowell – Second**
- **Mayor Svenson – N/A**
- **Council Member Poirrier – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord – Absent**

- e. **Chip Seal Roads** – Mayor Svenson stated that having a new engineer and staffing fully, we were able to get this done as TIB was unhappy with us. Our engineer has a good relationship with TIB. When TIB comes out here they are going to do what they want to do to prioritize roads/streets. They tend to prioritiae the most traveled roads. I understand that older roads are in need to be done. The council discussed a list of side streets that hopefully we will try to prioritize to get done next summer. Mayor Svenson mentioned going to Richie Brothers to look at equipment and learn to patch our own small jobs.

12. Adjournment

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Council Member Lonnie Dowell Motioned to adjourn the meeting. Seconded, by Council Member Jeremy Allman, the Motion passed unanimously. The meeting adjourned at 7:26 pm


- ***Council Member Dowell – Motion***
- ***Council Member Allman - Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Contreras – Approve***
- ***Council Member Alvord – Absent***

The Mayor adjourned the meeting at 7:26p.m.



Brandon Svenson, Mayor

Attest:



Penny Jo Haney, City Clerk