

October 9, 2023



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Marty Poirrier, Council Position #1 * Eric Contreras, Council Position #2 * Lonnie Dowell, Council Position #3 *

Jeremy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

City Council Meeting

October 9, 2023, @ 6:00 P.M.

DETERMINATION OF QUORUM

Mayor Svenson, Present, Marty Poirrier, Present, Council Position #1; Eric Contreras, Absent, Council Position #2; Lonnie Dowell, Present, Council Position #3, Jeremy Allman, Present, Council Position #4
Lindsey Alvord, Present, Council Position #5.

Others Present – City Clerk, Penny Jo Haney, City Attorney Marissa Jay.

CALL TO ORDER

Mayor Svenson called the meeting to order at 6:00 p.m.

1. Mayor Svenson led the flag salute.

2. Executive Session (RCW 42.30.110(e), (f), (g) – Potential Litigation

Mayor Svenson stated that the Executive Session had been cancelled.

3. APPROVAL OF AGENDA

Council Member Jeremy Allman Motioned to Approve the Agenda as submitted. Second, by Council Member Lonnie Dowell, Motion Passed unanimously.

- ***Council Member Allman – Motion***
- ***Council Member Dowell – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Contreras – Absent***
- ***Council Member Alvord – Approve***

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4. OLD BUSINESS

Mayor Svenson mentioned that Kenny and himself went around Friday and were looking at City limit signs. We are looking at getting a couple of new ones. Some of the existing ones are still in good shape. Speed limit signs, some things need to be looked at that have been discussed that some folks in the old UGA had some concerns that we need to address. We will move forward in the next Council meeting. We are also looking into putting flashing light out by the high school. Mayor Svenson mentioned that Chief snagged someone out there doing (67) sixty-seven miles in a (20) mile an hour speed zone. Mayor Svenson moved on to mention that he is having the bronze plaque made for Jeannie Emmenegger. He is working with Heidi on moving Jeannie's rooster to the park. Heidi has come up with a neat saying that her mom had said for her plaque. Council Member Allman asked where we are on moving Council Meetings to the community building. Mayor Svenson said he will get in contact with Ed.

5. MAYOR COMMENTS

Mayor Svenson said that we have taken over the UGA as of October 1st. He mentioned that he knows a handful of people that have not been eager for this transition but thinks so far it has been a good change over. The Police Department has gotten good feedback from the school and from some of the other areas getting patrolled. Mayor Svenson mentions that our Lewis County Sheriff's Department are great people and very professional, but they have a huge area to patrol, and it is a little easier for us to cover. Mayor Svenson commented that he was happy about that. Kenny and himself have been out and about discussing moving signs and the speed limits. We will put that on the agenda for the next meeting. The King road out past City limits that turns to (35) thirty-five, and his opinion is that should be (25) twenty-five. Mayor Svenson doesn't see why the majority of the city limit should be (25) mph. The residents on Kakela Rd. mentioned they would like to see the speed limit be (25) twenty-five. Mayor Svenson will have to get with the County to address the Nevil Rd. situation. One of the biggest concerns is SR 505. The reason being is that our city is growing, folks buying land, and developments are going in. We know (WASH DOT) Washington Department of Transportation doesn't want to go four-lanes wide they're going to want to put in roundabouts. The situation we have now is a speed limit (50) fifty miles an hour. We have big full dump trucks, and semi-trucks driving (50) fifty to (60) sixty miles an hour. We also have residents pulling out of their driveways. Within our municipal code it addresses the speed limit on SR 505 milepost 74 at Ceder Court. Addresses Cedar Crest should be no more than (40) forty no less than (25) twenty-five, but then it addresses the rest of it to say no less than (40) forty no more than (50) fifty. Mayor Svenson would like to strike section B in the section that addresses the forty to fifty and perhaps start the (25) twenty-five out by Meyers Meadows. He stated he would like to move forward and get that into the next Council packets.

6. COUNCIL COMMENT

Council Member Dowell asked if we had a time frame to change our signs. Mayor Svenson replied as soon as possible. Council Member Dowell is also interested in redoing the STP since we just had a bunch of roads done and would like to add that to the agenda for the next meeting.

Council Member Alvord mentions that her daughter has joined Pathfinder Merrit based Girl Scouts and are starting to gather names for anyone who is in need for holiday dinner and will pick up.

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Council Member Poirrier stated that he is still working on the new animal ordinance. Council member Poirrier has been in contact with Debbie Dwelly, and she has worked with other former members of the former UGA. They have some changes to the draft. The animal ordinance is still on track to be completed by the end of year.

7. Committee Reports (Second Meeting of Each Month).

8. REPORTS – Included in Packets

a. Robert Webster- Community Development Planner

Robert submitted a report stating that we have permitted (106) one hundred and six building permits year-to-date about (90) ninety of them are new construction. We have a lot more construction coming up. Robert also mentioned that residents on Nevel Road have been complaining about the garbage on the road. Robert stated that we have tried to contact the county and still no response. Robert is wondering if we can use the Cities backhoe and do it ourselves.

b. Stephen Valentine – Chief of Police

Chief Valentine read his monthly call activity report. The Chief reported that there was a total of (92) ninety-two calls for the month of September YTD (744) seven hundred and forty-four. Council Member Poirrier asked Chief what they do when they have A vicious dog call. Chief Valentine replied that they do what they can to take the dog to public works to be held in the kennel until the owner can be located and pick the dog up. The Chief also mentioned that since October 2nd they have had twenty (20) plus school zone infractions, ranging from about fifteen to forty miles an hour. We have a sign posted on the schoolboard sign.

9. PUBLIC COMMENTS –

Kathy Chastain - Ms. Chastain expressed appreciation for the City for mowing at Kakela Rd. She has concern for Crestwood Heights. Ms. Chastain is concerned with the speed on Nevil and Kakela roads. She fears the impact of those twenty-one (21) homes in that development may have. Ms. Chastain also mentioned that she is very pleased with Zoom. She expressed concern for the lighting on Apple Rd. as well as a car that is illegally parked.

10. CONSENT AGENDA –

Council Member Marty Poirrier Motioned to Approve the Consent Agenda as read. Second, by Council Member Lyndsey Alvord, the Motion passed by Majority.

- ***Council Member Poirrier - Motion***
- ***Council Member Alvord – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Contreras – Absent***
- ***Council Member Dowell – Approve***
- ***Council Member Allman – Obtained***

11. AGENDA

- a. **Timberland Regional Library Presentation Via Zoom, Cheryl Heywood** – Ms. Heywood joined via Zoom to present on behalf of Timberland Regional Library providing some highlights from 2022. Mayor Svenson stated that there will be a meeting held at Lewis County at 10:00 am in which a rating system will be discussed for the graphics in material and available for children. Mayor Svenson asked Ms. Heywood if she would be available at that conversation, it would be greatly appreciated. Council Member Jeramy Allman stated that we authorized to get the card access for the after hours. Cheryl replied that Council never approved after hour access. Council Member Allman stated that we will look into it.

- b. **Amy Buzzard, Grant Updates Tabled from September 25, 2023** – Amy Buzzard stated to Mayor Svenson and the Council that she is working on a Department of Transportation (WSDOT) Raised Grant for the sink hole on Nevil Rd. She is also working on a budget to apply for a .09 fund for the parking lot, and a Department Commerce Grant to get an electric station.

- c. **Rodney Cecil, Water/Sewer Superintendent – Fund Request** – Water/ Sewer Superintendent Rodney Cecil is wanting Council’s approval for new diffusers in our south side treatment zone in the amount of \$(32,000.00) thirty-two thousand dollars. Rodney is requesting an additional (\$7,300.00) seven thousand three hundred dollars to be pulled out of capital improvement to cover the additional cost. This will be in addition to the (\$13,000.00) thirteen thousand that was approved due to the clay valve maintenance going over budget, and many of our valves have not been serviced in many years. **Council Member Marty Poirrier Motioned to Approve to add an additional (\$7,300.00) seven thousand three hundred dollars. Second, by Council Member Jeramy Allman, the Motion passed unanimously.**

- **Council Member Poirrier – Motion**
- **Council Member Allman – Second**
- **Mayor Svenson – N/A**
- **Council member Contreras – Absent**
- **Council Member Dowell – Approve**
- **Council Member Alvord – Approve**

Rodney Cecil Water/Sewer Superintendent – Rodney stated that we had issues at the industrial park. The pump seized up, there were rocks in our wet well. The grout was dropping into the manholes. Napavine loaned us their pump. We were able to reach the bottom of the well. Rodney asked for approval of (\$6,000.00) six thousand dollars for a pump. **Council Member Jeramy Allman Motioned to Approve (\$6,000.00) dollars out of Capital Improvement for the pump for the wet well. Second, Council Member Marty Poirrier, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Poirrier – Second**

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- **Mayor Svenson – N/A**
- **Council Member Contreras – Absent**
- **Council Member Dowell – Approve**
- **Council Member Alvord - Approve**

Council Member Lonnie Dowell Motioned to Approve \$32,000.00 out of capital improvement for the diffusers. Second, by Council Member Jeramy Allman.

- **Council Member Dowell – Motion**
- **Council Member Allman – Second**
- **Mayor Svenson – N/A**
- **Council Member Poirrier – Approve**
- **Council Member Contreras -Absent**
- **Council Member Alvord – Approve**

d. **Frogmore LLC, Frogmore Industrial Park** – Robert, Community Development Planner submitted a proposal to the Council from Windsor Engineers on behalf of Frogmore LLC, who is interested in building a data center in our Industrial Park. Robert mentioned that we would have to change our codes. Council Member Poirrier stated that if this is not something that we allow in our codes then they can't build there. City Attorney Marissa Jay stated that you would have to go in front of a hearing examiner and would need a conditional use permit. (see action for tabling after e.)

e. **Resolution No.2023-09, Sole Source Provider – Tabled from September 25, 2023** – Mayor Svenson reads. A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, WAIVING THE STATE COMPETITIVE, BIDDING REQUIREMENT AND AUTHORIZING THE PURCHASE OF TWENTY-SEVEN (27) NEW AEROSTRIP DIFFUSERS FOR THE SOUTH SIDE TREATMENT ZONE; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. **Council Member Jeramy Allman Motioned to Approve Resolution No. 2023-09 . Second, by Council Member Lonnie Dowell, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Dowell – Second**
- **Mayor Svenson – N/A**
- **Council Member Poirrier – Approve**
- **Council Member Contreras – Absent**
- **Council Member Alvord – Approve**

(Note: belongs with Item d.) Council Member Dowell has further questions about agenda D. Frogmore Industrial Park. **Council Member Dowell Motioned to table Frogmore LLC**

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Industrial Park until further Information is available. Second, by Council Member Jeramy Allman, the Motion passed unanimously.

- ***Council Member Dowell – Motion***
- ***Council Member Allman – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Contreras – Absent***
- ***Council Member Alvord - Approve***

- f. **Resolution No.2023-10, Fee Schedule Attachment A – Tabled from September 25,2023 – Mayor Svenson reads. A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, AMENDING THE CITY OF WINLOCK FEE SCHEDULE; AMENDING RESOLUTION NOS. 2023- 08 AND 2023- 04 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING DATE.** Council discussed delaying usage over (600) six hundred cubic feet-per- 100 cubic feet . ***Council Member Lonnie Dowell Motion to Amend Resolution No. 2023-10. Second, by Council Member Jeramy Allman, the Motion passed unanimously.***

- ***Council Member Dowell – Motion***
- ***Council Member Allman – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Contreras – Absent***
- ***Council Member Alvord – Approve***

- g. **Resolution No. 2023-11, Jones Road Sale – Mayor Svenson reads. A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, DECLARING CERTAIN CITY-OWNED REAL PROPERTY, COMMONLY KNOWN AS 0 JONES ROAD, TAX PARCEL NO. 015992001000, TO BE SURPLUS, AND AUTHORIZING THE SALE AND DISPOSITION OF THE REAL PROPERTY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** Council Member Dowell asked if we have to have a workshop to have citizens voice their thoughts. City A. ***Council Member Lonnie Dowell Motioned to set a Public hearing for October 23, 2023. Second, by Council Member Jeramy Allman, the Motion passed unanimously.***

- ***Council Member Dowell - Motion***
- ***Council Member Allman – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Poirrier – Approve***
- ***Council Member Contreras – Absent***
- ***Council Member Alvord – Approve***

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h. Ordinance No.1145, Interim Zoning Regulations – Mayor Svenson reads.

AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, ENACTING RULES, AND REGULATIONS CONCERNING INTERIM LAND USE REGULATIONS AND OFFICIAL CONTROLS PURSUANT TO RCW 35A.63.220; AND RCW 36.70A.390; INTERIM ZONING REGULATIONS FOR RIGHT-OF-WAY WIDTHS, INDUSTRIAL BUILDING HEIGHTS, AND LED SIGNS; SETTING A PUBLIC HEARING; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. The council discussed changes to Ordinance No.1145 and that they need to set a Public Hearing within (60) sixty days. *Council Member Marty Poirrier Motioned to Approve Ordinance No.1145 with adding a Public Hearing October 23, 2023, at 6:00p.m. Second, by Council Member Jeramy Allman. The Motion passed unanimously.*

- *Council Member Poirrier – Motion*
- *Council Member Allman – Second*
- *Mayor Svenson – N/A*
- *Council Member Contreras – Absent*
- *Council Member Dowell – Approve*
- *Council Member Alvord – Approve*

i. Ordinance No. 1146, Shoreline Master Program (SMP) – Mayor Svenson reads. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, AMENDING SECTIONS 15.25.040 AND 18.25.010 OF THE WINLOCK MUNICIPLE CODE CONCERNING THE WINLOCK SHORELINE MASTER PROGRAM; AMENDING ORDINANCE NOS. 933,512, AND 663 AS NECESSARY; REPEALING ORDINANCE NO. 908 AS CODIFIED IN CHAPTER 18.20 OF THE WINLOCK MUNICIPLE CODE; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. *Council Member Jeramy Allman Motion to Approve Ordinance No.1146. Second, Council Member Poirrier, the Motion passed unanimously.*

- *Council Member Allman – Motion*
- *Council Member Poirrier – Second*
- *Mayor Svenson – N/A*
- *Council Member Contreras – Absent*
- *Council Member Dowell – Approve*
- *Council Member Alvord - Approve*

12. Adjournment

Council Member Poirrier Motioned to adjourn the meeting. Seconded, by Council Member Lindsey Alvord, the Motion passed unanimously. The meeting was adjourned at 7:09 p.m.

- *Council Member Poirrier – Motion*
- *Council Member Alvord - Second*
- *Mayor Svenson – N/A*
- *Council Member Contreras – Absent*
- *Council Member Dowell – Approve*

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- **Council Member Allman – Approve**

The Mayor adjourned the meeting at 7:09p.m.



Brandon Svenson, Mayor

Attest:



Penny Jo Haney, City Clerk