



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Jess Bowers, Council Position #1 * Chuck Camps, Council Position #2 * Jodie Curtis, Council Position #3 *
Jeremy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

City Council Meeting

February 12, 2024

CALL TO ORDER

Mayor Svenson called the regular meeting to order at 6:00 pm.

1. DETERMINATION OF QUORUM

Mayor Svenson, Present, Jess Bowers, Present, Council Position #1; Chuck Camps, Present, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeremy Allman, Present, Council Position #4; Lindsey Absent, Absent, Council Position #5.

2. Flag Salute

Mayor Svenson led the flag salute.

3. APPROVAL OF AGENDA

Council Member Jeremy Allman Motioned to Approve the Agenda as written. Second, by Council Member Chuck Camps, Motion Passed unanimously.

- *Council Member Allman – Motion*
- *Council Member Camps – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Curtis – Approve*
- *Council Member Alvord – Absent*

4. OLD BUSINESS

There was no old business to report at this time.

5. MAYOR COMMENTS

Mayor Brandon Svenson had no update, or comments to report.

6. COUNCIL COMMENT

Council Member Allman said he and the boys put the basketball hoop up at Winolequa Park. When the weather dries up, he will get together with Kenny and get it painted. We will get it set up and make it nice.

Council Member Camps stated that the last council meeting held on January 22nd, he voted to Approve Ordinance No. 1150 cannabis retail. For the record he wishes it known that he wants to change his vote to a NO Vote for Ordinance No. 1150 even though he knows it will not change the vote outcome.

Council Member Curtis Commented that everyone can agree, IGA sign looks great, but Council Member Curtis is not okay with the lack of light at the cross walk. Council Member Curtis said that we need to do something about the crosswalk, it's an accident waiting to happen. Mayor Svensen replied, he has already talked to Kenny about the crosswalk and agreed something needs to be done.

7. Committee Reports (Second Meeting of Each Month)

8. Reports

a. Stephen Valentine, Police Chief

Mayor Svenson read Chief Valentines monthly call activity report. There were (89) Eighty-nine monthly and year to date.

b. Penny jo Haney, City Clerk

Penny Jo has had people inquiring about the cost of public records request. She provided a 4-Year look at Public Records Requests from 2021-2024. Penny Jo read her report for the record. The report included a breakdown of requests, total hours to produce documentation, total cost to produce documentation, average cost per request, total revenue, and taxpayers cost. This report does not include Court and Police Departments. Taxpayers cost 2024 current to 2-5-24 (-\$4,122.90). Mayer Svenson said in situations you have one person asking for a specific item, in other circumstances you have a handful of people that ask all Cities for frivolous information that cost thousands of dollars. Council member, Bowers asked if there is anything the City can do to protect from the frivolous requests. Mayor Svenson replied "no there is not". City Clerk, Penny Jo said she is not opposed to Public Records request. She just wanted to inform the Council and the Citizens of Winlock of the current cost.

9. Public Comment –

Marty Poirrier- Mr. Poirrier commented that he is here to talk about the language in the Animal Ordinance draft. There are things that are not in there that he has asked for. Mr. Poirrier hopes that this is simply a draft for the Council to look at and discuss and not pass this Ordinance tonight. City Clerk, Penny Jo said that she did include a watermark of “draft” on the document, but the draft did not come through during copying. Mr. Poirrier said he was asked at the last meeting, what stops any other Council from coming in and changing the law? Mr. Poirrier answered, nothing. Mr. Poirrier said he was wrong the Council and Citizens are the ones who keep that from allowing that to happen.

Debbie Dwelly – Miss Dwelly said that she is glad to hear that the Animal Ordinance is an unfinished draft. Miss Dwelly would like to be part of reviewing the draft, deciding on the changes. There is language she would like to change. Miss Dwelly also has concerns in regard to being able to carry a firearm in the need if putting down an animal without having Police aid.

Patty Maninfior- Miss Maninfior, brought to the Council attention that having zoom available is great, but at times the audio is hard to hear.

Kathy Chastain, Via zoom – Miss Chastain said she was happy to see the Council discussing the Animal Ordinance draft. Miss Chastain also commented that the Meyers Meadow sign looks (Ghetto) and is hoping it can look a little more professional.

10. CONSENT AGENDA –

Approval of Vouchers for February 12, for (\$126,473.05) one hundred twenty-six thousand dollars and five cents, and approval for minutes from January 22, 2024. ***Council Member Jeramy Allman Motioned to Approve the Consent Agenda as presented. Second, by Council Member Jodie Curtis, the Motion passed unanimously.***

- ***Council Member Allman - Motion***
- ***Council Member Curtis – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Approve***
- ***Council Member Alvord – Absent***

11. AGENDA

- a. Hy-Core Screen Fund Request, Rodney Cecil-** Water/Sewer Superintendent, Rodney said that he got the UV upgrade rolling and he is here to look at getting the Hy-core replacement and has already obtained quotes. This is to replace the smaller of our two (2) screens. The object of the screens are to keep objects smaller than 2mm from the treatment system. The project will cost (\$450,000) for engineering and planning, fifty percent (50%) of this should be a grant and fifty percent (50%) would be a loan. Rodney told the Council that he would like to move forward. ***Council Member Jeramy Allman Motioned to Approve (\$85,000.00) out of Capital Improvement for the Hy-Core Screen fund request. Second, by Council Member Jess Bowers, the Motion passed unanimously.***

- **Council Member Allman – Motion**
- **Council Member Bowers – Second**
- **Mayor Svenson – N/A**
- **Council Member Camps – Approve**
- **Council Member Curtis – Approve**
- **Council Member Alvord – Absent**

b. Resolution No. 2024-01- Surplus Cell Phones– Mayor Svenson reads. **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, DECLARING PERSONAL PROPERTY OF THE CITY OF WINLOCK TO BE SURPLUS AND/OR DESTROYED OF NO FURTHER USE TO THE CITY.** The Council discussed the purpose of destruction of the cell phones. **Council Member Jeremy Allman Motioned to Approve Resolution No. 2024-01 and for the Mayor to sign it. Second, by Council Member Jodi Curtis, the Motion passed unanimously.**

- **Council Member Allman- Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson – N/A**
- **Council Member – Bowers Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord – Absent**

c. Resolution No. 2024-02-Surplus Miscellaneous Equipment – Mayor Svenson reads. **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, DECLARING PERSONAL PROPERTY OF THE CITY OF WINLOCK TO BE SURPLUSED AND/OR DESTROYED OF NO OTHER USE TO THE CITY.** The Council discussed the process of surplus. **Council Member Jeremy Allman Motioned to Approve Resolution No.2024-02. Second, by Council Member Jodie Curtis, the motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Curtis – Second**
- **Mayor Svenson- N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord - absent**

d. Resolution No. 2024-03 – Napavine Interlocal Agreement for Court Services – Mayor Svensen reads. **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF NAPAVINE FOR MUNICIPAL COURT ADMINISTRATIVE SERVICES.** City Attorney Marissa Jay said that the language in this agreement is similar to the last one. **Council member Jeremy Allman motioned to Approve**

Resolution No. 2024-03 and for the Mayor to sign. Second, by Council Member Chuck Camps, the Motion passed unanimously.

- **Council Member Allman – Motion**
- **Council Member Camps – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Curtis – Approve**
- **Council Member Alvord – Absent**

- e. **Napavine Interlocal Agreement For Court Administrative Services** -City Attorney, Marissa said technically we just need to authorize the agreement. **Council Member Jeremy Allman Motioned to Approve the Napavine Interlocal Agreement for Court Administrative Services. Second, by Chuck Camps, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Camps – Second**
- **Mayor Svensen – N/A**
- **Council Member Bowers – Approve**
- **Council Member Curtis – Approve**
- **Council Member Alvord – Absent**

- f. **Ordinance No. 1152- Animal Ordinance – Mayor Svensen reads. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, CREATING A NEW MUNICIPAL CODE TITLE 6; REPEALING TITLE 6 WMC; REPEALING SECTIONS OF ORDINANCE NO. 931 AS NECESSARY; REPEAING ORDINANCE NOS. 10, 35, 918, AND 268; CREATING NEW PROVISIONS REGARDING ANIMALS; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** The Council, City Attorney, Mayor, and Citizens discussed changes to the Ordinance they would like to have made before approval. **Council member Jeremy Allman Motioned to table and set up a workshop at 5:00 p.m. March 11, to discuss and clarify changes to the Animal Ordinance. Second, by Council Member Chuck Camps, the Motion passed unanimously.**

- **Council Member Allman – Motion**
- **Council Member Camps – Second**
- **Mayor Svensen – N/A**
- **Council Member Bowers – Approve**
- **Council Member Curtis – Approve**
- **Council Member Alvord – Absent**

Council Member Allman Motioned to Table Animal Ordinance No.1152 until March 11. Second, by Council Member Jodie Curtis, the Motion passed unanimously.

- *Council Member Allman – Motion*
- *Council Member Curtis – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Alvord – Absent*

g. Ordinance No. 1153 – New Criminal Code – Mayor Svensen reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING, AMENDING, AND REPEALING SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 9.10 CONCERNING THE CITY’S CRIMINAL CODE; REPEALING 10.05.040 WMC;AMENDING ORDINANCE NOS. 962 AND 747 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** Council Member said this is an update. City Attorney, Marissa explains the language changed in the Ordinance. ***Council Member Jeramy Allman Motion to Approve Ordinance No. 1153 and allow the Mayor to sign. Second, by Council Member Chuck Camps, the Motion passed unanimously.***

- *Council Member Allman – Motion*
- *Council Member Camps – Second*
- *Mayor Svensen – N/A*
- *Council Member Bowers – Approve*
- *Council Member Curtis – Approve*
- *Council Member Alvord – Absent*

h. Small Works Roster, Penny Jo – Council Member Allman said that we already have a group. The vendors we use are on this list. ***Council Member Jeramy Allman Motioned to Approve option (#3) MRSC Roster. Second, by Council Member Chuck Camps, the Motion passed unanimously.***

- *Council Member Allman – Motion*
- *Council Member Camps – Second*
- *Mayor Svensen – N/A*
- *Council Member Bowers – Approve*
- *Council Member Curtis – Approve*
- *Council Member Alvord – Absent*

i. CDL Class A Training Fund Request – The Council, Mayor Svensen, City Clerk, and City Attorney discussed, that Kenny our Public Works and one other need to get a certified CDL A Training. ***Council Member Jeramy Allman Motioned to Approved (\$12,000.00) twelve thousand dollars to get CDL Class A Certified. Second, Council Member Jodi Curtis, the Motion passed unanimously.***

- **Council Member Allman – Motion**
- **Council Member Curtis – Second**
- **Mayor Svensen – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord - Absent**

12. Adjournment

Council Member Jodie Curtis Motioned to adjourn the meeting. Second, by Council Member Jess Bowers passed unanimously. The meeting adjourned at 7:23 pm.


- **Council Member Curtis – Motion**
- **Council Member Alvord- Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Allman– Approve**

Mayor Svenson adjourned the meeting at 7:23 p.m.



Brandon Svenson, Mayor

Attest:



Penny Jo Haney, City Clerk