



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Jess Bowers, Council Position #1 * Chuck Camps, Council Position #2 * Jodie Curtis, Council Position #3
* Jeramy Allman-Pro Tem, Council Position #4 * Lindsey Alvord, Council Position #5

**City Council Meeting
May 28, 2024, at 6:00 p.m.**

CALL TO ORDER

Jeramy Allman, Pro Tem called the regular meeting at 6:00 p.m.

DETERMINATION OF QUORUM

Mayor Brandon Svenson, Absent, Jess Bowers, Present, Council Position #1; Chuck Camps , Absent, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeramy Allman, Present, Council Position #4; Lindsey Alvord, Present, Council Position #5.

Council Member

Present

City Clerk, Penny Jo Haney and City Attorney, Marissa Jay

1. Flag Salute

Jeramy Allman, Mayor Pro Tem led the Flag salute.

2. APPROVAL OF AGENDA

Council Member Jeramy Allman made a motion to add "P" Police Records Clerk. Second, by Council Member Jodie Curtis, the Motion Passed unanimously.

- *Council Member Curtis – Motion*
- *Council Member Alvord – Second*
- *Mayor Svenson – Absent*
- *Council Member Bowers – Approve*
- *Council Member Camps – Absent*
- *Council Member Allman – Approve*

3. OLD BUSINESS

Pro Tem, Allman mentioned that we received the new flags for the Plaza. Kenny has them at Public Works and will get them up when he has the time.

4. MAYOR COMMENTS

Pro Tem, Jeremy Allman said Egg Day's is just around the corner we've been seeing more people out and about. Public Works has been busy cleaning up for Egg Day's and the City is starting to look great.

6. COUNCIL COMMENT

Council Member Lindsey Alvord said that she and her kids went to the Hope Grange and had a really great time for their 120 year celebration. They had special seats as special guests for Winlock.

Council Member Jodie Curtis said that all the preparation for EGG Day's, mowing, and weed eating was coming along. Council Member Curtis was wondering if they were going to finish the SW Alder, she lives on.

7. Committee Reports – (Second Meeting of Each Month)

a. **Finance** – Pro Tem, Jeremy Allman said that our current revenue is up a little over twelve thousand dollars (\$12,000.00) for the month. Still puts us short one hundred and seven thousand dollars (\$107,000) if you minus current starting funds.

b. **Grants** -No Information at this time.

8. Reports –

Jill Davis, Treasurer – Jill submitted a Revenue and Expenditures for 2024 Finance chart to the Council.

9. **Public Comment** – No one in the audience, via telephone, or zoom wished to comment at this time.

10. CONSENT AGENDA –

Approval of Vouchers for May 28, 2024, for sixty thousand seven hundred thirteen dollars and thirty-two cents (\$60,713.32) and approval of minutes from May 28, 2024 ,as presented. Council Member Jodie Curtis had questions to better understand an item in the Voucher Dictionary. **Council Member Jodie Curtis Motioned to Approve the Consent Agenda as presented. Second, by Council Member Jess Bowers, the Motion passed unanimously.**

- **Council Member Allman- Motion**
- **Council Member Bowers – Second**
- **Mayor Svenson – Absent**
- **Council Member Camps – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord – Approve**

11. AGENDA

- a. **Comprehensive Plan Update, Devin Jackson & Paul Dennis Tabled from May 13, 2024** – Devin Jackson, and Paul Dennis from Jackson Civil Engineering (JCE) came to the Council to present the 20-year Community Vision Winlock Comprehensive Plan Update. The Comprehensive Plan provides guidance for managing growth, sets Community goals, establishes policies and strategies for achieving the goals, and aligns local regulations with State requirements. Paul Dennis said that they were here to inform the Council that there are two (2) grants available. Paul continued to inform the Council with former information and Comprehensive Plan elements. Paul said that the goal is to wrap this project up by March 2025. Further discussion resumed about rebuilding the City infrastructure.

- b. **Jackson Civil Engineering (JCE) NW Arden Reconstruction Agreement** – Pro Tem Jeramy Allman said this is the Consultant Agreement for the TIB grant. Devin from Jackson Civil said that the City has a 5% match. ***Council Member Jodie Curtis Motioned to Approve the TIB Consultant Agreement Match and for the Mayor to sign. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.***
 - ***Council Member Curtis – Motion***
 - ***Council Member Alvord – Second***
 - ***Mayor Svenson – Absent***
 - ***Council Member Bowers – Approve***
 - ***Council Member Camps - Absent***
 - ***Council Member Allman – Approve***

- c. **Winlock Youth Baseball Agreement** – Tabled from **May 13, 2024** - City Attorney, Marissa Jay, and the Council discussed language that changed, and repairs that we have made. ***Council Member Jodie Curtis Motion To Approve the Rental Agreement For Recreational Facility. Second, by Council Member Lindsey Alvord, the motion passed unanimously.***
 - ***Council Member Curtis- Motion***
 - ***Council Member Alvord – Second***
 - ***Mayor Svenson- Absent***
 - ***Council Member Bowers – Approve***
 - ***Council Member Camps – Absent***
 - ***Council Member Allman - Approve***

- d. **Ordinance No. 1164 Amending Ord. 1138 Water/Sewer Billing** – Pro Tem, Jeramy Allman reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING, AMENDING, AND REPEALING SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 13.40 CONCERNING SHUT-OFFS DURING HEAT RELATED EVENTS; AMENDING ORDINANCE NO.1038 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN**

EFFECTIVE DATE. Pro Tem, Jeremy Allman said this covers the house bill that passed. We are following Washington State guidelines. City Attorney Marissa Jay suggested that the City should require a payment plan. ***Council Member Jodie Curtis Motioned to Except Ordinance No. 1164 with the payment plan in place. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.***

- ***Council Member Curtis – Approve***
- ***Council Member Alvord – Second***
- ***Mayor Svenson – Absent***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Absent***
- ***Council Member Allman - Approve***

- e. **Ordinance No. 1165 Flag Policy** – Pro Tem, Jeremy Allman reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, AMENDING AND REAFFIRMING SECTIONS OF THE WINLOCK MUNICIPAL CODE CHAPTER 1.25; ADDING PROVISIONS FOR LOCAL MUNICIPAL FLAGS; AMENDING ORDINANCE NO. 1129 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** Pro Tem, Jeremy Allman said this Ordinance is to add the Police Department, Fire Department, Lewis County Police, and School District flags to our Municipal Code. ***Council Member Jodie Curtis Motioned to Approve Ordinance No.1165 Second, by Council Member Lindsey Alvord, the Motion passed unanimously.***

- ***Council Member Curtis – Motion***
- ***Council Member Alvord – Second***
- ***Mayor Svensen – Absent***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Absent***
- ***Council Member Allman – Approve***

- f. **Ordinance No.1166 Planning Commission & Parks** – Pro Tem Jeremy Allman reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, REAFFIRMING, AMENDING, AND REPEALING SECTIONS OF WINLOCK MUNICIPAL CODE CHAPTER 2.70; CREATING AND ADDING NEW DUTIES RELATED TO CITY PARKS TO THE PLANNING COMMISSION; AMENDING ORDINANCE NO. 1096 AS NECESSARY; REPEALING CHAPTER 2.55 WMC CONCERNING THE BOARD OF PARK COMMISSIONERS; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** Pro Tem, Jeremy Allman said this Ordinance to combined Parks and Community Development. ***Council Member Jodie Curtis Motioned to Approve Ordinance No. 1166 Planning Commission and Parks. Second, by Council Member Lindsey Alvord, the Motion passed unanimously.***

- *Council Member Curtis – Motion*
- *Council Members Alvord – Second*
- *Mayor Svenson – Absent*
- *Council Member Bowers – Approve*
- *Council Member Camps – Absent*
- *Council Member Allman – Approve*

12. Adjournment

Council Member Jodie Curtis Motioned to adjourn the meeting. Second, by Council Member Lindsey Alvord, the Motion passed unanimously. The meeting adjourned at 7:51 pm.

- *Council Member Curtis – Motion*
- *Council Member Alvord - Second*
- *Mayor Svenson – Absent*
- *Council Member Bowers – Approve*
- *Council Member Camps – Absent*
- *Council Member Allman – Approve*

Pro Tem, Jeramy Allman adjourned the meeting at 7:51 p.m.


Jeramy Allman (Jun 11, 2024 14:21 PDT)

Jeramy Allman, Mayor Pro Tem

Attest:


Penny Jo Haney, City Clerk