



**WINLOCK CITY COUNCIL**

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**Brandon Svenson, Mayor**

Jess Bowers, Council Position #1 \* Chuck Camps, Council Position #2 \* Jodie Curtis, Council Position #3 \* Jeramy Allman, Council Position #4 \* Lindsey Alvord, Council Position#5\*

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**Public Hearing (The Placement of Manufactured Homes and Requiring all Single-Family Homes to have a garage.)**

Mayor Pro Tem, Jeramy Allman opened the Public Hearing to order at 6:00 p.m.

**Public Comment –**

Paula Horton- Paula asked about the requirements for manufactured homes. She asked where the impact fees go and what is the six percent (6%) tax fee that appears on the PUD bill.

Mayor Pro Tem, Jeramy Allman closed the Public Hearing at 6:05 p.m.

**City Council Meeting  
July 22, 2024**

**CALL TO ORDER**

Mayor Pro Tem Jeramy Allman called the regular meeting to order at 6:05 pm.

**1. DETERMINATION OF QUORUM**

Mayor Svenson, Absent, Jess Bowers, Present, Council Position #1; Chuck Camps, Present, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeramy Allman, Present, Council Position #4; Lindsey, Present, Council Position #5.

Staff present: Marissa Y. Jay, City Attorney and Penny Jo Haney, City Clerk

**2. Flag Salute**

Mayor Pro Tem, Jeramy Allman led the flag salute.

**3. APPROVAL OF AGENDA**

***Council Member Lindsey Alvord Motioned to Approve the Agenda as presented. Second, by Council Member Chuck Camps, the Motion Passed unanimously.***

- ***Council Member Alvord – Motion***
- ***Council Member Camps – Second***
- ***Mayor Svenson – Absent***
- ***Council Member Bowers – Approve***
- ***Council Member Curtis – Approve***
- ***Council Member Allman - Approve***

#### **4. OLD BUSINESS**

Mayor Pro Tem, Jeremy Allman said he did not have any old business to report at this time.

#### **5. MAYOR COMMENTS**

Mayor Pro Tem, Jeremy Allman said he did not have any Mayor comments at this time.

#### **6. COUNCIL COMMENT**

Council Member, Lindsey Alvord asked if we have heard anything from Benaroya.

Mayor Pro Tem, Jeremy Allman, Replied that we have not heard anything. Mayor Pro Tem, Jeremy Allman also mentioned that we need to see about getting a grant for signs for the gate at Meyers Meadows.

#### **7. Committee Reports (Second Meeting of Each Month)**

- a. **Finance-** Council Member, Jodie Curtis said that our budget does not look good, and the Council might have to start looking at cutting positions or selling the Police vehicle that was just bought. Court fees are our biggest expense.
- b. **Grants-** Council Member, Jess Bowers asked about flashing lights and signs for the crosswalk found on SR 505 in front of the IGA Cedar Village. The Council discussed the options of Grants. Council Member Lindsey Alvord asked when the Department of Transportation (DOT) approved the crosswalk on SR 505.

#### **8. Reports**

No reports were given at this time.

#### **9. Public Comment –**

No one in the audience, via zoom, or on the telephone wished to speak at this time.

#### **10. CONSENT AGENDA –**

Approval of Vouchers for July 22, 2024, for one hundred and one thousand seven hundred eighty-two dollars and seventeen cents (\$101,782.17), and approval for minutes from July 8, 2024. ***Council Member Chuck Camps Motioned to Approve the Consent Agenda as presented. Second, by Council Member Lindsey Allman, the Motion passed unanimously.***

- *Council Member Camps - Motion*
- *Council Member Alvord– Second*
- *Mayor Svenson – Absent*
- *Council Member Bowers – Approve*
- *Council Member Curtis – Approve*
- *Council Member Allman – Approve*

## 11. AGENDA

**a. Edna Fund – Southwest Washington Fair ( SWWF) Update** – Edna Complimented City Clerk, Penny Jo for her organization and fast response. Edna introduced the first Lewis County team teen, Capri O’Neill. Edna said that they are on the road advocating for the Lewis County Fair. They’re offering free admission into the 2024 Southwest Washington Fair August 13, 2024 before 11:00 a.m. Edna also would like to see more people get involved by showing art or other interest they might have.

**b. Baitchell Well Emergency Fund Request, Rodney Cecil** – Rodney said the pump went offline and stopped pumping water into the system. Skyline Pumps pulled the pump. There was an electrical problem. We ordered a new pump and motor, and Skyline was onsite to install the required equipment. Rodney included the invoice for twelve thousand, seventeen dollars and fifty-four cents (\$12,017.54) that will come out of the existing Capital Improvement fund that is in the budget this year. ***Council Member Jodie Curtis Motioned to Approve the twelve thousand seventeen dollars and fifty-four cent (\$12,017.54) from the Capital Improvement to pay for the Baitchell Well. Second, by Council Member Jess Bowers, the Motion passed unanimously.***

- *Council Member Curtis - Motion*
- *Council Member Bowers – Second*
- *Mayor Svenson – Absent*
- *Council Member Camps Approve*
- *Council Member Allman – Approve*
- *Council Member Alvord – Approve*

**c. Resolution No. 2024–14, Emergency Fund Request, Rodney Cecil** – ***Council Member Chuck Camps Motioned Approve Resolution No. 2024-14. Second, by Council Member Jodie Curtis, the Motion passed unanimously.***

- *Council Member Camps - Motion*
- *Council Member Curtis – Second*
- *Mayor Svenson- Absent*
- *Council Member Bowers – Approve*
- *Council Member Allman – Approve*
- *Council Member Alvord - Approve*

July 22, 2024

- **Mayor Svenson- Absent**
- **Council Member Bowers – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord - Approve**

**d. Screw Press Scope of Work Agreement, Rodney Cecil** – Rodney stated that Ecology approved two hundred twenty thousand, nine hundred and eighty dollars (\$220,980.00) that is for the screw press, and planning design. Half of that is free money, the other half we will have to take a loan out for .06%. The loan will not go into effect for close to a year after the project is complete. We have to start paying that back in about two (2) years down the road. Rodney said as soon as we go to Ecology with a design, they will sign off on it. **Council Member Jodie Curtis motioned to Approve the scope of work and for the Mayor to sign. Second, by Council Member Chuck Camps, the Motion passed unanimously.**

- **Council Member Curtis – Motion**
- **Council Member Camps – Second**
- **Mayor Svenson – Absent**
- **Council Member Bowers – Approve**
- **Council Member Allman – Approve**
- **Council Member Alvord – Approve**

**e. NO Cut Street Discussion, Robert Webster** – City Clerk, Penny Jo said Robert is unable to be present for discussion. Mayor Pro Tem, Jeremy Allman suggested that the Council Table the discussion until Community Development Planner, Robert is able to be present in the discussion. **Council Member Jodie Curtis Motioned to Table No Cut Streets Discussion until the next meeting. Second, by Council Member Lindsey Alvord, Motion passed unanimously.**

- **Council Member Curtis – Motion**
- **Council Member Alvord – Second**
- **Mayor Svenson – Absent**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Allman – Approve**

**f. Grant.Gov-Removal, Replacement and Restoration Grant- City Clerk, Penny Jo** said that we do have a Grant writer, Amy Buzzard, that we retained months ago. Penny Jo said we applied close to a year ago for Federal dollars to get the RAISE grant for the sink hole replaced, but we didn't get any grant funding. Penny Jo said that she spoke with Amy, and that Amy sat in on an online seminar on May 15<sup>th</sup>, and we can apply for a Culvert Grant. The Current Closing Date is September 23, 2024. They would fund eighty percent (80%) and we would fund twenty percent (20%). Penny Jo said that the Tribals receive hundred percent (100%) funding. Penny Jo said we can use the Impact fees since the culvert would be new. Penny Jo said that we are looking into other match options as well.

**g. TextMyGov 24/7 Citizen Notice & Alert System** -Water/Sewer Superintendent, Rodney said this is a way to allow us to communicate general information when we have water leaks, and other city notices. Rodney and the Council discussed the budget, and determined we would not pursue at this time.

**13. Adjournment**

***Council Member Jodie Curtis Motioned to adjourn the meeting. Second, by Council Member Chuck Camps, Motion passed unanimously. The meeting adjourned at 6:56 pm.***


- ***Council Member Curtis – Motion***
- ***Council Member Camps - Second***
- ***Mayor Svenson – Absent***
- ***Council Member Bowers – Approve***
- ***Council Member Allman – Approve***
- ***Council Member Alvord– Approve***

**Mayor Pro Tem, Jeramy Allman adjourned the meeting at 6:56 p.m.**



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Brandon Svenson, Mayor

Attest:



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Penny Jo Haney, City Clerk