



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Jess Bowers, Council Position #1 * Chuck Camps, Council Position #2 * Jodie Curtis, Council Position #3

* Jeramy Allman-Pro Tem, Council Position #4 * Lindsey Alvord, Council Position #5

City Council Meeting

August 12, 2024, at 6:00 p.m.

CALL TO ORDER

Mayor Svenson called the regular meeting at 6:00 p.m.

DETERMINATION OF QUORUM

Mayor Brandon Svenson, Present, Jess Bowers, Present, Council Position #1; Chuck Camps , Absent, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeramy Allman, Present, Council Position #4; Lindsey Alvord, Absent, Council Position #5.

Council Member

Others Present

City Clerk, Penny Jo Haney and City Attorney, Marissa Jay

1. Flag Salute

Mayor Svenson led the Flag salute.

2. APPROVAL OF AGENDA

Council Member Jeramy Allman Motion to Approve the Agenda as presented. Second, by Council Member Jodie Curtis, the Motion Passed unanimously.

- ***Council Member Allman – Motion***
- ***Council Member Curtis – Second***
- ***Mayor Svenson –N/A***

- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord – Absent**

3. OLD BUSINESS

Mayor Svenson said Kenny put the new speed limit signs up at the High school. Mayor, Svenson moved on to thank Robert & Kenny for chopping down the brush at Michelson.

4. MAYOR COMMENTS

Mayor Svenson said that he appreciates that things are getting done. Mayor Svenson moved on to mention that the Chief has been rolling around in a new F150.

6. COUNCIL COMMENTS

Council Member, Chuck Camps said he was approached by a new resident to Winlock and was asked what is great about living in Winlock. Council Member Chuck camps replied that he loves that he feels safe and secure living in Winlock.

7. Committee Reports – (Second Meeting of Each Month)

8. Reports –

- a. **Kirsten Stalaker, Parks** – Kirsten, submitted a list of activities and general maintenance in Winlock Parks for this time period.
Mayor Svenson and the Council had a discussion regarding the incident pertaining to the miss communication between the City and the Picker fest Representatives. Clearly was a miss understanding on both parties on the activity of event permitting and non-communicating. Mayor Svenson said that he will reach out to their representatives for a little clarity and in hope to resolve any issues moving forward in the future.
- b. **Robert Webster, Community Development** - Robert, submitted a report to the Mayor and the Council including an update on Developments that is going as follows. Grand Prairie Phase 3 has ten (10) houses left in Phase 5. Hawks View Heights has eight (8) homes left. Hidden Highlands have five (5), 4 plex's. Robert mentioned that he has had people talk to him about manufacturing home parks and thinks we need to write an Ordinance. Robert also said he would like to write a Resolution for a code to put into the Winlock Development Code that states all short-plats over two (2) lots and subdivisions must install fiber as a requirement of their development.
- c. **Steven Valentine, Chief of Police** – Chief Valentine read the Winlock Police Department Monthly Call Activity Report. For the month of July There were one hundred and thirty-seven calls. Year to date there have been nine hundred and sixty-six calls (966). The Chief moved on to update the Mayor and the Council on our current booking charges.

9. Public Comment –

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John McCarrol, John said he has concerns that there is only one stop sign at the corner of Cardinal and Roundtree. John feels that there should be a three-way stop on those streets. John said there is a lot of traffic, and kids are always crossing. John moved onto say he agreed with Council Member Camps that he too feels safe and enjoys living in Winlock.

Kathy Chastain, joined via zoom. Kathy thanked the Mayor and the City of Winlock for taking on the mowing position out at Michelson Parkway and making a safer situation. Kathy moved on to ask if the reasoning for the requirement of manufacture homes to have a garage. Robert, City attorney, the Council, and Kathy discussed the primary reason, Ordinance Code for parking, but don't currently have a Code in place at this time. Kathy also has concerns about Meyers Meadows mailbox post.

Lindsey Pollock, joined via zoom. Lindsey voiced her appreciation to Public works for cleaning up the sight lines coming up on Cedar Crest Dr.

10. CONSENT AGENDA –

Approval of Vouchers for August 12, 2024, for ninety-five thousand nine hundred and thirty-three dollars and ninety cents (\$95,933.90) and approval of minutes from June 22, 2024, as presented. ***Council Member Jeremy Allman Motioned to Approve the Consent Agenda as presented. Second, by Council Member Chuck Camps, the Motion passed unanimously.***

- ***Council Member Allman- Motion***
- ***Council Member Camps – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Approve***
- ***Council Member Alvord – Absent***

11. AGENDA

- a. **406 Cardinal Ave. Handicap Parking Spot, Tabled from July 8, 2024** – City Attorney, Marissa Jay recommended the City make a process to have a petition so that a person can have tis for a year or two years and if a person moves than it can be changed, but it will be open to the public. Mayor Svenson said that he likes Marissa proposal and like to see if we can get that process started. Discussion continued on what procedure needs to be taken.
- b. **Administrative Office of the Court (AOC) Reimbursement Agreement** – city Attorney, Marissa Jay said the State is willing to give you ten thousand and forty-five dollars for resentencing and vacating the sentences of individuals whose convictions and/or sentences are affected by the Blake decision. City Attorney, Marissa noted that this is from the State, and they will not fix the typos, and it may be in the Cities best interest to approve the agreement ***Council Member Jeremy Allman Motioned to Approve Administrative Office of the Courts. Second, by Council Member Jodie Curtis, the Motion passed unanimously.***

- ***Council Member Allman – Motioned***
- ***Council Member Curtis – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Camps – Approve***
- ***Council Member Curtis – Approve***
- ***Council Member Alvord - Absent***

c. **Code Enforcement Discussion** - Robert Webster said we can't do code enforcement for abandon vehicles. He would go out to take pictures for the PD Clerk and she could send out a letter and then the Police Department would follow through. Chief Valentine said that they currently issue parking tickets in the City per RCW.

d. **Lewis County/Winlock Interlocal Agreement for CO-Management Within UGA – Council Member Jeramy Allman Motioned to Table Indefinitely. Second, by Council Member Jodie Curtis the Motion passed unanimously.**

- ***Council Member Allman – Approve***
- ***Council Member Curtis – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Approve***
- ***Council Member Alvord - Absent***

e. **Mastandrea Housing Development Pre-Application Discussion** – Community Development Planner, Robert Webster submitted a Pre-Application Narrative from Mastandrea Housing Development to Mayor Svenson and the Council. The applicant is John Mastandrea. Site location is 413 SR 505, Winlock, WA 98596. The zoning is mixed use development with both residential and commercial components. Both commercial, single and multi-family units are proposed. Mayor Svenson, Rober and the Council briefly discussed the impact on current street conditions and the current impact we are already seeing. Council Member Jeramy Allman mentioned that he wants to know the exact location of the pond. Robet said that the proposal will be presented again.

f. Non-Profit Event Discussion –Council Member Jodie Curtis Motioned to Table the Non-Profit Event Discussion until further information is available. Second, by, Council Member Jeremy Allman , the Motion passed unanimously.

- Council Member Curtis – Motion
- Council Members Allman – Second
- Mayor Svenson – N/A
- Council Member Bowers – Approve
- Council Member Camps – Approve
- Council Member Alvord – Absent

g. NW Arden Cross Section - Council Member Jodie Curtis Motioned to choose option B. Second, by, Council Member Jess Bowers, the Motion passed unanimously.

- Council Member Curtis – Motion
- Council Member Bowers – Second
- Mayor Svenson – N/A
- Council Member Camps -Approve
- Council Member Allman – Approve
- Council Member Alvord – Absent

h. Ordinance No. 1171, Street Lighting, Tabled from June 24, 2024 – Mayor Svenson reads. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, ENACTING RULES AND REGULATIONS CONCERNING INTERIM ZONING REGULATIONS; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE. Council Member Jeremy Allman Motion to. Second, Council Member Chuck Camps, the Motion passed unanimously.

- Council Member Allman – Motion
- Council Member Camps – Second
- Mayor Svenson – N/A
- Council Member Bowers -Approve
- Council Member Curtis – Approve
- Council Member Alvord – Approve

- i. **Ordinance No.1174, Building Codes** – Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, ENACTING RULES AND REGULATIONS CONCERNING INTERIM ZONING REGULATIONS; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** *Council Member Jeramy Allman Motioned to Approve Ordinance No. 1174, Building Codes. Second, by, Council Member Jodie Curtis, the Motion passed unanimously.*

- *Council Member Jeramy Allman- Motion*
- *Council Member Jodie Curtis – Second*
- *Mayor Svenson – N/A*
- *Council Member Jess Bowers -Approve*
- *Council Member Camps – Approve*
- *Council Member Alvord - Approve*

- j. **The Heights at Winlock Subdivision Pre-Application Discussion** – The Heights at Winlock Submitted pre-application notes to Mayor Svenson and the Council. The project is proposing to divide the existing property into approximately sixty-five (65) lots intended for 16 single-family attached lots that are 4-plex residential dwellings and approximately 49 single-family detached residential dwelling units. The site will be accessed off Cemetery Road. A brief discussion took place.

- k. **Transportation Improvement Board (TIB) Crack Seal/Striping 5% Match Commitment** – *Council Member Jeramy Allman Motioned to Approve Transportation Improvement Board (TIB) Crack Seal/Striping 5% Match Commitment. Second, by, Council Member Jodie Curtis, the Motion passed unanimously.*

- *Council Member Allman- Motion*
- *Council Member Curtis – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Alvord - Absent*

12. Adjournment

Council Member Jodie Curtis Motioned to adjourn the meeting. Second, Council Member Chuck Camps, the Motion passed unanimously. The meeting adjourned at 7:48 pm.

- *Council Member Curtis – Motion*
- *Council Member Camps- Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Allman – Approve*

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- **Council Member Alvord – Approve**

Mayor Svenson adjourned the meeting at 7:48 p.m.



Brandon Svenson, Mayor

Attest:

Penny Jo Haney, City Clerk

Assistant Clerk:-

Mindi Baurd