



**WINLOCK CITY COUNCIL**

323 NE First Street / PO Box 777, Winlock, WA 98596

Phone: 360-785-3811 – Fax: 360-785-4378

Hearing Impaired Access (TTY) 711 or 1-800-833-6388

Email: [cityclerk@cityofwinlock.com](mailto:cityclerk@cityofwinlock.com) Website: [www.cityofwinlock.com](http://www.cityofwinlock.com)

\*\*\*\*\*

**Brandon Svenson, Mayor**

Jess Bowers, Council Position #1 \* Chuck Camps, Council Position #2 \* Jodie Curtis, Council Position #3 \*  
Jeremy Allman-Pro Tem, Council Position #4 \* Lindsey Alvord, Council Position #5

\*\*\*\*\*

**City Council Meeting  
September 09, 2024, at 6:00 p.m.**

**CALL TO ORDER**

Mayor Svenson called the regular meeting at 6:00 p.m.

**DETERMINATION OF QUORUM**

Mayor Brandon Svenson, Present, Jess Bowers, Present, Council Position #1; Chuck Camps , Absent, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeremy Allman, Present, Council Position #4; Lindsey Alvord, Absent, Council Position #5.

**Others Present**

Assistant Clerk, Mindi Baird and City Attorney, Marissa Jay

**1. Flag Salute**

Mayor Svenson led the Flag salute.

**2. Executive Session, RCW 42.30.110(i)** – Mayor Svenson recessed the regular meeting at 6:01 p.m. for (20) twenty minutes to discuss Potential Litigation.

Mayor Svenson, City Attorney Marissa, and the Council returned to the regular meeting at 6:21 p.m. Mayor Svenson said no decision was made.

**3. APPROVAL OF AGENDA**

***Council Member Jeremy Allman Motion to Approve the Agenda as presented. Second, by Council Member Chuck Camps, the Motion Passed unanimously.***

- **Council Member Allman – Motion**
- **Council Member Camps – Second**
- **Mayor Svenson –N/A**
- **Council Member Bowers – Approve**
- **Council Member Curtis – Approve**
- **Council Member Alvord – Absent**

#### **4. OLD BUSINESS**

Mayor Svenson said there is nothing to report at this time.

#### **5. MAYOR COMMENTS**

Mayor Svenson said that we got school days under the belt, we need to look out for kids. Mayor Svenson thanked Heidi for the excellent job she is doing for the flower baskets and how great it was that the High School helped put the baskets together. Mayor Svenson also thanked and expressed his appreciation for all of the volunteers that dedicate their time in this Community.

#### **6. COUNCIL COMMENTS**

Council Member Jodie Curtis has a metal bike rack and would like to donate it to the Lions Club to use at the Community Building for when (STP) comes through.

Mayor Svenson said he forgot to mention for Old Business that Kenny has been working on the apartment at the Community Building.

#### **7. Committee Reports – (Second Meeting of Each Month)**

#### **8. Reports –**

**a. Stephen Valentine, Police Chief** – Chief Valentine read the Winlock Police Department monthly call log as follows. There were one hundred forty-eight (148 ) calls for August and year to date there are one thousand one hundred fourteen (1114 ) calls. Chief Valentine said that everything has been going good in Toledo.

**b. Rodney Cecil, Water/Sewer-** Rodney gave an update to the Council. The update included that the hycore unit was installed and is running correctly. Rodney said that we have started the process for our income survey, this survey will not cost the City anything. We are still looking for another site for a well, so we can increase our GPM. Rodney moved onto discuss Utility rate adjustments 13.40.180.

**Public Comment** – No one in the audience, via zoom, or by phone wished to comment at this time.

#### **e. CONSENT AGENDA –**

Approval of Vouchers for September 09, 2024, for fifty-two thousand eight hundred seven dollars and sixty-three cents (\$52,807.63) and approval of minutes from August 26, 2024, as presented. **Council Member Jeremy Allman Motioned to Approve the Consent Agenda as presented. Second, by Council Member Chuck Camps, the Motion passed unanimously.**

- **Council Member Allman- Motion**
- **Council Member Camps – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Curtis – Approve**
- **Council Member Alvord – Absent**

#### 11. AGENDA

a. **Interagency Agreement IAA25547 – Administrative Office of the Courts–** The Council discussed current expenses. **Council Member Jeremy Allman Motioned to Approve the Interagency Agreement IAA25547 Administrative Office of the Courts. Second, by Council Member Jodie Curtis, the Motion passed unanimously.**

- **Council Member Allman – Motioned**
- **Council Member Curtis – Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord - Absent**

b. **Teamsters Union Letter of Understanding - Council Member Jeremy Allman Motioned to Table Teamsters Union Letter of Understanding until City Attorney, Marissa Jay provides more documentation. Second, by Council Member Jodie Curtis, the Motion passed unanimously.**

- **Council Member Allman - Motion**
- **Council Member Curtis - Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Approve**
- **Council Member Alvord - Absent**

c. **Approval to Pre Order Screw Press, Rodney Cecil –** Rodney said the goal is to have this unit installed and operational by next summer. Rodney included the cost of a new unit, subject to change, and provided an email to ecology to see if they are okay with this type of unit and will authorize the payment during construction. Rodney also included an email about the requirements for pre purchase. Rodney doesn't believe that the pre order cost will exceed 30% **Council Member Jeremy Allman Motioned to Authorize the Pre Order and Approval of the thirty**

*percent (30%) payment. Second, by Council Member Chuck Camps, the Motion passed unanimously.*

- *Council Member Allman – Approve*
- *Council Member Camps – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Curtis – Approve*
- *Council Member Alvord – Absent*

d. **Addendum to Water Service Agreement with Cardinal Glass, Rodney Cecil** – Rodney enclosed a contract our water rights attorney has proposed to Cardinal. The purpose is to approach ecology for new water rights that will satisfy Cardinals’ obligation. Cardinal is responsible for the fees and has been a good partner. **Council Member Jeramy Allman Motioned to Authorize the Mayor to Sign the Addendum Water Services Agreement. Second, by Council Member Jodie Curtis, the Motion passed unanimously.**

- *Council Member Allman – Motion*
- *Council Member Curtis – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Approve*
- *Council Member Alvord – Absent*

e. **Wastewater Treatment Plant Booster Pump Emergency Fund Request, Rodney Cecil** – Roney said this pump is critical, it runs our hycore screens, main water for cleaning basins and water for the MBR cleaning system. The cost for a new pump is eleven thousand eight hundred eight dollars and fifty cents (\$11,808.50). Rodney said we will pull this money out of the Capital Improvement fund approved for 2024. **Council Member Jeramy Allman Motion to Approve the Eleven Thousand Eight Hundred Eight Dollars and Fifty Cents (\$11,808.50) for the new pump to come out of Capital Improvement. Second, by Council Member Chuck Camps, the Motion passed unanimously.**

- *Council Member Allman – Motion*
- *Council Member Camps – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Curtis – Approve*
- *Council Member Alvord - Absent*

- f. **Resolution No. 2024-15, Emergency Booster Pump for Wastewater Treatment Plant –** Mayor Svenson reads. **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, WAIVING THE STATE COMPETITIVE BIDDING REQUIREMENT, PURUANT TO RCW 39.04.280(2)(B) AND AUTHORIZING THE EMERGENCY PURCHASE AND INSTALLATION OF A BOOSTER PUMP AND MOTOR FOR THE WASTEWATER TREATMENT PLANT; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** City Attorney Marissa Jay said there is a typo in section two. ***Council Member Jeramy Allman Motioned to Approve Resolution No. 2024-15 as Amended. Second, by Council Member Chuck Camps, the Motion passed unanimously.***
- ***Council Member Allman – Motion***
  - ***Council Member Camps – Approve***
  - ***Mayor Svenson – N/A***
  - ***Council Member Bowers – Approve***
  - ***Council Member Curtis – Approve***
  - ***Council Member Alvord – Absent***
- g. **Resolution No. 2024-16, Amending Fee Schedule –** Mayor Svenson reads. **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, AMENDING THE CITY OF WINLOCK FEE SCHEDULE; REPEALING RESOLUTION NO. 2024-12; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** The Council briefly discussed language and adoption of the fee schedule. ***Council Member Jodie Curtis Motion to Table until the next meeting. Second, by Council Member Jeramy Allman, the Motion passed unanimously.***
- ***Council Member Curtis – Motion***
  - ***Council Member Allman – Second***
  - ***Mayor Svenson – N/A***
  - ***Council Member Bowers – Approve***
  - ***Council Member Camps – Approve***
  - ***Council Member Alvord – Absent***

**12. Adjournment**

***Council Member Jeramy Allman Motioned to adjourn the meeting. Second, by Council Member Jodie Curtis, the Motion passed unanimously. The meeting adjourned at 6:39 pm.***

- ***Council Member Allman – Motion***
- ***Council Member Curtis - Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Approve***
- ***Council Member Alvord – Absent***

**Mayor Svenson adjourned the meeting at 6:39 p.m.**



Brandon Svenson, Mayor

Attest:



Mindi Baird, Assistant Clerk