



WINLOCK CITY COUNCIL

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Brandon Svenson, Mayor

Jess Bowers, Council Position #1 * Chuck Camps, Council Position #2 * Jodie Curtis, Council Position #3 *
Jeremy Allman, Council Position #4 * Lindsey Alvord, Council Position #5

City Council Meeting

December 23, 2024, at 6:00 p.m.

CALL TO ORDER

Mayor Svenson called the regular meeting at 6:00 p.m.

DETERMINATION OF QUORUM

Mayor Brandon Svenson, Present, Jess Bowers, Present, Council Position #1; Chuck Camps , Absent, Council Position #2; Jodie Curtis, Present, Council Position #3; Jeremy Allman, Present, Council Position #4; Lindsey Alvord, Present, Council Position #5.

Others Present

City Assistant Clerk, Mindi Baird

1. Flag Salute

Mayor Svenson led the flag salute.

2. APPROVAL OF AGENDA

Council Member, Jeremy Allman Motioned to Approve the Agenda as presented. Second, by Council Member Jodie Curtis, the Motion passed unanimously.

- ***Council Member Allman – Motion***
- ***Council Member Curtis – Second***
- ***Mayor Svenson –N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Absent***
- ***Council Member Alvord – Approve***

3. OLD BUSINESS -Mayor Svenson, said the signs are on their way. We will have to discuss the sidewalk in front of (IGA) when we get them. Our engineer has suggested that we will need to take care of the corner. Hopefully we can take care of it in house. Council Member, Allman asked if there are any updates for the property on First Street. Robert replied, we are still working on it and does not have an update at this time.

4. MAYOR COMMENTS – Mayor, Svenson thanked the staff for taking care of the city. Mayor Svenson said the police department has had great feedback for taking on both Toledo and Winlock. Mayor Svenson moved onto say this was our first year with our three new Council Members and the transition has been great. Mayor Svenson also said he truly appreciates all of our volunteers and all the work they do. Mayor Svenson read a letter from our school resource officer Randy Pennington. Randy was present one hundred and thirty days (130) out of one hundred and eighty-six (186) calendar school days for 2024. Mayor Svenson said Randy’s resource hours are all volunteer. Mayor Svenson said we are great full to have a volunteer with a huge service heart. Mayor Svenson also mentioned that Robert and himself had a meeting with our engineer Paul and Benaroya and discuss the south section of Military Road about getting lights. We are hoping the road will get done soon. The County allowed for them to leave a six- to eight-foot-wide chunk of asphalt in the middle of the southern section of Military to Nevil Rd. The road will not hold longevity, but we spoke with the construction company, and we are working on fixing it.

6. COUNCIL COMMENTS – Council Member, Allman thanked the citizens, city staff, and the Council for everything they do for the city. Council Member, Curtis said Happy Holidays and thanked everyone who voted for her it has been a blast. She said she chooses to not receive a paycheck and simply volunteers her time. Council Member, Alvord said Happy Holidays and be safe.

7. Reports

Community Development Director, Robert Webster –

a. Robert briefly discussed the stormwater agreement with Grand Prairies HOA. Robert said we will not own the property this stormwater system is on, but we will still see that the HOA is responsible for the maintenance. If for any reason they don’t fix it, or the HOA would dissolve. Then we could charge a monthly fee for all stormwater maintenance. Robert said he has done a lot of research and is righting up agreement with all HOA developments.

b. Robert brought to the Councils attention that there is a resident whose house was hit by a big fir tree causing extensive damage to the home. The responsible party was unwilling to take preventive action from having a recurrence with the remaining tree. Robert said that there is an RCW that the city can act on.

Mayor Svenson and the Council briefly discussed the topic and they would like to gather more information and add to the next council meeting.

9. Public Comment – Robert Johnson, Castle Rock

Robrt came to the Council to discuss a dispute between a resident of Winlock and himself. Robert invited Mayor Svenson and the Council to the scheduled trial in regard to the dispute.

10. CONSENT AGENDA

Approval of Vouchers for December 23, 2024, for twenty-nine thousand one hundred fifty-seven dollars and fifty-two cents (\$29,157.52) and approval of minutes from December 09, 2024 and approval of minutes from December 19, 2024. ***Council Member, Jeramy Allman Motioned to Approve the Consent Agenda as presented. Second, by Council Member Jody Curtis, the Motion passed unanimously.***

- ***Council Member Allman - Motion***
- ***Council Member Curtis – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Absent***
- ***Council Member Alvord – Approve***

11. AGENDA

- a. **Resolution No. 2024-18- Interlocal Agreement, City of Toledo Wastewater Services – Mayor Svenson reads. A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF TOLEDO AND THE CITY OF WINLOCK FOR WASTEWATER TREATMENT PLANT TESTING AND SERVICES: AUTHORIZING THE MAYOR TO EXECUTE SAID INTERLOCAL AGREEMENT: AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** Mayor Svenson said this agreement is for if the City of Toledo needs help covering shifts in case of needing vacation time etc. and allow Rodney to do so. ***Council Member Jeramy Allman Motioned to Approve Resolution No. 2024-18. Second by, Council Member Lindsey Alvord, the Motion passed unanimously.***

- ***Council Member Allman – Motion***
- ***Council Member Alvord – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers – Approve***
- ***Council Member Camps – Absent***
- ***Council Member Curtis - Approve***

- b. **Resolution No. 2024-19- Interlocal Agreement, Lewis County 911 – Mayor Svenson reads. A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON AUTHORIZING THE MAYOR TO**

ENTER INTO AN INTERLOCAL AGREEMENT WITH LEWIS COUNTY 911 FOR PUBLIC SAFETY COMMUNICATION SERVICES. Council Member Jeramy Allman Motion to Approve Resolution No. 2024-19. Second by, Council Member Jodie Curtis, the Motion passed unanimously.

Council Member Allman – Motion

Council Member Curtis – Second

Mayor Svenson – N/A

Council Member Bowers – Approve

Council Member Camps – Absent

Council Member Alvord – Approve

- c. **Resolution No. 2024-20- Interlocal Agreement, Lewis County Public Works Services– Mayor Svenson reads. A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH LEWIS COUNTY FOR PUBLIC WORKS SERVICES.** Mayor Svenson said this agreement to work together with the county on various projects. *Council Member Jeramy Allman Motioned to Approve Resolution No. 2024-20. Second by, Council Member Lindsey Alvord, the Motion passed unanimously.*

- *Council Member Allman – Motion*
- *Council Member Alvord – second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Absent*
- *Council Member Curtis - Approve*

- d. **Ordinance No. 1178 - REET2 – Mayor Svenson reads. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, AMENDING CHAPTER 3.35 OF THE WINLOCK MUNICIPAL CODE: IMPOSING AN ADDITIONAL EXCISE TAX (REET2) ON THE SALE OF REAL ESTATE, PROVIDING FOR COLLECTION THEROF, LIMITING THE USE OF PROCEEDS THEREFROM, AND FIXING PENALTIES FOR THE VIOLATION THEROF.** Mayor Svenson said that Winlock is one of two cities in the county that do not collect this. The tax can only be used on city streets. *Council Member Jodie Curtis Motioned to Approve Ordinance No. 1178 REET 2. Second, by Council Member Jeramy Allman, the Motion passed unanimously.*

- *Council Member Curtis – Motion*
- *Council Member Allman – Second*
- *Mayor Svenson – N/A*
- *Council Member Bowers – Approve*
- *Council Member Camps – Absent*
- *Council Member Alvord – Approve*

- e. **Ordinance No.1179 - Interfund Loan – Mayor Svenson reads. AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, AUTHORIZING AN INTERFUND LOAN FROM THE WATER/SEWER CAPITAL IMPROVEMENT FUND (NO. 410) IN THE AMOUNT OF \$180,000.00 TO THE CURRENT**

EXPENSE FUND (NO.001); PROVIDING FOR THE TERMS OF PAYMENT; AND PROVIDING FOR INTEREST RATE. Mayor Svenson said we were having a good year in 2023 until the costs from the Hostel cleanup and a seemly amount of legal fees. We went backwards around one hundred fifty thousand dollars (\$150,000.00). This year we were responsible for our former UGA utilizing the police, and other city services. We have not received any revenue other than sales tax. The property tax will be coming in next year and should cover the loan. We also had added a new police officer and a new police car. This has nothing to do with the water/sewer bills. ***Council Member Jodie Curtis Motion to Approve Ordinance No. 1179. Second by, Council Member Jeramy Allman, the Motion passed unanimously.***

- ***Council Member Curtis – Motion***
- ***Council Member Allman -Second***
- ***Mayor Svenson – N/A***
- ***Council Member Bowers -Approve***
- ***Council Member Camps – Absent***
- ***Council Member Alvord – Approve***

f. **Ordinance No. 1180 – 2024 Budget Amendment** – Mayor Svenson reads. **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, AMENDING THE ANNUAL BUDGET FOR THE CITY OF WINLOCK FOR THE CALENDAR YEAR 2024 AND DIRECTING THE CITY CLERK TO AFFECT THE BUDGET AMENDMENTS HEREIN PROVIDED.** ***Council Member Jeramy Allman Motioned to Approve Ordinance No. 1180. Second by, Council Member Jess Bowers, the Motion passed unanimously.***

- ***Council Member Allman – Motion***
- ***Council Member Bowers – Second***
- ***Mayor Svenson – N/A***
- ***Council Member Camps – Absent***
- ***Council Member Curtis – Approve***
- ***Council Member Alvord – Approve***

Mayor Svenson, thanked our City Treasurer, Jill Davis for all the hard work she put in.

g. **Reimbursement Request-SE Campbell-** Water/Sewer Superintendent, Rodney Cecil said PDX was putting in a telephone line. They called for a locate. We went out and told them there was an unlocatable line. They ended up punching through it. We told the homeowners to go ahead and call a plumber out. The homeowners called a plumber and still ended up having to stay in a hotel for one night since they had no services. ToledoTel paid the plumber, but the hotel bill was missed and the family is requesting reimbursement for the hotel. The Council agreed to send the bill to ToledoTel first and if they don't take care of it then we can reevaluate and then possibly bill ToledoTel. ***Council Member Jeramy Allman Motioned to Table the Reimbursement request for SE Campbell. Second by, Council Member Jodie Curtis, the Motion passed unanimously.***

- ***Council Member Allman – Motion***
- ***Council Member Curtis – Second***
- ***Mayor Svenson – N/A***

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- **Council Member Bowers – Motion**
- **Council Member Camps – Absent**
- **Council Member Alvord – Approve**

13. Adjournment

Council Member, Jodie Curtis Motioned to adjourn the meeting. Second, by Council Member Lindsey Alvord, the Motion passed unanimously. The meeting adjourned at 6:41 pm.

- **Council Member Curtis – Motion**
- **Council Member Alvord - Second**
- **Mayor Svenson – N/A**
- **Council Member Bowers – Approve**
- **Council Member Camps – Absent**
- **Council Member Allman – Approve**

Mayor Svenson adjourned the meeting at 6:41 p.m.



Brandon Svenson, Mayor

Attest:



Mindi Baird, Assistant Clerk