



**Winlock City Council Meeting**  
**March 24, 2025**  
**6:00 p.m.**

**CALL TO ORDER**

Mayor Svenson called the regular meeting to order at 6:00 p.m.

**DETERMINATION OF QUORUM**

Brandon Svenson, Mayor, Present; Jess Bowers, Councilor #1; Absent; Chuck Camps, Councilor #2 Present; Jodie Curtis, Councilor #3, Present; Jeramy Allman, Councilor #4/Mayor Pro Tem, Present; Lindsey Alvord, Councilor #5. Absent.

**CITY STAFF MEMBERS PRESENT:** Mindi Baird, Assistant Clerk; Robert Webster, Community Development Director via zoom; Marissa Jay, City Attorney.

**FLAG SALUTE:** Mayor Svenson led the flag salute.

**APPROVAL OF AGENDA -** *Council Member, Jeramy Allman motioned to approve the agenda, seconded by Council Member Jodie Curtis. Motion carried unanimously.*

**EXECUTIVE SESSION:** Mayor Svenson recessed the meeting at 6:01 p.m. to go into Executive Session to discuss (RCW 42.30.110(i), Potential litigation for twenty minutes (20). Mayor Svenson returned to the regular at 6:21 p.m.

**OLD BUISSINESS:** Mayor Svenson is having the poles for the lighted crosswalk signs sent back as they will not work for the intended space. We are keeping the solar panels.

**MAYOR COMMENTS:** Someone painted “fix” on the pavement at the sink hole. Mayor Svenson acknowledged the sink hole and explained that the City has been looking for grant money to fix this issue correctly. The city would like to make some type of repairs when school is out for summer break. Mayor Svenson said he attended the school board meeting last week.

**COUNCIL COMMENTS:** Council Member Curtis said there is an Egg Day meeting Tuesday March 25th 6-8 p.m. at Winlock Methodist Church. She will also host a “Grubs and Giggles Night” soon. This event is free to the community.

**COMMITTEE REPORTS:** None.

**REPORTS:**

**Water/Sewer;** Rodney Cecil provided an update including the irrigation well at the corner of Kakela and Nevil Road. A request for bids to add generators to our well sites has been sent out. This will increase the amount of water available to our customers in the event of a power outage. Rodney said the water rights application that is Cardinal’s obligation is being filed. Rodney has

ordered the screw press. He is expecting this work to be completed by the end of 2025. The five-year sanitary sewer review is done. The results and information are on the website. Rodney briefly discussed the water pre-apprenticeship program with Winlock High School. The goal is to get younger adults in the water/sewer field.

**Parks:** Kirsten Stalnaker provided a report including a list of general maintenance that has been completed or will be completed for the parks. Moles are an ongoing issue. Kirsten said the park could use some gravel for the large parking area. The water is turned off due to a water leak in the woman's restrooms. Kenny will fix the leak when the part comes in.

**Community Development:** Robert Webster joined via zoom. We currently have twenty-four (24) new single family home permits, and thirty-eight (38) overall for 2025. We have a few developments that have completed the infrastructure process. The Shell Expansion at the freeway, the Benaroya frontage improvements in the industrial park and the climbing truck lane project should start this summer.

Robert, Mayor Svenson and the council discussed the Arden Avenue project that will commence this summer. The project will be replacing stormwater, water, sewer, sidewalks, parking, and repaving the full street. The configuration of the plans varies the original design due to the gas lines, power poles and the need to run stormwater.

**PUBLIC COMMENT:** Kyle Wheeler submitted a public comment via email. Mayor Svenson said the comment is available to review.

Bruce Christensen – Bruce would like the council to consider his request to retain his existing well for irrigation after joining city water services.

Mike Lowry – Mike submitted an official police complaint to the mayor for the record.

Kathy Chastain, via zoom - Kathy expressed her concerns about road damage by Shilo and Kakela Road. Mayor Svenson said he will speak to Lewis County to see if they are able to chip seal. Kathy asked if anything further is being done about the trailers by the old Hill Crest. Mayor Svenson replied that they are working to clean up the area.

## **CONSENT AGENDA**

Approval of Vouchers for March 24, 2025, for fifty-four thousand four hundred eighty-seven dollars and thirty-two cents (\$54,487.32) and Approval of Minutes from March 10, 2025. *Council Member Jeramy Allman motioned to approve the Consent Agenda as presented, seconded by Council Member Jodie Curtis. Motion carried unanimously.*

## **AGENDA**

- a. **Bruce Christensen, Water Service Request** – Bruce has a home located on Nevil Road with city water and a septic. He was hooked into the city's water because of the hard water issues he was having with his well. He is requesting to retain his existing well to use for irrigation of his property. *Council Member Jeramy Allman motioned to approve Bruce Christensen*

*Water Services Request, seconded by Council Member Jodie Curtis. Motion carried unanimously.*

- b. **Paul Sohal, RV Park** – Paul presented a proposal to develop a temporary RV Park located at 639 SR 505, near Interstate 5. The project supports Winlock’s development codes and will provide high-quality lodging facilities and tourist convenience. Council asked who would be responsible for ensuring the cleanliness and presentation of the rv’s allowed. Paul explained that he lives onsite and would be managing these things. City Attorney Marissa noted that the physical address is 615 SR 505. Council supports Paul’s idea and is excited to see his plans in the future
- c. **Ordinance No. 1182, Temporary Use of Utility Services** - Mayor Svenson reads; **AN ORDINANCE OF THE CITY OF WINLOCK, WASHINGTON, ENACTING A NEW SECTION OF CHAPTER 13.40 OF THE MUNICIPLE CODE CONCERNING THE TEMPORARY REMOVAL OF UTILITY SERVICES DUE TO AN ACT OF GOD; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** City Attorney Marissa pointed out a typo on page 2 section B #5. *Council Member Jeramy Allman motioned to approve Ordinance No. 1182 as amended, seconded by Council Member Chuck Camps. Motion carried unanimously.*
- d. **Resolution No. 2025-02.** Mayor Svenson reads; **A RESOLUTION OF THE CITY OF WINLOCK, WASHINGTON, DECLARING THE EXISTENCE OF AN EMERGENCY NECESSITATING THE WAIVER OF COMPETITIVE BIDDING REQUIREMENTS TO ADDRESS THE EMERGENCY REHABILITATION OF SHANNON LEWIS LANE AND WEST WALNUT STREET; WAIVING THE REQUIREMENTS OF CHAPTER 39.04 RCW AND CITY OF WINLOCK PROCUREMENT POLICIES, AS ALLOWED BY RCW 39.04.280; AND AUTHORIZING THE EMERGENCY WORK; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.** Mayor Svenson said Shannon Lewis Lane is in poor condition and poses a problem for medical aid and fire to assist safely. Jimini Paving is currently paving the other end of Shannon Lewis Lane. This resolution is to accommodate the city to put a bid in with company already paving the other end of the road and saving some money. City Attorney Marissa pointed out two typos on page 1. *Council Member Jeramy Allman motioned to approve Resolution No.2025-02 as amended, seconded by Council Member Jodie Curtis. Motion carried unanimously.*
- e. **Jimini Paving Agreement** – The proposed contract agreement is to rehabilitate Shannon Lewis Lane and W Walnut Street by pulverizing, grading and paving. The bid is just under seventy thousand dollars (\$70,000.00) in cost. *Council Member Jeramy Allman motioned to approve Jimini Paving Agreement not to exceed seventy thousand dollars (\$70,000.00), seconded by Council Member Jodie Curtis. Motion carried unanimously.*
- f. **3-way Stop (Nevil Rd. and N. Military Rd.), Winlock School District** – The Winlock School District has requested the city to look at installing a 3-way stop sign at Nevil Road and N. Military Road to slow traffic down making the area safer for the students and staff. The Council briefly discussed the option and alternate solutions. City Attorney Marissa suggested

to look into grant options. *Council Member Jeramy Allman motioned to table until next meeting, seconded by Council Member Jodi Curtis. Motion carried unanimously.*

- g. Water/Sewer Fund Request – Smart Sights (WIN-911 Alarm System)** – This system is what notifies us in the event of an issue with the wastewater plant. We recently have done an upgrade to both the computers and the software. The alarm system subscription will include other upgrades and tech support. The subscription is a two-year contract. *Council Member Jodie Curtis motioned to approve the fund request for Smart Sight (Win-911 Alarm System), seconded by Council Member Jeramy Allman. Motion carried unanimously.*

- h. City Clerk Confirmation,** Mayor Svenson introduced the new City Clerk, Maureen Crabtree.

**ADJOURNMENT** - *Council Member Jodie Curtis motioned to adjourn the meeting, seconded by Council Member Chuck Camps. Motion carried unanimously.* Mayor Svenson adjourned the meeting at 7:44 p.m.



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Brandon Svenson, Mayor

Attest:



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Mindi Baird, Assistant Clerk